



Westminster United Church

2018 Annual Report



Our Mission Statement

Westminster United Church is a Christian family sharing the good news of Jesus Christ with the congregation, the community and the world at large. We provide a spiritual home for worship, celebration of the sacraments, and Christian Education.



Statement of Inclusion

We embrace people of all ages, gender, race, sexual orientations, gender identity, abilities, ethnicity, social and economic circumstances, in the membership, ministry, leadership and life of this congregation.

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Minister's Introduction to the Annual Report

May your roots go down deep into the soil of God's marvelous love; and may you be able to feel and understand, as all God's children should, how long, how wide, how deep, and how high his love really is; and to experience this love for yourselves, though it is so great that you will never see the end of it or fully know or understand it. (Ephesians 3:17-19, The Living Bible)

My sermons recently have been dancing with the themes of identity and the importance of knowing who and whose we are. Self-discovery is a life-long adventure; the longer we explore, the deeper we'll go. This holds true for us as individuals and also as a community of faith. What makes the journey both daunting and exciting is the reality of change: constant change in a constantly changing world. This past year, as we celebrated our 60th Anniversary, we shared stories of our history. Every year has brought changes to our community. Through it all Westminster has lived out faith, compassion and a love of God and neighbour while embracing creativity, flexibility and willingness to risk. These attributes will continue to serve us well as we move forward into a shifting landscape.

Every year brings change, but not just that, it also brings an awareness of God's presence in the midst of those changes. As you review the stories contained in this annual report, you'll be reading about the many ways that God in Christ has journeyed with us.

I continue to give God great thanks for the opportunity to serve among you. It is a joy to be in ministry at Westminster: coordinating worship, preaching, supporting committees in their work, conducting baptisms, weddings, funerals, nursing home services, offering pastoral care, attending conferences, working with community groups and individuals of all ages.

Thank you to a great staff team: Cathy, Margaret, Beth and Ronell. Thank you to Council (special thanks to Paul Pierson, Chair), Ministry and Personnel (my M&P rep, Eileen Whitney and now Maureen Dingman), to our committees...to all of you for your presence, ideas, joy and hard work.

As we look to the year ahead there are more changes to come! May we embrace what comes, seeing each change as an opening to go deeper into discovering both *who* and *whose* we are.

In Christ,
Rev. Michelle Robinson

At a Glance: What happened in 2018



January

- Sock Tree, Past Ministers Gallery mounted in Founders' Room, Blood Donor Clinic

February

- Westminster's Got Talent – Season 3, Coldest Night of the Year Walk for The Refuge, Scouting/Guiding Celebration Service, Annual Congregational Meeting, Pancake Supper

March

- Blood Donor Clinic, Excursion to Oshawa Generals game, Easter EGGstravaganza

April

- Holy Week and Easter Services, Easter Breakfast, UCW Yard Sale, Family Dinner & Movie Night, Meet & Greet Pot Luck, Trivia Night fundraiser, Bay of Quinte Conference Youth Forum

May

- Mother's Day Tea, Toronto Welsh Male Choir fundraiser

June

- Church Picnic, Blood Donor Clinic, Summer Students welcomed

July

- Vacation Bible School, GC43 Festival of Faith

September

- Welcome Sunday & Lunch, Guest Speaker Mim Harder on Aboriginal Spirituality, First Friday Night Flick event, Blood Donor Clinic

October

- Thanksgiving Celebration, Church Council Retreat, Dedication of 'Ordinary Time' Sanctuary Panels, Zumbathon fundraiser, Niagara Youth Festival

November

- Turkey Supper, Church Bazaar, "We are Family" Showcase, 60th Anniversary Service & Lunch, Church Directory distributed, Kids' Safety Village church decorated, Bridge to a New Home welcomed our third family, Installation of Welcome bench

December

- Mitten Tree, Blood Donor Clinic, Family ADVENTure Day, Jesus' Birthday Party in J.a.M, Christmas Hampers filled for 75 families, Lessons & Carols Service at Hampton UC, Longest Night Service, Christmas Eve Youth Play, Candlelight Communion Service

Council Chair

In November, Westminster was privileged to host the last meeting of Lakeridge Presbytery. I had the opportunity to speak to the group about Westminster and noted that like all churches, it is all about the people. It's about people connecting and sharing their faith, and people connecting and engaging with their community. Although each United Church community shares a common set of beliefs and values, how we respond to our immediate community is unique and purposeful.

This edition of Westminster's Annual Report reflects how we live, celebrate and respond to our faith and community. Please take the time to read this document. It is full of great stories, dreams, successes and so many individual and group efforts over the past year. **Thank you to each and every one for a great 2018!!**

For me, 2018 was a reminder and confirmation of the power of faith, patience, reflection, perseverance and team work. At the beginning of 2018 there were a lot of unknowns: the roof needed to be replaced, finances figured out, how best to celebrate 60 years, the future of Manning Mews, logistics for the United Church Conference in Oshawa, decisions about the Fall Bazaar, the need for a new photo directory and so much more. A year later - a new roof is in place, finances are in great shape, the United Church Conference was wonderful, we had a fantastic 60th Anniversary celebration, a very successful bazaar took place and a marvelous updated photo directory is now in hand. **Wow!** Contained in this report, there are other great examples that have demonstrated our faith, strength and team work over the past year.

Looking ahead, I see a bounty of opportunities and possibilities. Yes, there will be change, but you do not get growth and progress without change. As in the past, the road ahead will not be necessarily straight and smooth. Leveraging the key attributes that have been our strength over the last 60 years, those of faith, love, hope, compassion and positivity, will serve us well as we move into the next stage of our journey together. I am looking forward to our discussions over the next few months as we reflect on our Mission, Vision and Purpose for the years ahead.

Thank you to our great staff, Rev. Michelle, Cathy, Margaret, Beth and Ronell for everything you do – day in and day out. Thank you to the Council Members and to the many volunteers, for your time, talents, support and leadership.

Blessings,
Paul Pierson

Minister of Faith Formation

In May of this year, I will joyfully celebrate my sixth anniversary as your Minister of Faith Formation. What a blessing I have been given, to be part of a faith community that cares deeply, shares abundantly and makes a difference in God's world!

Faith formation is a *lifelong* process of discipleship and is at the heart of what Christian life is all about. As individuals and as a church community, we grow in our daily lives and we grow together as a collective in Christ - through worship, outreach, education, working for justice and peace, embracing diversity, affirming all people and sharing our good news stories. By doing so, our faith is nurtured, enlivened, sustained, and *formed*.

In my role as Minister of Faith Formation, I am privileged to work and worship alongside incredible people. I am truly in awe of the gifts and the talents, the kindness and the compassion that I encounter every day. Each of you is responsible for making Westminster what it is: a warm, inviting, safe and welcoming place. Through your willingness to care for one another, to support outreach projects, to work on committees, to teach our children, to give of your time and to share your talents, this community of faith is strengthened.

There is no doubt that 2018 was a busy year, accompanied by a myriad of blessings and struggles, great joy and deep sadness...and there is no doubt that this coming year will bring more of the same, but together we will weather the challenges and celebrate our good fortune. Personally, I welcome both the challenges and the changes that are sure to come, because without challenge or change, there is no movement. I hope that, like me, you will embrace all that comes our way, as together we find ways to serve, build community, share God's love and have our faith continue to be *formed* and *transformed*.

Thank you for allowing me to journey with you and thank you for all you do to make Westminster a wonderful place to both worship and work...I am blessed indeed!

Many thanks to my colleagues, Rev. Michelle, Beth Navarro, Margaret Motum and Ronell Paguio. I appreciate each of you and I thank you for encouraging me, empowering me, inspiring me and sharing the load!

Additional gratitude is expressed to Joanne Gibb, my amazing M&P Rep and to all those who have served on the M&P team. Thank you for taking such great care of my colleagues and me throughout the last year.

As we celebrate 2018 in the pages of this report, and as we go forward in this new year, may God continue to richly bless each of us, as we in turn continue to share God's blessings with others!

Many Blessings,
Cathy Shaw

Minister of Music

2018 certainly felt like a busy, joyful, musical year! I love sharing ideas with Rev. Michelle and doing my part to help make our services of worship as meaningful as possible. I love that I get to work with so many committed volunteers and that we're open to the Spirit to be passionate and creative in all that we do.

The past year's wonderful activities included:

- Westminster's Got Talent (Feb. 3)
- Good Friday "Passion Tableaux" music (March 30)
- United in Praise Concert, (SALT, April 21)
- Spring Sing massed choir concert at Northminster United Church (April 22)
- Margaret attended "Music Matters" United Church Conference, London, ON (April 27-29)
- UCW Mother's Day Tea, (with guest soloist, Shannon Post, May 12)
- Margaret attended "Sing-Congregational Song" Workshop, Toronto (Sept. 29)
- Anniversary "We are Family" Showcase (Nov. 17)
- Anniversary Sunday, anthems honouring Harry Sanderson and celebrating Gord and Shirley Wallis' 60th Anniversary, liturgical dance, Emma Cullen (Nov. 18)
- Advent Lessons and Carol Service - Hampton UC, Northminster, Westminster (Dec. 9)
- Christmas Sunday music featuring guest violinists Ron and Kathy Coltoff, drummer Milos Rudolf, 4-hand piano including Jennifer Tilk, conductor Katie Bonikowsky, and an expanded choir.
- Christmas Eve Drama/Music Services and Candlelight Communion

Deepest appreciation is extended to:

- Each member of the Choir - we are family!
- Each member of SALT - we are family, too!
- Heather Von Zuben for her wonderful, enthusiastic work with the Junior Choir, her Tech expertise, her leadership with SALT and the Christmas Eve Play, and her piano "sub" Sundays. (Have I missed anything?)
- Jennifer Tilk for her piano "sub" Sundays!
- Instrumental soloists this year - Craig Bonikowsky, Pandora Bryce, Dave Tegtmeyer, Brian Rose.
- Katie Bonikowsky for hosting a Zumbathon Event to raise money for SALT audio equipment! Steve Coulter for facilitating the purchase of the equipment!
- Susan and Tim Shkolnik, Liam Bonikowsky, William Von Zuben, Jan Hendrikse - our Christmas Eve production team.

Respectfully submitted by,
Margaret Motum, Minister of Music

Worship

The Worship Committee works with many volunteers to support our Minister, Reverend Michelle Robinson to ensure that each worship service flows smoothly.

Members of the committee each play a role in supporting our worship services:

A Sunday service can include **Communion** (Sandra Kell-Cullen) and **Baptism** (Ava Tomlinson) as well as Minute for Mission and Stewardship. Ensuring there are **Greeters** for the front door and **Candle Lighters** (Patti Lang) is another role under the Worship Team umbrella. Handing out bulletins and aiding people to their seats, as well as helping to collect the offering is the job of the **Ushers** (Ed Rosdobutko – Head Usher) and after service there is **Coffee/Tea/Juice** (Heather Montague) offered to everyone. Following the church calendar and lectionary, the decoration of the sanctuary and Narthex, which changes many times throughout the year, falls to the **Sanctuary Committee** (Heather Von Zuben). To organize all of this, we meet often throughout the year and thankfully have a **Secretary** (Sarah Baker) and **Co-Chairs** (Ava Tomlinson and Heather Von Zuben) to run the meeting. **Minister of Music** (Margaret Motum) and Reverend Michelle Robinson attend the Worship meetings and provide invaluable input. Our committee is very grateful for all the dedicated volunteers who work on the various teams to support Worship at Westminster.

We would like to thank Peter and Analicia Coulson for their hard work and dedication as the past Greeter/Candlelighter/Scripture Reader Coordinators. Also, many thanks to Anita Amos, past Secretary and Sanctuary Committee Lead and Kerry Delaney, past Chair of Worship and Baptism Lead as they move on to new endeavours.

Over this past year members of the Worship Committee and many volunteers have worked on the following initiatives:

- Coordinating the schedule for committees to greet the first Sunday of each month
- Inviting several speakers for Sunday Worship including Mim Harder for a special service with a focus on Indigenous spirituality and Rev.Christopher White for Anniversary Sunday
- Creating guidelines for announcements
- Working to create new banners for the sanctuary which were dedicated on October 7
- Celebrating the Prayer Shawl Ministry during the 60th Anniversary Sunday Service
- Staging the annual Christmas Play

Thank you to everyone for all your support during the year.

Respectfully submitted by,
Ava Tomlinson and Heather Von Zuben, Co-Chairs

Sanctuary

The goal of the Sanctuary Committee is to make Westminster United Church a welcoming beacon in the community through our creative efforts in decorating the Narthex and Sanctuary to reflect the liturgical events throughout the year. At times the decorations may reflect special celebrations and times of our lives that link us to our community and church.

Christian Education

I am grateful for the privilege of reporting on behalf of the Christian Education Committee. The following members carried out the mandate given by WUC for the committee: Susan Shkolnik, Cheryl Nicholson, Michelle Alston, Ava Tomlinson and Susan Pleasance. I thank each of them for their time, input and support. This year we said goodbye with gratitude to Heather Von Zuben, Heather Seabright and Leanne Fisher.

The J.a.M (Jesus and Me) and Youth Group reports are being provided independently by Cathy Shaw, the Nursery Report by Crystal Smith and the Library Report by Susan Pleasance. Many thanks to our curriculum writer, Cathy Shaw, and to all the leaders/teachers of J.a.M for providing a valuable Sunday School program for Westminster's young people.

Our committee is always appreciative of the support of Rev. Michelle Robinson and Beth Navarro, our Office Administrator. We also work closely with Cathy Shaw, Minister of Faith Formation who is a valued resource, idea person and hard-working member of our committee.

Along with ensuring Westminster has a vibrant and educational Sunday School, our committee is also responsible for the leadership and support of Adult Christian Education programming, Confirmation classes, family social events, youth groups, library, church picnic and Easter EGGstravaganza. This year we were pleased to host our second ADVENTure Day and our first Friday Night Flicks, an ongoing movie night for adults.

It is because of our dedicated committee members, teachers, volunteers and ministry team that we are able to offer quality Christian Education for all ages to our congregation and to our community.

Respectfully submitted by
Jolene Baker, Chair

Nursery

Sunday mornings in the nursery continue to be a busy, thriving part of Westminster for the infant and toddler crowd. Leaders Crystal Smith, Celeste Bones and Kaireen Adamson rotate responsibilities weekly while sharing stories, songs, activities and play time with up to 21 infants and toddlers. Most weeks, the average attendance is 8 little ones. We are also fortunate to have the assistance of several young people when their schedules allow. Thanks to Jan Hendrikse, Emma Hendrikse, Lindsay Seabright, Maia Bones and Payton File for all that they contribute in assisting the children. Additional helpers are always welcome.

A weekly program is developed using various Christian materials aimed at this age group along with some developmental activities, allowing learning through play. Easter and Christmas are featured topics and currently the focus is on the life of Jesus. An example: using a "lift the flap" book, the story of Jesus and the Tax Collector, tells the story of Zacchaeus while the children learn about opposites, open/closed, up/down, sitting/standing, etc. In the winter, there is a very well-attended indoor play day with a bouncy castle, balls, parachute and other equipment along with group activities that build relationships and develop gross motor skills while reinforcing positive behavior.

The nursery is fortunate to have the use of a small washroom that can be accessed in the first and second of the three rooms that are supposed to be used by the nursery. Diaper change facilities are also available. During the week the rooms are rented and there are challenges that come with that reality. Significant set-up and take is required.

The Nursery continues to be a loving, caring place where children learn about God and Jesus while having fun, trying new activities and enhancing skills that they will require when they go to school. The children seem to really enjoy the program and are comfortable with the caregivers (as witnessed by the parents when their children want to stay and refuse to go home!)

Respectfully submitted by,
Crystal Smith

J.A.M. (Jesus and Me)

J.a.M is our Rotational-based Sunday School program and was a huge part of the ministry to and for our children and youth at Westminster in 2018! Throughout the year many two-week Rotations were offered to our J.a.M kids: opportunities to learn about the people, places and stories in the Bible in fun, interactive and hands-on ways. There were three different age groups and thus three different programs. Our Nursery program is for our Little Jammers, our Just Jammin' class is for our youth, and the rest of our children are the J.a.M Kids.

We are extremely blessed to have a roster of dedicated teachers and leaders who do everything they can to bring the J.a.M curriculum to life each week. This program would not be able to function without them and so we owe them our gratitude. As for our children...they are simply AMAZING! Without them, there would be no J.a.M at all! We currently have 97 wonderful young souls registered in J.a.M, from all three different age groups and we couldn't be happier. It is an honour and a privilege to lead, guide and learn from these amazing children and youth.

Respectfully submitted by,
Cathy Shaw, Minister of Faith Formation

Westminster Library

"Reading is a way for me to expand my mind, open my eyes, and fill up my soul."
Oprah Winfrey

Thank you to all who have donated reading materials and media to our library (located in the Founders' Room), and for growing our church's library. Thank you so much for your generosity and in particular to Ed and Lori Rosdobutko who donated a bookcase to the library.

Please remember that monthly copies of the United Church Observer magazine are always available to borrow.

To check out a book simply enter your name, phone number and book title in the Sign-out book provided. Book "Return" and "Donation" containers can be found in the Library or you can drop them off at the church office.

The library accepts both new and gently used books in good condition. The church librarian in consultation with the Christian Education Committee makes a determination as to the suitability of any donated resources. Donations can be left in the Library or can be dropped off at the church office.

Come, open your eyes and see the world through another's soul.

Respectfully submitted by,
Susan Pleasance

Vacation Bible School Report

"All God's creatures have a place in the choir; some sing low, some sing higher!" All (young, old and everything in between) were welcomed at Westminster's children's church camp this summer (July 9th to 13th) where the theme was "All God's critters have a place." Did you know that there are at minimum 56 animal stories in the bible? At camp, we learned about Noah's Ark, Rebecca showing kindness to a stranger's camels, Jonah's experience with a whale and a worm, Daniel's experience with lions, and a horse overhearing Philip sharing the Good News with an African official.

Throughout the week, and throughout the church, you could hear echoes of laughter, gleeful shouts and animated conversations. Our heartfelt appreciation and gratitude to our daily guests who shared how important animals were and are to us: Cathy Hewett and Hewie, Jodi Hewett and Dave Snowden and Holly, Susan Sheen and Eleanor Rice and Bambi, Dr. Dave Summers, Terry Von Zuben and Molly the Fire Dog, and Uxbridge-Scugog Animal Shelter. This year we had a full house with 40 children ranging in age from 3 ½ to 12 years old, 12 youth leaders and 13 adult leaders (at various times) participating in our church camp. We made new friends and renewed old friendships as we sang, danced, played, examined frogs and worms, milked a cow, had snail races and egg drop competitions, and decorated and painted tee shirts. We created rainbow weavings and bracelets, a small shelf or a bird house and various toys for cats and dogs for our own beloved pet or to be donated to the pet shelter. We baked Under the Sea Graham Cookies, Rainbow Kabobs, bread in a bag, Cheeseburger Biscuit Cups, dog biscuits and on Friday ate Octopus dogs.

This year our Outreach project was to collect good condition and/or old toweling and bedding for the new building of the Uxbridge-Scugog Animal Shelter. **Thank you to all the children and to you** who so generously donated the following: 1 pet basket, 1 pet cushion, 2 pet pillows, 2 pet toys, 3 pet leashes with dog baggies and flashlights, 1 large box of dog treats, 8 large rolls of paper towels, 13 mats, 37 face cloths, 2 hand towels, 52 bath towels, 14 blankets, 1 quilt, 25 baby blankets, 44 sheets and 39 pillowcases.

On behalf of the VBS Planning Team, **we want to thank YOU - each person of the congregation** for everything that you did to make our camp so successful – for sharing and bringing your children/grandchildren, for the donations of treats and craft supplies, monetary donations and your prayers. Most importantly, our heartfelt gratitude goes out to those people who gifted us with their presence, their energy and their time.

Without you our camp would not have been possible: Tim Ryan, Kimberly and Carleigh Pearce, Michelle and Cameron Ruff, Arthur Smith, Heather Von Zuben, Susan Shkolnik, Sue and Bob Neil, Ava and James Tomlinson, Meridith Kennedy, Jan and Emma Hendrikse, Kate Nicol, A.J. Simmons, Jenavieve Styles, Madelyn Berthelot, Jolene Baker, Shirley Wallis, Wendy Wen, Greta Hope, Cathy Shaw, Beth Navarro, The Chairman Group and Ronell Paguio. Thank you so very much for sharing your gifts with the church camp.



Thank you for this amazing week filled with new friends, laughter and wonder. After 8 wonderful, delightful, and amazing years of camp, Crystal and I have decided to take a break. God's continued blessings on this very important Westminster ministry.

Respectfully submitted by,
Crystal Smith & Susan Pleasance, Church Camp Coordinators.

Youth

Our Youth Group had a fairly bumpy start in 2018 as we tried to figure out what would work best for our young people. After some research and input from the youth, it was decided that we would develop a different platform than had been used previously.

Instead of one group meeting weekly for a 10-12 week session, we developed a plan for two groups to be run every other week from September to May. Our Junior Youth Group is for those in Grades 6-8 and our Senior Youth Group is for those in Grades 9-12.

Once the format was developed, a leadership search began. We are most grateful to Alecia Chor, Michelle Alston and Cathy Shaw for taking on the leadership duties for these groups. Please know that these groups are still works in progress, as we try to establish how best to serve our youth.

If you have any youth in your family, please know that we encourage them to give our Youth Group(s) a try...we would love to see them and have them involved in the life of our church through these awesome groups. Likewise, if you would like to give leadership a try, we'd love to speak with you about this incredibly important and fun ministry.

Respectfully submitted by,
Cathy Shaw, Minister of Faith Formation

Outreach

Members: Joanne MacPherson (co-chair) Cathy Cherwinka (co-chair), Paul Kneebone, Debbie Joyce, Sandra Kell-Cullen and Gail Wild. Thanks to Carolle Kennedy for your work on Outreach. Thanks to Cathy Cherwinka for taking on co-chair in the Fall of 2018. This group met throughout 2018.

Hampers: 75 hampers were distributed in 2018: 274 individuals, including 143 children. We used Loblaws gift cards for a second year instead of groceries and these were a hit with recipients and those delivering. Thanks to all who worked on this project again: Ashley Edwards, Peter Spratt, Margaret Merela, Katherine Franklin, Cathy Cherwinka, JaM kids.

Sock and Mittens: 115 mittens and gloves, 35 hats and 90 pairs of socks were collected and distributed to local schools and shelter. Thanks for the donations and to Sandra Kell-Cullen for organizing.

- We had many participants again in the Coldest Night of the Year Walk in February.
- It was another busy year for Bridge to a New Home, as you'll see in the report, and also one of the refugee children attended VBS thanks to Christian Education.
- Debbie Joyce again spread the word of the November clothing drive.
- We supported Mim Harding as a special speaker in September.
- Beverages and treats, as well as bus passes, have been provided once a month to food bank users.
- In October a new fellowship group led by Debbie Joyce was started, meeting on the 2nd Wednesday of the month.
- A dedicated group of volunteers continues to support St. Vincent's kitchen on the first Wednesday of the month; thanks to Gail Wild for continuing to organize. The new building has had some setbacks, and fundraising continues.
- Working with the Parish Mosaic committee, the welcome bench was purchased for the outside entrance.

Thanks to those who lead other outreach initiatives.

Food Bank: Suzanne Renkiewicz

Prayer Shawls: Shirley Wallis

Blood Donor Clinics: Elizabeth Hatter

Parish Mosaic: Don Fry

Respectfully submitted by,
Joanne MacPherson and Cathy Cherwinka, Co-Chairs

Prayer Shawl Ministry

The Prayer Shawl Ministry has been active since 2004 and to date we have made a total of 1,011 prayer shawls. In 2018, we have made 58 and prayerfully given out 35 shawls for baptisms, adults in need, and to students going off to University and College. To begin 2019, we have 81 shawls in stock. Many shawls have gone a long way. We have sent them to Scotland, England, Jamaica, the Philippines and the USA as well as across Canada from New Brunswick to British Columbia.

If you are interested in making or receiving a Prayer Shawl, please contact Shirley Wallis. Thank you to all for the wonderful help that I've received from so many.

Respectfully submitted by,
Shirley Wallis, Chair

Parish Mosaic Team

The work of the Parish Mosaic Committee flows directly from the Westminster United Church *"Statement of Inclusion"*.

"We embrace people of all ages, gender, race, sexual orientations, gender identity, abilities, ethnicity, social and economic circumstances, in the membership, ministry, leadership and life of this congregation."

The Mandate of the Parish Mosaic Committee is to provide leadership, education and support within our congregation and community as we live into our ministry of radical welcome and inclusion.

Our activities in 2018:

- We produced monthly newsletter articles, bulletin board postings and bulletin inserts on Black History Month, Gay Pride Month, Aboriginal Day, Women's History Month, etc., to inform and motivate our congregation on Affirming and Inclusion issues.
- On April 10th, Rev. Michelle and Parish Mosaic hosted an evening meeting with other Affirming congregations in our area, with a view to support, share and search for synergies.
- In conjunction with The Friendly Visitor committee, we organized and ran the "Multi-Cultural Pot-Luck luncheon" on Sunday, April 22nd.
- On May 27th we organized and ran Westminster U.C.'s participation in the inaugural Youth Pride event at the Durham Region Children's Aid Centre in Oshawa. We shared information of Affirming United Church congregations in the area including Westminster, Dunbarton-Fairport, Faith and St. Paul's in Bowmanville.
- Once again, Parish Mosaic was involved in organizing and participating in the Durham Multi-Faith Pride service and parade on June 3rd.
- In order to provide improved signage for Westminster's Affirming status, we designed, developed and had approved the "Rainbow Welcome Bench" that is now installed in the front entrance of Westminster. Our thanks to the Outreach Committee for facilitating the funding.
- Parish Mosaic participated in WUC's 60th Anniversary Gala and Showcase in November.

Current Members of the committee: Don Fry (chair), Gail Brimbecom (recorder), Peter Spratt, Cheryl Fleury-Eekma, Alex Eekma, Jeanne Yee, Laurel Crone, Rev. Michelle Robinson. The Parish Mosaic Committee is a sub-committee of the Outreach Committee.

Respectfully submitted by,
Don Fry

Bridge To A New Home

And then there were nine! In November of 2018 **Bridge To A New Home** met our newest family - Modar, Rasha and their daughter, Fareenza who are originally from Syria.



With their arrival, we have expanded our volunteer efforts helping with housing, finding a mosque, enrolling in schools, shopping, medical and so forth. Modar and Rasha already had a great grasp on the English language, which was a delightful surprise for us as we could all communicate effectively right away.

At the same time Sut, our first new resident, is now combining schooling and work into his daily life. If anything, the common remark is "we don't see Sut often enough!" Our committee is very proud of Sut's ability to embrace his new life in Canada and of his eagerness to live independently as much as possible. Freweyni and her children, Jirom, Frtuna, Tnmit and Samrawit continue to bring joy to all of us. The children's English skills are becoming quite remarkable. For Freweyni, English is more challenging but she is also dedicated to mastering her new language. **Bridge To A New Home** continues to provide help where needed which is always rewarded with their appreciation.

The budget and funds on hand are very stable and allow us to continue with our sponsorship commitments. There remains a need for volunteers, particularly for transportation, and any help is gratefully welcomed. If you are seeking a rewarding and new experience, you are encouraged to contact one of our Committee members. The support from our Westminster family has been inspirational and a motivation for all of us.

Respectfully submitted by,
Joanne MacPherson, Co-Chair

Blood Donor Clinics

Five clinics took place at Westminster UC in 2018, in January, March, June, September and December on the first Tuesday from 4:00 to 8:00 p.m.

We had 8 volunteers - Shirley Wallis, Anne Butler, Lauren Maharaj, Joanne MacPherson, Jean and Andy Senko and Phoebe Woodill. We acquired 2 new volunteers - Arlene Jones and Pat Weldon - for our December and future clinics. Lorne Coe, M.P.P., sponsored our clinic for the month of September and this really brought up the units collected at this particular clinic. Jim Ward has been a great help putting out our signs and Clarence MacPherson and Bruce Cullen have been kind enough to bring in the signs if the CBS trucks had not taken them.

Our count for the year was 382 units collected. We are down from last year, but many thanks to the kind people who gave up their time and blood to help another person. Blood is so needed every day. We need you all - 17 years old and up, in good health and having eaten your meals during the day.

Kindly book for the next clinic in 2019 - March 19th, June 18th, September 17th and December 17th. Come and check out our cookies and chat with our friendly volunteers. Call Canadian Blood Services at 1-888-236-6288 or online at blood.ca to book your appointment. You are so needed.

Respectfully submitted by,
Elizabeth Hatter, Volunteer coordinator

Living Alone

There have been some changes this past year. A couple of our "regulars" have left our group and they will be greatly missed. On the other hand, we have a number of new members from our congregation as well as from the community and we say "welcome".

Again the Catering Committee has served us well with the welcomed Turkey dinner at Christmas time and with all the other delicious meals throughout the year. Our membership ranges between 25 and 30 and there certainly is room for more.

We meet the first Wednesday of the month except for July and August. The cost is \$7.00 per meal. Come and join us if you like a good meal and friendship, and are on your own.

Respectfully submitted by,
Barbara Auchterlonie

Food Bank

The Westminster Food Bank assists those within our community who need non-perishable food products. We assist in a non-judgmental manner; clients are permitted at our Food Bank once per month and for tracking purposes; all we ask is their name. In 2018 we had 238 attendees, with an average of 32 visits per month.

A special thank-you goes out to our volunteers that give of their time throughout the year, to our congregation and those in the community that donate food and provide offerings through Loonie Toonie collections.

We were most grateful to receive wonderful food donations to the Westminster Food Bank from the following;

- 33rd Oshawa Guide Group
- Ms. File and the group of grade 7 & 8 students from Adelaide McLaughlin Public School
- 18th Whitby Guide Group

Respectfully submitted by,
Joan S, Suzanne R, Steven, Tara and Sue N

Wellness

The Wellness Committee engaged in a number of activities in the past year that dealt with people's attitudes, environments and relationships within themselves, with God and each other. They were offered as a way to foster the physical, mental and spiritual health of the congregation and larger community.

In the Spring, the committee organized an awareness session on the healing power of intentional prayer. It included several prayer stations, offering different forms of prayer, that were set up in the sanctuary and Founders' Room. Over 30 people attended the event. Several contemplative prayer and meditation events, utilizing the Labyrinth were organized around the themes of Lent, Pentecost and Advent. Each service had over 20 people in attendance.

The committee organized an Easter Flower initiative that had members of the congregation provide funds to purchase eighty floral arrangements that were used to decorate the sanctuary on Easter Sunday and then were delivered to people in hospital or nursing homes and to shut-ins.

In the Fall, the committee members prepared a series of Movember awareness messages around the theme of Prostate Cancer and Men's Health. During the month, articles were written for the weekly bulletin and newsletter that dealt with the mind, body and spirit dimensions of Men's health.

At Christmas time, the Wellness Committee assisted Rev. Michelle and Cathy in organizing a Longest Night Service for people seeking a time of reflection, healing prayer and support. Over twenty people attended this event.

Throughout the year, members of the Wellness Committee and Friendly Visitors Group offered prayers for Rev. Michelle, Cathy and the congregation before each Sunday Service. The Friendly Visitors also visited many members in their homes and hospital.

The committee also organized training sessions on using hearing assistance devices and AED/CPR training for twelve participants. As well, they performed monthly checks on the AED equipment and restocked the First Aid stations.

Periodically, Wellness Committee members checked in with the Stroke Support Group, Labyrinth Circle Group and Friendly Visitors Group.

We are grateful for the opportunity to be part of the life of Westminster and we look forward to our congregational life together.

Committee Members: Maureen Dingman, Beverley McClain, Sue Kurtz, Clarence MacPherson

Respectfully submitted by,
Clarence MacPherson, Chair

Friendly Visitors

Westminster Friendly Visitors strive to help everyone who wishes to be a part of our church family stay connected. Our lives have an ebb and flow to them that sometimes cause us to feel disconnected and alone. Our Friendly Visitors aim to reach out to individuals or families during these times.

At any one time, we connect with approximately 25 to 30 individuals with visits, phone calls, cards, Easter flowers, Christmas cookies, meals and prayers.

We are Jack Darroch, Jocelyne Fry, Joyce McCready, Maureen Dingman, Paul Kneebone and Teena Morrow.

Respectfully submitted by,
Teena Morrow, Co-ordinator

Stroke Recovery Group

A group of volunteers have led regular Stroke Recovery sessions for over ten years.

Communications

The goal of our committee is to facilitate, promote and improve communication at Westminster United Church.

We are responsible for the monthly newsletter – *The Westminster World*, for the Program Directory – *Welcome to Westminster*, for the **UPCOMING EVENTS** fridge flyer, for the fish pins and also for subscriptions to The United Church Observer. In addition to these important aspects of communication, we have also maintained the bulletin boards in the hallway and have overseen postings to the electronic sign.

Another task we have taken on is the replenishing of the pew pockets – ensuring there are offering envelopes, Prayer Request Cards, Welcome Cards and pencils available.

In the Fall, we began a Privacy Consent Form campaign. To ensure the privacy of individuals, we will publish photos of only those who have given their formal consent to have their photos used in church-related media such as our web page, newsletters, posters, etc.

We continue to collaborate with the Worship Committee. Each month, one of the committees on Council acts as Greeters and Candlelighters and their mandate is published in the newsletter and bulletin, along with the names of the members of that committee.

At our monthly meetings, we discuss ways to enhance communication in our expanding congregation. From these discussions arose a huge undertaking – the creation of a 60th Anniversary edition of our church directory. We were pleased to enhance the celebration by distributing them on Anniversary Sunday.

Our second annual Trivia Night was an enjoyable and successful fundraiser. We were able to donate \$2300 for programs at Westminster.

We were deeply saddened by the passing of a dear friend and long-standing, devoted member of our team, Harry Sanderson. His contributions to our efforts and his legacy of devotion to Westminster have left a deep impact.

We were very pleased to welcome a new member to our committee last Spring. Mary-Lynn joined us and settled in to our whirlwind of projects like a trooper. We continue to seek new members to join us – Bev Crumb (chair), Mary-Lynn Fraser, Lori Rosdobutko, Joan Sanderson and Cathy Shaw (staff rep.) in our mission to ensure effective communication at Westminster.

Respectfully submitted by,
Bev Crumb, Chair

Property

The Property Committee is charged with ensuring that Church property is maintained and is safe and secure. In 2018, the committee has attempted to pro-actively manage a budget of approximately \$75,000 in discretionary and non-discretionary expenses related to the church property. The committee managed/dealt with over 30 initiatives which included everything from washers to lights to kitchen stove repairs, not to mention a new roof. A complete list of projects can be obtained from the committee. To help plan and manage its work, the committee held eight meetings. Copies of meeting minutes are available from the church office.

It was another busy year for the Property Committee with our major project being the replacement of the shingled roof. An RFP was developed and ten companies of varying size and location were invited to bid on the contract. After extensive review of all proposals and face-to-face interviews, the contract was awarded to Wilson Roofing of Oshawa, Ontario. The re-roofing was completed ahead of schedule in July with minimal inconvenience to Westminster.

Our worship facility is aging reasonably well, but there are always things to be worked on. Our other major initiatives included:

1. A complete 'scrubbing' of the flat roof (above the Narthex). With a combination of a flat roof specialty company and our dedicated volunteers, moss growth and other debris were removed and shingle and roof penetrations were resealed.
2. Pressure tested and inspected HVAC gas lines to ensure that the piping system continues to be safe. Enbridge Gas replaced the exterior regulator.
3. Contractor repainting of parking lot lines - now no excuse for not staying between the lines!
4. Upgraded the accessible washroom with a pull-down grab bar.
5. Replaced the battery charging system for the upper row of emergency lighting in the Sanctuary.

In 2018 we formally welcomed Ronell Paguio to our staff as our full time custodian.

We would be negligent if we did not recognize the continued support and work of our volunteer teams: the Sunday Custodians and the Westminster Weed Whackers. These teams strive to keep our church building and property in good condition for the enjoyment of all who visit. We are always in need of new volunteers to replace those who have chosen to move on to contribute their talents and time in other areas. A great big thanks and hug to them all. 😊

The rental of church space continues to provide a significant source of income for the congregation, approximately \$75,000. In addition to our long-term users, short-term applications were stick-handled by Beth Navarro, our church administrative officer. We continue to seek volunteer custodians for weekend rentals. Come and enjoy a concert while helping to generate income for the church.

The Chairman Group led by Jim Ward, can mysteriously make 100s of chairs disappear and reappear in our Sanctuary and Gym. The year 2018 saw 48 official requests, a 10% increase, for set-up and take-down of chairs and tables in order to serve our rentals or support our own church activities. This resulted in 325 volunteer person hours over the year. The group is comprised of 6 regulars and 5 part-time volunteers. We continue to welcome all persons to participate to help share the load. Many thanks to Jim and all of our wonderful volunteers

The Tech Booth team of volunteers, led by William Von Zuben, makes a significant contribution to our Sunday services by moving the many switches that give us sound, light and video. In addition to these services, the group provided support to the Christmas pageant and some rentals. Due to ongoing difficulties, a new mic was purchased for Rev. Michelle. The Tech Booth team welcomed David Hall and Jan Hendrikse to their group. Other members include: Paul Cruz, Arthur Smith, William Von Zuben, Martin Gilroy, Jim and Brock Fielder, Bruce and Adam Cullen. Thanks 'techies' for lights and sound!

The committee would also like to thank many others on church committees for their support in keeping the church tidy and clean and notifying the Property Committee when issues need to be addressed.

Looking forward to 2019, the most significant initiatives will be:

1. Repairs to the parking lot-to-sidewalk accessible ramps;
2. Explore options and, if approved, modify the chancel choir loft;
3. Review/replace office phone system.

The following is the 2019 list of committee members as per the Westminster Constitution. We would like to thank the many volunteers who continue to support the work of this committee but are not listed below.

Committee Members	Role
Jack Darroch	Coordinator-Carpentry
Bob Dingman	
Bill Fisher	
Larry Laycock	Specialty Projects
Dean Mortimer	
Bob Neil: Chair	HVAC
Dave Summers	Coordinator-Water Systems
Neville Wright	
William Von Zuben	Tech Committee team lead
Jim Ward	Chairman Group team lead
King Whitney	Coordinator-Fire Safety Plan
xx: Co-Chair (vacant)	

Respectfully submitted by,
Bob Neil, Chair

Ministry & Personnel

2018 welcomed a quieter year for our team. Over the course of the year, we met with each of our staff members regularly to touch base and provide support as needed.

Our staff are:

Rev. Michelle Robinson, Minister of Word, Sacrament and Pastoral Care
Cathy Shaw, Minister of Faith Formation
Margaret Motum, Minister of Music
Beth Navarro, Office Administrator
Ronell Paguio, Custodian

There was a bit of excitement for us in February and March when we interviewed and hired Ronell Paguio, our custodian. Ronell was already familiar with Westminster, as the contracting firm we had been working with had assigned Ronell to our location. Ronell has been a welcome addition to the Westminster staff team since March 1st.

During the summer months, we also assisted with the hiring of 2 summer students (Cherise Bryan and Chris Shkolnik), through a Canada Works program.

Once again, we have felt privileged to be able to work with each member of our talented and supportive staff and hope to enjoy the blessings they bring to all of us again in the coming year.

Maureen Dingman
Joanne Gibb
Sandra Harding
Teena Morrow (Chair)
Peter Spratt

Respectfully submitted by,
Teena Morrow, Chair

Trustees

The Board held three meetings in 2018 to discuss some of the issues facing Westminster. Copies of minutes are available in the church office.

The primary issue that required Trustee involvement was the sale of the property on which Manning Mews Non-Profit Housing Corp resides to Manning Mews. In 2016, Westminster received a letter from Manning Mews offering to purchase the property. The justification for the purchase was to secure a mortgage and thus address a number of outstanding capital projects. Since the Mews was constructed in 1980, it requires a number of upgrades, and access to funding could only be achieved through the ownership of the property.

The Trustees met to approve a number of motions:

- Transfer the property
- Direct that any proceeds received be directed to the outstanding WUC mortgage
- Approve the loan application and accept the loan for the outstanding mortgage from the United Church of Canada in the amount of \$400,000

Following the sale of the land to Manning Mews, we were able to close the mortgage with DUCA and enter into a 15-year loan agreement with the United Church of Canada.

For the upcoming year the Trustees will be working with the Council on investing reserve funds of \$138,000 as of Dec 31, 2019

Board of Trustees Members in 2018

Name	Service Date
Doug MacKay - Chair	2007
Joanne MacPherson	2007
Ron Motum	2014
Bob Neil	2013
Jim Ward	2015
David Parks	2016
Larry Morrow	2017
Rev. Michelle Robinson	2012

Doug and Joanne will be retiring from the Trustees in 2019.

Respectfully submitted by,
Doug MacKay, Chair

Manning Mews Non-Profit Homes Corp.

In 1978 Westminster United Church established the Manning Mews Non-Profit Homes Corporation to build and provide low-cost housing for seniors on a portion of the property occupied by the church on the south side of Manning Road, east of Scott Street. Twenty units in five groups of four pods were built on this land.

Manning Mews operates as a non-profit organization and receives subsidies from the Regional Municipality of Durham and some federal subsidies. Fifty percent of the units are rented on a geared-to-income basis, while the other 50 percent are rented at the low-end of market value. When the church moved from Manning Road to its current location, the property was severed to allow Westminster United Church to retain ownership of the portion of land on which Manning Mews was located.

In the past, Manning Mews Non-Profit Homes Corporation has owned the buildings while Westminster United Church has owned the land. In December 2018, the Corporation purchased the land from the Church for \$600,000. This sale and purchase has enabled the Corporation to qualify for CMHC mortgages and subsidies, to retain and maintain the property as necessary and to ensure the continued operation of the facility well into the future. This has also allowed Westminster to significantly lower the balance on the Church's mortgage.

There will still be some association between Westminster United Church and the Manning Mews Non-Profit Corporation. As part of the purchase agreement, the Church will have the right to nominate members from the Church Council to be admitted by resolution of the Manning Mews Board of Directors as voting members at the Manning Mews Corporation's annual meeting. These members shall be known as Group A and shall not exceed two-thirds of the number of Manning Mews Directors to a maximum of five. Directors of the Corporation shall be known as Group B members. Other members of the Church Council who wish to attend the annual meeting without voting rights shall be known as Group C members. Membership to either Group A or Group C will terminate once these individuals are no longer members of Westminster United Church Council.

Respectfully submitted by the Directors of Manning Mews Non-Profit Housing:

Arthur Smith, President

Ellis Nofle, Vice President

Catherine Howard, Treasurer

Syd Howes, Secretary

Fern Nofle

Sheila Bell

Eileen Whitney

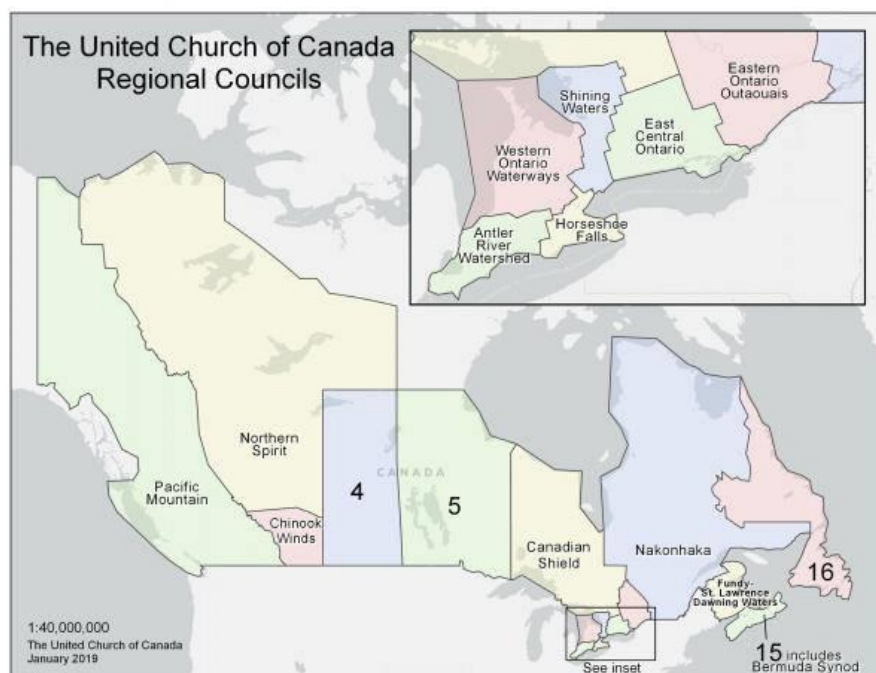
Presbytery

*For everything there is a season, and a time for every matter under heaven
... (Ecclesiastes 3:1)*

Churches and presbyteries passed the following remits from General Council 42: Remit 1: Three Council Model Presbyteries, Remit 2: Elimination of Transfer and Settlement Presbyteries, Remit 3: Office of Vocation, Remit 4: Funding a New Model Presbyteries, Remit 5: Mutual Recognition of Ministry Presbyteries (presbytery vote only), Remit 7: Candidacy Pathway Presbyteries, (presbytery vote only), Remit 8: Towards a New Model of Membership Presbyteries, (presbytery vote only). There was one remit that was not approved: Remit 6: One Order of Ministry. The results of these remits were passed by General Council 43, in Oshawa, in July 2018.

As of January 1st, the United Church of Canada will be a 3-level model of governance consisting of General Council, Regional Councils (formerly known as presbyteries, conferences and districts) and communities of faith (formerly known as churches or pastoral charges). There are 16 Regional Councils and Westminster United is part of Regional Council 11 which has been named East Central Ontario Regional Council.

East Central Regional Council consists of: all pastoral charges in former Lakeridge Presbytery, all pastoral charges in former Kawartha Highlands Presbytery, all pastoral charges in former Hills and Shores Presbytery, all pastoral charges in former Shining Waters Presbytery, all pastoral charges in former Kente Presbytery, all pastoral charges in former Four Winds Presbytery, and from the former Living Waters Presbytery of Toronto Conference, Trinity PC - Uxbridge, Sandford-Zephyr PC, and Goodwood-Epson-Utica PC. For further information please see East Central Ontario Regional Council on Facebook (an ECORC website is in the process).



Lakeridge Presbytery ceased to exist on December 31, 2018. Representatives to Presbytery included members of ordered ministry and lay members from congregations (1 per 100 members up to 4 lay members). In addition to Rev. Michelle Robinson, there were four lay congregation member representatives from Westminster UC on Lakeridge Presbytery:

- Arthur Smith --- served as chair of Church Extension Council
- Paul Kneebone --- served on MOA (Mission, Outreach & Advocacy) committee
- Susan Pleasance – served on LEAFF (Leadership Education and Faith Formation
- Shirley Penny – served on Finance

The formula for determining lay representation on the Regional Council is 1 rep per 100 members to a max of 4. This is the same rule that existed for Presbytery reps, therefore, the people who have been named as Presbytery members will automatically continue into the new structure as members of RC if they so desire.

The first meeting of East Central Ontario Regional Council is May 31st to June 2nd, 2019 at Cambridge Street UC in Lindsay.

Highlights from Presbytery:

- The last Lakeridge Presbytery was a supper meeting at Westminster United Church. Both Rev Michelle Robinson and Rev. Bob LaPage gave thoughtful reflections on the church of the past and the church of the future.
- An informative General Council and successful Festival of Faith was held at Durham College in July, with many Westminster people participating as volunteers, worshippers and participants. Rev. Richard Bott was elected as UCC Moderator.
- Previous WUC member - Rev. Jeff Doucette has accepted a new call to Enniskillen-Tyrone UC .
- Two local charities will be receiving Mission Support Grants for 2019: \$3000 to Back Door Mission for the Relief of Poverty (out of Simcoe St. UC) and \$ 2000 to Footprints4Autism (out of Dunbarton/Fairport and St. Mark's UC).
- The presbytery renewed or licensed 11 people including our own Carol O'Neil, Paul Kneebone, Cathy Shaw, John Bowman, Helen Bowman, and Susan Pleasance as Licensed Lay Worship Leaders.
- The court of Lakeridge Presbytery made a one-time legacy grant of \$10,000 to: The Back-Door Mission for the Relief of Poverty (offices at Simcoe St. UC) and The UCC Mission and Service Fund – national office.

Respectfully submitted by,
Susan Pleasance

United Church Women

"As women, we must stand up for ourselves. As women, we must stand up for each other. As women, we must stand up for justice for all." Michelle Obama.

Westminster's UCW (United Church Women) is a group of women who meet the first Monday of the month (except for July and August) for a time of worship, entertainment/educational programs, business and fellowship. This past year we participated in and learned about: a WUC church scavenger hunt, some of Carol O'Neil's story, Jill Bates' trip to the national UCW's project: Morogoro Women's Training Centre in Tanzania, hearing loss, senior's fitness, a tour of Lynde House, and thoroughly enjoyed eating out in June and sharing favourite holiday foods at the Christmas potluck meal. In April, we presented Anita Amos with a prayer shawl to thank her for her work as UCW treasurer and her many contributions to the UCW. In May, we regrettably accepted Barb A., Mary S., and Cassandra B.'s resignation as program coordinators and thanked them for all their hard work in presenting interesting programs for the last three years. In November, Shirley P. took over as UCW treasurer. This year we celebrated the contributions of two UCW members, Carol O'Neil and Shirley Penny, by presenting them with a UCW Life Membership pin during a worship service.

Some of our activities included: participation in the World Day of Prayer, holding a congregational Yard Sale, holding a Mother's Day Tea, leading the worship service on Conference Sunday with our own Carol O'Neil speaking, participating in the Westminster church Christmas bazaar, singing 1 song (thank you to Elizabeth H. for writing the words) and presenting a song/skit during WUC's 60th Anniversary Showcase evening. We catered to the Probus group till April, and catered every month to the Living Alone Group, and made pies and more pies (apple and pumpkin pie). Our heartfelt gratitude to Greta H. and Mary S. who very generously co-ordinated the Yard Sale – thanks to their hard work, the Yard Sale was a success.

We collect stamps, hearing aids, eyeglasses and pop tabs that are used to fund worthwhile projects locally and worldwide. We would welcome your contributions of those items and they can be placed in the wooden box in the narthex. This year we also collected receiving blankets, and knitted jumpers/sweaters for African preemies.

In 2018, the UCW catered to 23 events: 2 funeral receptions, 9 Living Alone Lunches, 4 Probus meetings, 2 UCW fundraisers, 1 anniversary dinner, 2 Christmas Dinners and 3 dinners for outside groups – 1 onsite and 2 offsite. We also helped with the food for General Council by making 40 dozen muffins and 80 dozen cookies – snack food for just 1 day. We sent out 25 cards to people within our church family and community (get well, sympathy, thinking of you, 50th anniversary and Christmas cards to our shut-ins). At Christmas we delivered 25 Christmas Angel bags and 4 large boxes of bulk toiletries to various agencies across the Durham region.

What did we do with the monies we raised, you ask? We donated \$500 to the UC's M&S Fund – Building a Well in Congo, \$200 in various grocery store gift cards for the WUC Foodbank program, paid \$800 for the cleaning and repairing of the WUC kitchen stove, paid \$1,400 towards WUC's new card tables, and donated \$6000 to WUC's general funds. We also donated monies to 6 UCW Presbyterial and conference projects and 6 local community charities.

We could not have done any of these activities without EACH ONE OF YOU! Our heartfelt gratitude for saying yes when we phone to ask for your help in donating food or preparing food or serving at a catering. Thank you for donating items for the Yard Sale and buying tickets for the Mother's Day Tea. Thank you for your attendance and your support at our Yard Sale and Mother's Day Tea. Thank you for all your donations of toiletries during Advent season. With you and your support in so many ways – together we were and are able to plant seeds of change within our church and within our community. You made our success possible.

Respectfully submitted by,
Susan Pleasance

United Church Women Financials

Westminster United Church Women Financial Report Jan. 1 – Dec. 31, 2018

Income	\$14,534
Expenses	\$14,851
Income – Expenses	-\$317
Bank Balance	\$3,642
Petty Cash	\$150
Total	\$3,792

This year the UCW catered 24 events, a Yard Sale, a Mother's Day Tea and sold pies.

The UCW donated \$6,000 to Westminster's General Fund.

The UCW supported the following groups: Camp Quin-Mo-Lac, Denise House, Gillie Bean Fund, Native Healing Fund, St. Vincent's Kitchen, Mission And Service, World Development and Relief Fund and our Church Youth.

From the Office Administrator

Membership

By the numbers:

- 508 people are listed in the Westminster Historic Roll
- 8 new members were received by Certificate of Transfer
- 3 members removed by death
- 0 members removed by Certificate of Transfer
- 6 baptisms, 0 adult and 6 children
- 7 marriages
- 648 people are in our contact/telephone list
- 392 email addresses receive our weekly email blast

Baptisms

Last name	Given Name(s)	Baptized
Clarke-Campbell	Xavier	January 14
Artymko	Emmerson	May 13
Artymko	Norah	May 13
Calpito	Kai	June 24
Craig	Mya	September 16
Gray	Blaise	November 25

Marriages

Married Couple		Date
Michael Sankey	Alysha Feasby	June 15
Kyle Cullen	Hivin Alarashi	July 28
Andrew Melvin	Jacquelyn Tober	August 11
Robert Brezina	Patricia Kelly	September 8
William Arundell	Alyssa Bellows	October 13
Nicola Bellissimo	Lauren Noftle	October 27
Chad Valyear	Shannon Bell	December 29

In Memoriam

Jesus said, "I am the resurrection and the life. Those who believe in me, even though they die, will live, and everyone who lives and believes in me will never die."
John 11:25

These following names are listed in the Westminster Burial Register for 2018.

Last name	Given Name(s)
Sanderson	Dr. Harry Milton
Salmers	Orest Lew
Thiessen	Ryan Eliot Mark
Armitage	Robert Albert
Janes	Judith Anne
Janes	Vivian
Morison	John James
Harrison	Andrew James
Miller	Sean Christopher
Taylor	Christopher James
Amirault	Shirley Anne
Kivitis	George
Storms	Wilbert Fay

Respectfully submitted by,
Beth Navarro, Office Administrator

Connections

Small Groups

*Small Groups have one, simple purpose: to bring people together.
God created us to live in relationship with others, sharing life through community.*

In 2018, the Small Groups at Westminster brought people together, building relationships by connecting people with common interests in a place where they could grow in community and in spirit. The following Small Groups were offered throughout the year, to our congregation and to the wider community.

Book Club: *"Reading a book is just the beginning. Talking about it ... that's the very best part."*
Unknown author

The Book Club is a group of 8 to 12 people who met in the afternoon on the 4th Wednesday of January, March, May, September and November 2018 to discuss and reflect on how life and faith intersect as read in the following books: *Roughing It In the Bush*, *Medicine Walk*, *Prisoner of Tehran: A Memoir*, *Indian Horse* and *The Alice Network*. **All are welcome to join the group for all the discussions, or a few or even just for one afternoon to discuss the chosen book.**

Respectfully submitted by, Susan Pleasance

Fitness with Katie (formerly Seniors Fitness): This group was very popular amongst participants. Katie provided opportunities for individuals to meet weekly to focus on strength and functional ability, while developing a social bond.

Westminster Walkers: This ongoing, weekly walking group is led by Eileen. In the warm months of Spring, Summer and Fall, the walks started and ended at the church on Thursday mornings. During the Winter, the walking moved indoors to the Abilities Centre. This group gathered for a time of fellowship and exercise and everyone was encouraged to set their own pace...this group's motto is, "No one walks alone".

Wine Women and the Word: WWW is a monthly Bible study that is open to all women. This group met on the 3rd Tuesday of each month. Participants were notified through the bulletin and newsletter of the topic for each month, including scripture readings. Carol is the driving force behind this ongoing Small Group.

Foodman Group: This group of gentlemen met almost every Monday evening for a social gathering and to prepare and taste different recipes. We are grateful to this group for all the "extras" that they provide throughout the year in the form of a variety of meals (Easter morning breakfast, barbequing for the Church picnic, Welcome Sunday luncheon, fundraising dinners and so much more).

NOOMA DVD Series: This faith forming small group continued to be a hit in 2018 and was led by Cathy Shaw, our Minister of Faith Formation. The program offered a time to watch, listen, think, discern and discuss life and God. With the success of this series, it is already scheduled to run again in 2019.

Prayer Team: Our Prayer Team met monthly to pray for and with one another, to share in life's joys and sorrows, to invite God in, to listen, learn and discern and to lift up the prayer requests offered by the congregation on Sunday morning and from those received at other times. This team also made time daily to actively pray on their own for those in need.

Plant Based and Joyful (PB and J): This wonderful cooking group met weekly with Yvonne as their leader. Together they learned about and prepared plant-based meals to share.

Learn to Knit: This popular group ran twice in 2018. It was led by Shirley and Phoebe and was open to all ages, genders and levels of experience.

Mindful Meditation: This well-received new group was led by Jake and Jeanne. Under their leadership, participants gathered every Wednesday to sit in meditation together.

Faith & Fellowship: This "come as you can" monthly group was new to our list of Small Groups in the Fall of 2018. It was Debbie's vision to form this group so that people might gather together for an informal time of prayer, devotion, food and fellowship.

Many thanks to all those who stepped forward to lead or participate in a Small Group in 2018. We hope that the experience has brought you joy and has helped you to connect with others and with God through the sharing of common interests.

If you have an idea for a group you would like to have at Westminster, or you would like to lead a group, kindly contact Cathy at the office.

Respectfully submitted by,
Cathy Shaw, Minister of Faith Formation

Climate Disruption Mitigation Committee

The Council supported mission for the committee is to engage the congregation both individually and collectively in the mitigation of climate disruption and, further, to facilitate other congregations to do the same. A Climate Action Survey will provide the committee with the basis on which to develop and implement an action plan for the next six to twelve months. History has proven that collective action can produce effective results, and we look forward to working with all of you in addressing this urgent global challenge.

Respectfully submitted by,
Bill Shepherd, Chair

Sparks, Brownies, Guides and Rangers

31st Whitby Sparks and Brownies meet on Tuesday nights from 6:30-8:00 p.m. We have 20 Sparks, 12 Brownies and 6 leaders. We have had Halloween and Christmas parties, made lots of crafts, sold our chocolate mint cookies, visited seniors at a retirement home and had a sleepover at Reptilia. We plan on participating in a big Thinking Day event in February and to go camping.

18th Whitby Guides meet Monday nights from 6:30-8:30 p.m. We have 28 girls and 5 adult leaders who run the meetings. We have had an awesome year; thanks to you for allowing us to use your facility. The custodians and staff at the church are amazing! The girls and leaders feel very welcome and comfortable attending the meetings every week. Along with learning about the Guiding organization around the world, we are learning about differences in Guiding and us as individuals. Thank you for allowing us to use the church to teach our Girl Guides what Believing in Themselves is all about!

1st Whitby Maple Shade Rangers meet every other Tuesday from 7:00-9:00 p.m. We have 14 girls and 2 full time leaders and 1 part time leader. These girls are 15-18 years old and work on challenges towards the Gold Chief Commissioner Award.

We would all like to thank Westminster United Church for allowing us to use your gym and meeting rooms.

11th Whitby Scouts

Westminster is proud to hold the Charter for the 11th Whitby Scouts. Although the Beavers, Cubs and Scouts do not meet on the premises, all of our leadership meetings and planning sessions take place at the church. Cathy Shaw, Minister of Faith Formation, acts as the liaison between the 11th Whitby and Westminster United Church, allowing for a true partnership to take place.

This partnership was evident on February 4, 2018 when all of the Scouting Sections (Beavers, Cubs, Scouts and Venturers), along with the Sparks, Brownies, Guides and Pathfinders (that meet at Westminster) attended a special service in honour of the Lord Robert Baden-Powell and Lady Olave Baden-Powell, the founders of the Scouting and Guiding movements. After worship, there was a time of fellowship in the gym, where refreshments were served and guests were encouraged to observe the wonderful memorabilia on display.

The 11th Whitby Scouts value their partnership with Westminster United Church and this year continued to show their appreciation by donating to the Sock Tree and to the Food Bank and offering support and assistance wherever needed.

Stewardship/Finance

The Stewardship/Finance Committee meets on a monthly basis to review the financial results of the church's operations and to discuss upcoming stewardship and finance related activities.

In 2018 Dianne Booth stepped down from the Stewardship/Finance Committee and Margaret Suepaul joined Alan Dunn, Tom McNown, and Brian Woodlock. In September, Shirley Penny was replaced by Monica Veenstra as Treasurer. Shirley took over as the Treasurer for the United Church Women.

The Stewardship Committee thanks all congregation members for their involvement in and support of the various activities that involved the Stewardship Committee, including but not limited to:

- Debbie Joyce's continued co-ordination of the "Minute for Mission" presentations and the congregation's ongoing support of this vital activity.
- Shirley Penny's hard work and diligence in providing timely and accurate accounting statements and reports of Westminster's various activities throughout most of the year.
- The support, guidance and encouragement of Rev. Michelle and Cathy Shaw.
- Beth Navarro for providing effective communication and supporting our Committee.
- Sunday service ushers and counters, working side-by-side with the Stewardship Committee members in the weekly collection, counting and deposits of the services' offerings.
- Margaret Motum's co-ordination of the fundraising event "Westminster's Got Talent"
- Congregation members' support of the numerous fundraising activities and generous donations of their skills and talent; members who volunteer their time to eliminate or mitigate church expenses, for example: the Westminster Weed Whackers, Sunday custodial services, Loblaws gift card sales led by Ed Rosdobutko and his team, and the Chairman group that support numerous events by setting up and dismantling tables and chairs.
- Outreach Committee's activities, such as co-ordinating the Christmas gifts and hampers, which put smiles on the faces of so many children and their families.

Some very monumental events occurred in 2018:

- The Welsh Male Vocal Choir performed at our church in May, sharing some great singing, and contributing \$900 to our church.
- Through the "Save the Roof" campaign, we received \$21,492 in generous congregational donations for our new roof, along with an equally generous grant from Presbytery of \$16,950. Together, this meant that the amount required out of our Reserve Funds was only \$23,922 to make up the difference for the \$62,364 cost of our new roof.



- In November we celebrated Westminster's 60th anniversary. The Stewardship committee initiated the anniversary celebrations and invited congregation members to become part of the 60th Anniversary committee. In total, 10 members of the congregation met and developed the anniversary activities which included:
 - "We are Family" concert, coordinated by Margaret Motum.
 - A special anniversary Sunday service with official greetings from the Town of Whitby, the Province of Ontario and the Prime Minister of Canada.
 - A guest preacher, Westminster's friend Rev. Christopher White
- As in past years, Westminster United Church conducted our annual fall commitment renewal campaign; this year's theme was Love Our Neighbour. This activity reminded congregation members of the impact our offerings and donations make and encouraged members to carefully consider their offerings.
- In November we held our annual Bazaar. Previously organized by the UCW, this was the first year that Brian Woodlock, a dedicated member of the Stewardship Committee, and his daughter, Sharon, provided their skilled leadership in this huge endeavour. Many volunteers, including the UCW, helped make the Bazaar a great success: over \$7,500 was raised!
- In December we finalized the sale of the Manning Mews property, a process that was led by Paul Pierson and the WUC Council Working Group. This group, in collaboration with the Manning Mews leadership team, successfully completed the transaction that resulted in Westminster selling the Manning Mews property to the Manning Mews group, reducing Westminster's mortgage and refinancing a new mortgage. Job well done by all!

2019 will be another exciting and engaging year. We look forward to:

- Welcoming the Town of Whitby Senior's Bridge Group (new renters).
- Introducing a debit/credit card terminal (stay tuned for details).
- Implementation of a dedicated database for tracking offerings / donations, which will make issuing tax receipts much easier and less time consuming for our Office Administrator, Beth Navarro.
- Transitioning existing members to PAR (Pre-Authorized Remittance) to help even out the church's monthly cash flow.

Thank you for your generosity in time, talent and resources. The Stewardship/Finance Committee is always looking for new members to share their talents and provide their feedback!

Respectfully submitted by,
Tom McNow, Chair

TREASURER'S REPORT – 2018 RESULTS

The year-end result for 2018 was an operating deficit of \$13,305, which is \$6,752 better than our budgeted deficit of \$20,057.

Total receipts (\$477,608) were on target with the budgeted amount (\$476,900). Rental Income was \$21,880 higher than budgeted, which more than offset the Offerings (Local Fund and Building Fund) shortfall of \$16,046. Also, Fundraising Income was \$10,317 higher than budgeted which offset the \$8,905 shortfall in Other Income.

After deducting the fundraising expenses of \$6,553 from the fundraising income of \$24,317 we generated \$17,764 in fundraising revenues. Add to this the \$2,653 generated from the sale of Loblaws cards and together we raised \$20,417. Many thanks to the dedicated individuals who volunteered their time and talents to the raising of those funds, and also to those who contributed to the revenues.

On the disbursement side, while some expense lines came in above budget and others below Budget, total disbursements (\$490,913) were \$6,044 below the budgeted amount (\$496,957).

Not reflected in the Statement of Operations is the \$21,492 in generous donations for our new roof, along with an equally generous grant from Presbytery of \$16,950. Together, this meant that the amount required out of our Reserve Funds was only \$23,922 to make up the difference for the \$62,364 cost of our new roof. A \$15,000 loan from Presbytery for the roof was repaid at the end of the year. These transactions are captured in the Cash Flow Statement.

Also captured in the Cash Flow Statement is \$18,000 in donations received for and paid to "Bridge to a New Home," \$16,500 of which came from Jewish Family Services of Ottawa, with the balance coming from members of our congregation.

Finally, the transactions related to the Manning Mews sale are also captured in the Cash Flow Statement. In October we received a \$400,000 loan from the United Church of Canada at 2.5% for 15 years. Towards the end of December we closed the sale of the Manning Mews land and received \$600,000, subsequently paying off the DUCA Mortgage balance of \$928,217.

Total Cash Available (chequing & savings) on December 31, 2018 was \$149,665.

Total Funds Available on December 31, 2018 was \$188,856.

Total UCC Loan Outstanding on December 31, 2018 was \$396,324.

Respectfully submitted by,
Monica Veenstra, Treasurer

Westminster United Church
Statement of Operations – Cash Basis
January 1, 2018 – December 31, 2018

	ACTUAL	BUDGET	VARIANCE
RECEIPTS			
Committees	4,225	5,000	-775
Donations	39,401	40,000	-599
Fundraising Income - Loblaw's Commissions	2,653	2,900	-247
Fundraising Income - Other	24,317	14,000	10,317
Offerings - Building Fund	24,885	25,000	-115
Offerings - Local Fund	249,069	265,000	-15,931
Offerings - Mission & Service	24,217	23,000	1,217
Other Income	11,095	20,000	-8,905
Other Income - GST & PST Rebate	16,183	12,000	4,183
Rentals - Long Term	74,609	50,000	24,609
Rentals - Short Term	6,954	20,000	-13,046
TOTAL RECEIPTS	477,608	476,900	708
DISBURSEMENTS			
Bank/PAR Charges	1,125	1,500	-375
Christian Education	4,785	8,040	-3,255
Communications	1,611	1,800	-189
Council & Trustees	3,231	750	2,481
Fundraising Expenses	6,553	4,000	2,553
GST & PST - Refundable Portion	14,253	16,000	-1,747
Mission & Service Commitment	24,217	23,000	1,217
M & P Committee	868	500	368
Mortgage Expense	90,345	88,596	1,749
Office	5,117	6,000	-883
Outreach	8,455	11,200	-2,745
Presbytery / UCC Assessment	7,367	9,000	-1,633
Property	79,217	84,471	-5,254
Salaries and Benefits	231,707	225,000	6,707
Small Groups	0	200	-200
Stewardship & Finance	4,877	7,500	-2,623
Wellness	1,494	2,600	-1,106
Worship	5,690	6,800	-1,110
TOTAL DISBURSEMENTS	490,913	496,957	-6,044
2018 SURPLUS / - DEFICIT	-13,305	-20,057	6,752

Westminster United Church
Cash Flow Statement
January 1, 2018 – December 31, 2018

2018 Operating + Surplus / - Deficit **- 13,305**

Other Transactions Affecting Cash Flow

<i>Roof Donations</i>	21,492
<i>Roof Grant</i>	16,950
<i>Roof Loan Receipt</i>	15,000
<i>Roof Loan Repayment</i>	- 15,000
<i>Roof Expenditure</i>	- 62,364
<i>Net Roof Cash Flow (Reserve Funds used to pay for Roof)</i>	- 23,922

<i>Donations for Bridge to a New Home</i>	18,800
<i>Disbursements to Bridge to a New Home</i>	- 18,800
<i>Donations for St. Vincent's Kitchen</i>	270
<i>Disbursements to St. Vincent's Kitchen</i>	- 270
<i>Deferred Contribution</i>	75
<i>Transfer to DUCA Savings Account</i>	- 7,383
	- 7,308

<i>UCC Loan</i>	400,000
<i>Manning Mews Receipt</i>	600,000
<i>DUCA Payment</i>	- 928,217
<i>Net Cash Flow Resulting from Manning Mews Transactions</i>	71,783

<i>Matured GIC (May 2018)</i>	61,057
-------------------------------	--------

2018 Other Cash Flow Related Transactions **101,610**

2018 Total Cash Flow **88,306**

Beginning Bank Balance - Jan 1/2018	52,765
Ending Bank Balance - Dec 31/2018	141,071

CIBC Chequing Register Balance - Dec 31/2018	80,631
CIBC Savings Register Balance - Dec 31/2018	60,440
Ending Bank Balance - Dec 31/2018	141,071

DUCA Savings	8,594
TOTAL CASH (Chequing & Savings) - DEC 31/2018	149,665

Westminster United Church
Statement of Cash and Other Funds
As at December 31, 2018

Cash (Chequing Account)

Bank at Beginning of Month	65,679
Deposits	1,019,564
Cheques and payments	- 981,486
Bank at End of Month	103,757
Uncleared Transactions	- 23,126
Total Cash (Chequing Account) Available	80,631
Savings Account (CIBC)	60,440
DUCA Savings Account	8,594
Total Cash (Chequing and Savings)	149,665

Other Funds

DUCA Dividend Shares - cashable	15,334
DUCA Dividend Shares - earned but not cashable	2,440
Investor's Edge (CIBC)	-
GIC (CIBC) - matures May 23, 2019	30,437
Total Other Funds	48,211

TOTAL FUNDS

197,876

Restricted Funds

<i>Mission and Service Fund</i>	-
<i>Bridge to a New Home</i>	-
<i>St. Vincent's Kitchen</i>	-
<i>Zumbathon Funds for SALT</i>	560
<i>Gate 3:16</i>	20
<i>Reserve Funds for Edge Consulting</i>	6,000
Total Restricted Funds	6,580

TOTAL UNRESTRICTED FUNDS - DEC 31/2018

191,296

DUCA Dividend Shares - earned but not cashable	- 2,440
TOTAL AVAILABLE UNRESTRICTED FUNDS - DEC 31/2018	188,856

Westminster United Church
Statement of Reserve Funds
As at December 31, 2018

Beginning Balance - Apr 2017	105,000
Expenditure - Parking Lot - Oct 2017	- 12,575
Reserve Funds Remaining after Parking Lot Expenditure	<u>92,425</u>
Roof Expenditure (net of GST/HST refund)	- 62,364
Roof Donations	21,492
Presbytery Grant	16,950
Reserve Funds used for Roof - Summer 2018	<u>- 23,922</u>
Total Reserve Funds Remaining after parking lot & roof expenditures	68,503
Council Approved (Feb/Mar 2018) for Edge Consulting *** not yet spent ***	- 6,000
	<u>62,503</u>
Manning Mews Net Inflow	<u>71,783</u>
Reserve Funds - as at December 31/2018	<u>134,286</u>

Council-Approved Allocation of Reserve Funds

<i>Contingency for day-to-day operations</i>	30,286
<i>Reserve for Capital Investments</i>	52,000
<i>Reserve for Ministerial Investments</i>	52,000
<i>Total Reserve Funds - as at December 31/2018</i>	<u>134,286</u>

TREASURER'S REPORT – 2019 BUDGET

Setting a budget for the upcoming year is always a lengthy process. I would like to thank the Stewardship/Finance Committee and Council for their continued support and efforts in setting the 2019 Budget. While we cannot predict the future, we can look to prior years' results, and also make some informed decisions about our future direction. The following provides an explanation of the major budget lines.

RECEIPTS / REVENUES

Total Receipts / Revenues for 2019 are budgeted at \$476,424 (compared to 2018 actuals of \$461,425).

Offerings (Local Fund & Building Fund): Accounting for inflation, the Offerings budget amount (\$295,800) was increased 2% over the 2018 Budget amount (\$290,000). Factoring in the \$21,492 that was raised in 2018 for the roof, this 2019 Budget amount reflects a 0% increase over the 2018 actual giving's (\$273,954 local and building + \$21,492 roof donations = \$295,446).

Mission & Service Offering: M&S has also been increased by 2% over the 2018 budget amount (\$23,460 in 2019 versus \$23,000 in 2018 Budget). Again, we feel this is achievable considering the 2018 actual Mission & Service Offerings were \$24,217.

Rental Income: Earlier in 2018 we were approached by the Town of Whitby regarding the rental of the gym for the Senior's Bridge Group. The rental agreement is in place and we were able to include an increase of \$14,000 in rental income.

Other Income: In 2018 we hired two summer students, for which the government provided a \$7,500 grant, which mostly covered the related Salaries & Benefits amount. A decision has been made to not hire the summer students in 2019 and consequently there will be no government grant.

DISBURSEMENTS / EXPENSES

Total Disbursements / Expenses for 2019 are budgeted at \$477,126 (compared to 2018 actuals of \$476,660).

Mortgage Expense (Principal & Interest): The sale of the Manning Mews property has resulted in 65% lower mortgage payments, translating into savings of \$58,305. This has provided us with the ability to cover increased operating expenses (as outlined below) without relying on our Reserve Fund.

Presbytery / UCC Assessment: Part of the restructuring of the United Church resulted in a new governance model; we are now part of a Regional Council (there are no longer Presbyteries or Conferences). A new funding model has replaced the Presbytery Fees. Assessments are based on a general percentage of revenues minus specific allowable deductions (e.g. M&S Fund). This has resulted in an assessment increase of \$8,500.

Property: Compared to 2018 (which excludes the new shingles on the roof, which are of a capital nature), the 2019 property expenses are budgeted to come in approximately \$3,000 higher due to higher than usual HVAC repair costs.

Salaries & Benefits: Several factors are contributing to the almost \$42,000 increase in Salaries & Benefits expenses compared to 2018 actuals. These include a Council-approved increase in pay, UCC housing zone change, full-year custodial salary (versus a partial-year in 2018) and maternity leave costs.

HST/GST: This has been moved to the balance sheet effective January 1, 2019, as it technically is not an operating item. It has to do with the timing of when we pay HST/GST and receive our quarterly refund, and belongs on the Balance Sheet.

OVERALL BUDGET

The 2019 budgeted operating deficit is \$702, which is in effect a balanced budget.

Respectfully submitted by,
Monica Veenstra, Treasurer

Westminster United Church
Statement of Operations – Cash Basis
2019 Budget

ACTUALS 2016	ACTUALS 2017	ACTUALS 2018	BUDGET 2018		BUDGET 2019
				RECEIPTS	
5,183	4,464	4,225	5,000	Committees	4,700
62,435	75,097	39,401	40,000	Donations	35,000
2,900	2,935	2,653	2,900	Fundraising - Loblaw's Cards Commissions	2,900
20,459	13,246	24,317	14,000	Fundraising - Other	21,050
278,347	275,423	273,954	290,000	Offerings - Local and Building Funds	295,800
22,233	24,298	24,217	23,000	Offerings - Mission & Service Fund	23,460
68,797	70,024	74,609	50,000	Rentals - Long Term	87,514
8,214	7,708	6,954	20,000	Rentals - Short Term	6,000
25,967	21,712	11,095	20,000	Other Income	0
494,535	494,907	461,425	464,900	TOTAL RECEIPTS	476,424
				DISBURSEMENTS	
1,311	1,234	1,125	1,500	Bank/PAR Charges	2,500
4,905	4,624	4,785	8,040	Christian Education	5,500
1,300	1,199	1,611	1,800	Communications	2,100
886	733	3,231	750	Council & Trustees	2,000
5,935	4,452	6,283	4,000	Fundraising Expenses	4,200
22,233	24,298	24,217	23,000	Mission & Service Commitment	23,460
0	2,508	868	500	M & P Committee	500
88,596	88,596	90,345	88,596	Mortgage Expense	32,040
5,729	5,509	5,117	6,000	Office	6,000
7,561	31,179	8,725	11,200	Outreach	9,250
8,297	9,033	7,367	9,000	Presbytery / UCC Assessment	17,504
94,799	108,213	79,217	84,471	Property	82,367
209,081	198,673	231,707	225,000	Salaries and Benefits	273,500
0	0	0	200	Small Groups	200
7,809	4,890	4,877	7,500	Stewardship & Finance	6,455
2,939	1,352	1,494	2,600	Wellness	2,600
5,284	5,403	5,690	6,800	Worship	6,950
0	8,525	0	0	Other Expenses	0
466,665	500,421	476,660	480,957	TOTAL DISBURSEMENTS	477,126
27,870	-5,514	-15,235	-16,057	SURPLUS / - DEFICIT	-702
-4,472	-4,931	1,930	-4,000	<i>GST/HST (moved to Balance Sheet in 2019)</i>	0
23,398	-10,445	-13,305	-20,057	SURPLUS / - DEFICIT	-702

Westminster United Church Narrative Budget

Mission Statement: *Westminster United Church is a Christian family sharing the good news of Jesus Christ with the congregation, the community and the world at large. We provide a spiritual home for worship, celebration of the sacraments, and Christian Education.*

Statement of Inclusion: *We embrace people of all ages, gender, race, sexual orientations, gender identity, abilities, ethnicity, social and economic circumstances, in the membership, ministry, leadership and life of this congregation.*

This narrative budget has been prepared to transform the traditional line by line budget (included above) of revenue and expenses for the year 2019 into a picture of the mission and ministry of our congregation. It is meant to give everyone some idea of how this church spends almost \$480,000 towards supporting our four ministries: ***Worship, Christian Education, Pastoral Care and Outreach.***

We hope that this narrative budget will help people feel that they are not simply giving money to the church, but rather giving money through the church to translate God's mission into action, by showing you how your generous contributions and efforts are used to extend God's love through Westminster's ministries. We trust that it will inspire us all to prayerfully consider how valuable every gift is to the present and future potential of our church family and broader community. What you read here is but a snapshot of our church life.

WORSHIP – *In Worship, we gather as a community of faith to help us celebrate God's presence and love for all, and to discern God's call to mission and ministry in our world.*



Worship activities include:

- Preparation from our staff including our Ordained Minister, Minister of Faith Formation, Minister of Music, Office Administrator and Custodian
- The work of the Worship and Sanctuary Committees, through the generosity of our volunteers welcoming members and visitors, ushering during services, and reading Scripture
- Sunday services, celebration of communion and baptism, funerals, weddings, nursing home services, inter-faith and ecumenical services
- Choir, music, audio video and social media communications

CHRISTIAN EDUCATION –
Being a Christian involves lifelong learning and growth through prayer, Bible study, and connecting God’s Word to our lives.



Christian Education activities include:

- The work of the Christian Education Committee & Minister of Faith Formation
- J.a.M. (Jesus and Me) for Preschool to Grade 6, Youth Programs, Nursery care during Sunday worship, Easter EGGstravaganza, Vacation Bible School
- Bible studies, adult education programs, workshops, membership programs, retreats & workshops
- Stewardship education
- Movie Night, NOOMA series

PASTORAL CARE – *This foundational ministry includes support for persons facing illness, bereavement and life challenges. Additionally, Pastoral Care extends to the wider church community ensuring people have a sense of connection and celebration of milestones.*



Pastoral Care includes undertakings and activities such as:

- Home and hospital visits, counselling with our Minister
- Bereavement support, celebration of life milestones
- New member visits
- Prayer shawls, care notes, prayers for loved ones
- Fellowship through Sunday morning conversations before and after service
- The work of Friendly Visitors and Wellness Committee
- Communication via monthly newsletters



OUTREACH

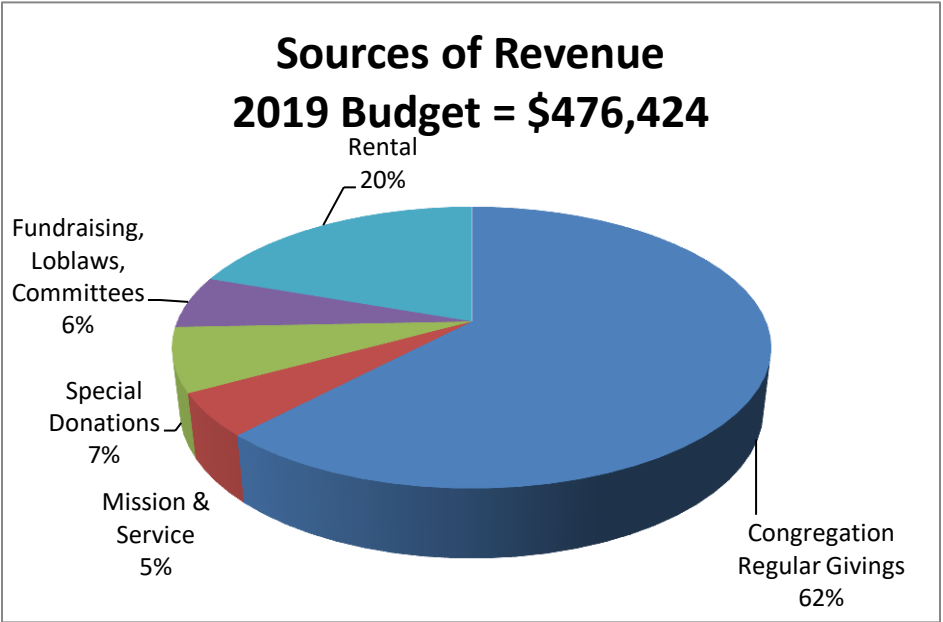
As Christians we are called to respond generously to those who come to us seeking help. We show God's compassion to those who are less fortunate in our community, throughout Canada and around the world.

Here are some means by which we partner with God and reach out together:

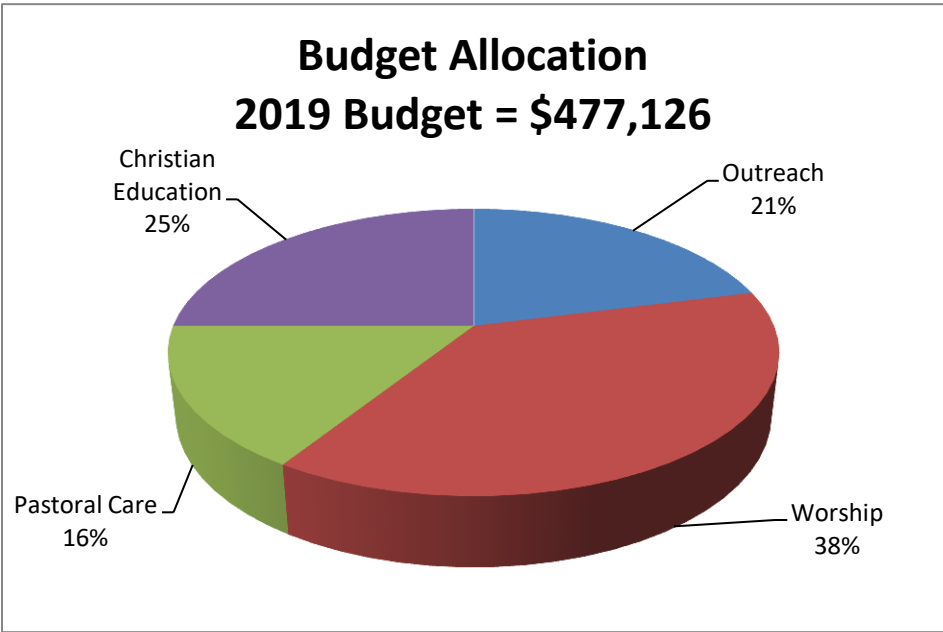
- Offerings to Mission & Service, which supports individuals in other parts of Canada and around the world
- "Bridge to a New Home" - supporting refugee families who are seeking a safe and new life
- United Church Women's numerous events that support many activities: catering events, Spring Yard Sale, community organizations (Denise House, Joanne's Place, Gate 3:16, The Refuge)
- Volunteering at "St Vincent's Kitchen"
- Participation in the "Coldest Night of the Year" fundraiser for charities serving hungry, homeless, hurting people in our community
- WUC's Foodbank and Loblaws gift cards for those in need
- Community groups, including: Living Alone Luncheon, Stroke Recovery, Town of Whitby's Senior's Bridge Group
- Rental of space to the wider community (for example: Guides, Brownies and Rangers meetings)
- Bazaar & Christmas hampers
- Activities conducted by the Parish Mosaic Committee

The **Staff** are a critical part of each of these four ministries. We are thankful for their dedicated work and leadership. Also, **Property Committee** plays an integral role in each of these four ministries by providing a property that is safe, secure and maintained through all months of the year. Finally, we would be remiss if we did not mention that without the numerous **Volunteers** in all aspects of the church, none of this would be possible. Obviously, the budget dollars cannot and do not reflect the cost of the work provided by our dedicated volunteers, but we can and do appreciate and celebrate them. **THANK YOU!**

The four ministries outlined above are supported by the generous offerings of time, talent, and financial resources. Here is a snapshot of WUC’s sources of revenue, as per the 2019 Budget.



Each ministry is designated a percentage of the cost of salaries, committee work, administration expenses, building maintenance, mortgage payments, UCC assessment fees, etc. ***The percentage figures are very general and meant only as a guideline to help understand how our financial resources are used.***



The 2019 budget results in an operating deficit of \$702. In keeping with our 2019 goals, it is essentially a balanced budget. For a more traditional Budget presentation, please refer to the Statement of Operations – 2019 Budget.

Accountant's Report & Financial Statement (unaudited)

WESTMINSTER UNITED CHURCH
FINANCIAL STATEMENTS
(UNAUDITED)
DECEMBER 31, 2018

WESTMINSTER UNITED CHURCH

DECEMBER 31, 2018

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Ritchie Shortt & Tully LLP

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Andrew Tully Professional Corporation
Kevin J. Bathe Professional Corporation
Brenda Mattacott Professional Corporation

NOTICE TO READER

On the basis of information provided by the Board of Management, we have compiled the statement of financial position of Westminster United Church as at December 31, 2018 and the statement of operations and changes in fund balances for the year then ended. We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance on them. Readers are cautioned that these statements may not be appropriate for their purposes.

Ritchie Shortt & Tully LLP

Whitby, Ontario
February 8, 2019

Chartered Professional Accountants
Licensed Public Accountants

WESTMINSTER UNITED CHURCH
STATEMENT OF FINANCIAL POSITION
(UNAUDITED)
AS AT DECEMBER 31

	2018		2017	
	Unrestricted Local Fund	Restricted Mission & Service Fund	Building Fund	Total
ASSETS				
CURRENT				
Cash and term deposits	\$ 141,071	\$ -	\$ 8,591	\$ 149,662
Investments - at cost	47,318	-	-	47,318
HST receivable	1,997	-	-	1,997
Interfund balances	329,047	-	(329,047)	-
	519,433	-	(320,456)	198,977
	-	-	1,644,482	1,644,482
	<u>\$ 519,433</u>	<u>\$ -</u>	<u>\$ 1,324,026</u>	<u>\$ 1,843,459</u>
CAPITAL ASSETS (Note 3)				<u>\$ 1,806,264</u>
LIABILITIES				
Deferred offerings	\$ 75	\$ -	\$ -	\$ 75
Deferred contribution (Note 4)	-	-	686,724	686,724
Mortgage payable (Note 5)	-	-	396,323	396,323
	75	-	1,083,047	1,083,122
				<u>1,680,962</u>
FUND BALANCES				
Unrestricted	519,358	-	-	519,358
Restricted	-	-	(320,456)	(270,974)
Invested in capital assets	-	-	561,435	(39,431)
	519,358	-	240,979	760,337
	<u>\$ 519,433</u>	<u>\$ -</u>	<u>\$ 1,324,026</u>	<u>\$ 1,843,459</u>
				<u>\$ 1,806,264</u>

APPROVED ON BEHALF OF THE BOARD:

Director

Director

Refer to attached Notice to Reader
dated February 8, 2019

WESTMINSTER UNITED CHURCH

STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES
(UNAUDITED)
FOR THE YEAR ENDED DECEMBER 31

	2018			2017		
	Unrestricted Local Fund	Mission & Service Fund	Restricted Building Fund	Total	Total	Total
REVENUE						
Contributions	\$ 311,373	\$ 24,217	\$ 31,447	\$ 367,037	\$ 348,150	\$ 348,150
Rental income	81,563	-	-	81,563	77,911	77,911
Loblaws fundraising	51,155	-	-	51,155	58,320	58,320
Other income	29,749	-	-	29,749	127,611	127,611
Amortization of deferred capital contributions (Note 4)	-	-	28,614	28,614	29,806	29,806
Other fundraising	28,542	-	-	28,542	19,447	19,447
Donations in-kind	11,097	-	-	11,097	24,387	24,387
Gain on sale of investments	38	-	-	38	588	588
	<u>513,517</u>	<u>24,217</u>	<u>60,061</u>	<u>597,795</u>	<u>686,220</u>	<u>686,220</u>
EXPENSES						
Salaries and benefits	231,290	-	-	231,290	197,211	197,211
Amortization	-	-	59,416	59,416	60,575	60,575
Loan interest	-	-	49,261	49,261	49,706	49,706
Loblaws fundraising	48,502	-	-	48,502	55,385	55,385
Facilities	35,445	-	-	35,445	29,388	29,388
Outreach committee	27,525	-	-	27,525	31,179	31,179
Mission & service fund commitment	-	24,217	-	24,217	32,823	32,823
Contract services	18,303	-	-	18,303	37,442	37,442
Property committee	15,936	-	-	15,936	34,787	34,787
Insurance	9,533	-	-	9,533	9,103	9,103
Presbytery fee	7,367	-	-	7,367	9,033	9,033
Professional fees	7,202	-	-	7,202	4,890	4,890
Other fundraising	6,553	-	-	6,553	4,452	4,452
Worship committee	5,690	-	-	5,690	5,403	5,403
General and office	4,914	-	-	4,914	5,511	5,511
Christian education committee	4,785	-	-	4,785	4,624	4,624
Board of management/stewardship	1,675	-	-	1,675	733	733
Communications committee	1,611	-	-	1,611	1,199	1,199
Wellness committee	1,494	-	-	1,494	1,352	1,352
Bank charges	1,125	-	-	1,125	1,584	1,584
Staff travel expense	916	-	-	916	1,462	1,462
HST	-	-	-	-	4,557	4,557
	<u>429,866</u>	<u>24,217</u>	<u>108,677</u>	<u>552,760</u>	<u>582,399</u>	<u>582,399</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	83,651	-	(48,616)	35,035	103,821	103,821
NET PROCEEDS ON SALE OF LAND (Note 6)	-	-	600,000	600,000	-	-
FUND BALANCES, beginning of year	435,707	-	(310,405)	125,302	21,481	21,481
FUND BALANCES, end of year	<u>\$ 519,358</u>	<u>\$ -</u>	<u>\$ 240,979</u>	<u>\$ 760,337</u>	<u>\$ 125,302</u>	<u>\$ 125,302</u>

Refer to attached Notice to Reader
dated February 8, 2019

WESTMINSTER UNITED CHURCH**NOTES TO THE FINANCIAL STATEMENTS****(UNAUDITED)****December 31, 2018****1. DESCRIPTION OF THE ORGANIZATION**

The Organization is classified as a registered charitable organization under the Income Tax Act and, as such, is not subject to income taxes.

The objectives of the Organization are to share the good news of Jesus Christ and to provide a spiritual home for worship, celebration of the sacraments, and Christian education.

2. BASIS OF PRESENTATION

Capital assets are recorded at cost. Amortization is provided on the declining-balance method at the following annual rates:

Building	4%
Sign	8%
Parking lot	8%
Furniture, fixtures and equipment	20%
Computer equipment	30%

3. CAPITAL ASSETS

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	
			<u>2018</u>	<u>2017</u>
Land	\$ 325,000	\$ -	\$ 325,000	\$ 325,000
Building	2,361,373	1,080,355	1,281,018	1,270,730
Sign	11,603	6,256	5,347	6,683
Parking lot	53,853	39,090	14,763	16,046
Furniture, fixtures and equipment	207,598	189,972	17,626	22,032
Computer equipment	20,487	19,759	728	1,040
	<u>\$ 2,979,914</u>	<u>\$ 1,335,432</u>	<u>\$ 1,644,482</u>	<u>\$ 1,641,531</u>

4. DEFERRED CONTRIBUTION

On December 31, 2015 the second mortgage related to the construction of the church was forgiven and has been recognized in the financial statements as a deferred contribution. Amortization is recorded using the same method and rates as the building purchased.

	<u>2018</u>	<u>2017</u>
Balance, beginning of year	\$ 715,338	\$ 745,143
Less: amounts amortized to revenue	<u>(28,614)</u>	<u>(29,805)</u>
Balance, end of year	<u>\$ 686,724</u>	<u>\$ 715,338</u>

Refer to attached Notice to Reader
dated February 8, 2019

WESTMINSTER UNITED CHURCH

NOTES TO THE FINANCIAL STATEMENTS

(UNAUDITED)

December 31, 2018

5. MORTGAGE PAYABLE

The Building Fund is funded by contributions designated for the construction of the new church. Loans have also been procured for the purposes of the Building Fund as follows:

	<u>2018</u>	<u>2017</u>
Mortgage payable, 2.5% interest, monthly blended repayments of \$2,670, due October 2033.	\$ 396,323	\$ -
Mortgage payable, secured by property, 5.09% interest, monthly blended repayments of \$7,383, repaid December 2018.	-	965,624
	<u>\$ 396,323</u>	<u>\$ 965,624</u>

6. NET PROCEEDS ON SALE OF LAND

The land on Manning Road, Whitby was sold during the year. The asset was not recorded on the statement of financial position as at December 31, 2017; therefore, the net proceeds are reflected as an increase to the Building fund.

7. COMPARATIVE FIGURES

Certain comparative figures have been reclassified from statements previously presented to conform to the current year presentation.

Refer to attached Notice to Reader
dated February 8, 2019

5

Nominating Committee

Isn't it great when things just come together? Like when someone actually comes up to you and says, "I'm interested in that, so sign me up" or the rare but wonderful, "I've got some time this year and would love to help out"! And how about when you ask someone to volunteer and the response is a resounding "absolutely", even after you declare that you're hoping for a 2 or 3 year commitment?

Yet in our real Westminster world of 'busy-ness' and 'growth' and 'family' and 'life', and oh yes, 'Church', we sometimes have to work harder or smarter or differently for things to come together. So, in 2018, your Nominating Committee decided to devise a Survey that would basically bring your volunteerism to us. We inserted these in the Spring and early Summer Sunday Bulletins and had some really great responses which offered us the opportunity to reach out to many of you. It also allowed us to create a working flowchart of names of people who were not quite ready or who had just come off one Committee and needed a break, as well as those of you who said yes and have already started working as a new team member on a Committee. This was really important for us as we are all moving on to other Committees (with the exception of Paul Pierson who, as Council Chair, will stay on the Nominating Committee) and we needed to ensure a sense of continuity for those of you willing to volunteer to join the Nominating Committee.

Speaking on behalf of the other departing members, namely, Teena Morrow, Joan Sanderson and Shane Suepaul, I would like to thank each of you, our Westminster congregants, who volunteer to share your time and talents with members of our many other Committees, Small Groups and especially, our Staff. Without the time and talents that you share at Westminster, we would not be able to enjoy the many seamlessly organized activities that occur here at Westminster nor would we be able to enjoy the results of the labour of love from those who already serve so diligently on our other committees – too many to list here.

Remember that we all 'love when things come together' so when you are asked to volunteer, we would love to hear a resounding "absolutely"!

Respectfully submitted by,
Margaret Suepaul, on behalf of the Nominating Committee.

Westminster 2019 Council and Committee List

Westminster 2019 Council and Committee List

Rev. Michelle Robinson Cathy Shaw Margaret Motum Paul Pierson Margaret Suepaul Monica Veenstra Nancy Wallis		Minister of Word, Sacrament and Pastoral Care Minister of Faith Formation Minister of Music Council Chairperson Past Chair Treasurer Council Secretary	
TRUSTEES (10 Yrs.)		CHRISTIAN EDUCATION (3 Yrs.)	
New Chair to be advised		Jolene Baker (Chair)	2016
Bob Neil	2013	Ava Tomlinson	2016
Larry Morrow	2017	Cheryl Nicholson	2015
Ron Motum	2014	Susan Shkolnik	2014
Dave Parks	2016	Michelle Alston	2015
Jim Ward	2015	Susan Pleasance	2014
Shane Suepaul	2019	SMALL GROUPS Co-ordinator (3 Yrs.)	
Wendy Ekker	2019	Cathy Shaw (Interim)	
STEWARDSHIP/FINANCE (3 Yrs.)		WELLNESS (3 Yrs.)	
Margaret Suepaul (Chair)	2019	Clarence MacPherson (Chair)	2016
Monica Veenstra (Treasurer)	2018	Maureen Dingman	2012
Brian Woodlock	2017	Sue Kurtz	2016
Alan Dunn	2015	Beverley McClain	2019
WORSHIP (3 Yrs.)		Maisie Morrison	2013
Ava Tomlinson (Co-Chair)	2018	UCW (Term varies)	
Heather Von Zuben (Co- Chair)	2018	Tena Darroch (Pres)	2017
Patti Lang	2018	Carol O'Neil (Past-Pres)	2012
Sandra Kell-Cullen	2016	Susan Pleasance (Sec)	2012
Heather Montague	2015	Shirley Penny (Treasurer)	2018
Ed Rosdobutko (Head Usher)	2018	PROPERTY (3 Yrs.)	
Sarah Baker	2018	Bob Neil (Chair) - HVAC	2014
OUTREACH (3 Yrs.)		Neville Wright	2014
Joanne MacPherson (Co-Chair)	2014	Larry Laycock (Specialty Projects)	2018
Cathy Cherwinka (Co- Chair)	2017	Dean Mortimer	2014
Sandra Kell-Cullen	2016	King Whitney (Coord-Fire Safety)	2016
Debbie Joyce	2015	Bill Fisher	2017
Paul Kneebone	2015	Dave Summers (Coord-Water Systems)	2009
Gail Wild	2015	Jack Darroch (Coord-Carpentry)	2017
Dianne Nofle	2019	Bob Dingman	2014
Joanne Yourkevich	2019	William Von Zuben (Tech Comm. Lead)	2017
COMMUNICATIONS (3 Yrs)		Jim Ward (Chairman – Lead)	2009
Bev Crumb (Chair)	2014	NOMINATIONS (2 Yrs.)	
Mary-Lynn Fraser	2018	New Chair to be advised	
Lori Rosdobutko	2014	Paul Pierson	2016
Joan Sanderson	2014	Tom McNown	2019
MINISTRY & PERSONNEL (5 Yrs.)		REGIONAL COUNCIL REPS (3 Yrs.)	
Teena Morrow (Chair)	2016	Arthur Smith	2011
Peter Spratt	2017	Paul Kneebone	2012
Joanne Gibb	2014	Susan Pleasance	2016
Sandra Harding	2018	Shirley Penny	2016
Maureen Dingman	2018		

1. Trustee Appointments:

Shane Suepaul
Wendy Ekker

2. Nominations for Council Committee Members:

The following is a list of those members who are departing, have departed or have resigned:

Stewardship/Finance

Tom McNown

Worship

Peter Coulson
Analia Coulson

Trustees

Doug MacKay
Joanne MacPherson

Christian Education

Heather Seabright
Leanne Fisher
Heather VonZuben

Nominations

Margaret Suepaul
Shane Suepaul
Teena Morrow
Joan Sanderson

Wellness

Sue Neil

M&P

Eileen Whitney

Welcomed onto Council Committees:

Communications

Mary-Lynn Fraser

Outreach

Joanne Yourkevich
Dianne Nofle

M&P

Sandra Harding
Maureen Dingman

Stewardship/Finance

Monica Veenstra (Treasurer)
Margaret Suepaul

Wellness

Beverley McClain

Worship

Patti Lang

Nominating Committee

Tom McNown

DRAFT Minutes Annual Congregational Meeting, February 25, 2018

Draft Minutes of Annual Congregation Meeting of February 25, 2018 Westminster United Church

We Gathered:

1. Margaret Suepaul, our Council Chairperson, called us to order at 12:15.

Margaret thanked the Chairman group for setting up the room and the Foodman Group for preparing the amazing lunch. She thanked everyone for coming and caring enough to participate in the meeting – showing their love of Westminster.

Thanks to Nancy Wallis's efforts in putting the ACM Report together, to Bev Crumb for wordsmithing and to Beth Navarro for finalizing the printed report presented today. Another thanks to Megan Paddick for volunteering to provide child care.

2. Rev. Michelle Robinson offered an opening prayer and lit the Christ Candle.

3. Motion re: voting privileges:

Moved by Maureen Dingman, seconded by Arthur Smith, that with the consent of the full members of Westminster United Church, adherents of the church will be permitted to vote on temporal matters. Carried.

4. Motion to nominate a Chairperson:

Moved by Paul Pierson, seconded by Heather Von Zuben, that Sue Kurtz be elected as Chairperson of our Annual Congregational Meeting. Carried.

5. Motion to nominate a Secretary:

Moved by Shane Suepaul, seconded by Brian Woodlock, that Ava Tomlinson be elected as Secretary of our Annual Congregational Meeting. Carried.

6. Motion to accept the Agenda:

Moved by Ron Kurtz, seconded by Don Fry, that the agenda be approved as circulated with amendments as noted below. Carried.

Amendments:

- In Cathy Shaw's absence, Rev. Michelle Robinson will relay Cathy's report.
- In the absence of our Treasurer, Tom McNown will lead discussion for item #11

7. Motion to accept Minutes of February 26th, 2017 Annual Meeting: Moved by Arthur Smith, seconded by Susan Pleasance, that the minutes of the February 26th, 2017 annual meeting (of 2016) be approved as presented. Carried.

Comment that we no longer need to include movers and seconders in our minutes. According to one of our Presbytery representatives: this is still done at our Presbytery, so we should continue to do it here.

Our Ministry:

8. Minister's Comments: Rev. Michelle Robinson

Always joy and laughter. Good year, returning to the pulpit after maternity leave. Gratitude to her family. Excited for the year ahead, what is to come. Looking at how we can tell our story to the wider community. Exciting possibilities and partnerships. Opportunity to make a difference. Thanks for the team that we work with at Westminster – Beth Navarro, Ronell Paguio, Cathy Shaw, Margaret Motum, Church Council, volunteers - much thanks and gratitude.

9. Minister of Faith Formation Comments: Cathy Shaw

Michelle shared greetings from Cathy: Hard to fathom where the year has gone. "Seasons of Love" – how is a life measured in minutes. So much accomplished at Westminster in these 525,600 minutes this year. Grateful to be part of this faith community. Living Christ's light in this world. Thanks and blessings to all.

10. Minister of Music Comments: Margaret Motum

Overwhelmed with gratitude for the group that makes music worship such an important part of the Westminster worship – choir members, Heather VonZuben, children's choir, youth, Worship Band, Susan Shkolnik and the congregation. Eleven men on choir list! Since we are just ending the Olympics, thought she would share some past Olympic slogans – Light the fire within, etc. Then thought of our music worship slogans - We are not alone, You are the light of the world, Go make a difference, Here I am Lord, Be thou my vision, I'm gonna live so God can use me. So many. Think of your own hashtag or slogan. Thank you!

11. 2017 Financial Report and 2018 Budget: Tom McNown

Deficit of just over \$10,000 for year ending Dec 31, 2017. Behind this is a debt that was overlooked so had been long outstanding to M & S of \$8,400. Council agreed to pay off this obligation by the end of 2017 and it has been paid. Otherwise, the deficit would have been just under \$2,000.

For the fiscal year ahead (2018), we have forecasted below previous years amounts for "donations" as it continues to be an unpredictable source of income. The focus is to achieve a break-even budget even though we've forecasted a \$20,000 deficit. Main expenses are fixed and predictable - continue to be managed well by M & P and Property (and all other Committee Chairs). Need to focus on increasing income. 2018 will focus on offerings from current members and new members and securing new renters. Lost YERP's rental as they increased their space and technology requirements. It is going to be an exciting year. Mortgage comes due this year. We are in a manageable situation. Quick reminder to pick up the 2017 Tax Receipts.

Dave Summers (on behalf of Property) addressed a major project that we need to undertake - the re-shingling of the roof which can no longer be postponed. The south side is in immediate need of repair. Several suggestions made to Council and now in the process of getting quotes and proposals from roofing Contractors for doing the full roof or work in stages -the property committee is considering that the entire roof be re-shingled all at one time to be more cost effective. Anticipated cost about \$80,000 for which we will need to raise funds. Looking to finalize request for quotes over the next couple of weeks. Also working on a fund-raising campaign to repair the roof. This project is

not included in the 2018 budget because the true cost is not yet known. The intent would be to adjust the budget once council has received the tenders and approved the work.

Discussion: Feeling that the amount for the roof should be included in the expenses along with the potential funding sources. Another suggestion would be to come forward for approval to spend the money once more information is known.

Motion to Accept Financial Reports

Moved by Tom McNown, seconded by Heather McNown, to accept the Treasurer's Report as presented. Carried

2018 Budget Amendment

Moved by Shane Suepaul, seconded by Susan Shkolnik to amend 2018 budget on both sides, income and expenses, to reflect the expenditure and the financing/funding sources for the new roof in the amount of \$80,000. Carried.

2018 Amended Budget

Moved by Tom McNown, seconded by Heather Von Zuben, to accept the 2018 Budget as presented and amended. Carried.

We Remember:

12. Moment of Remembrance: Rev. Michelle Robinson

Some we may have known and others we may not have, but they have touched our lives.

Mary Glazier
Robert Mark Noftle
Annette Primrose
Mary Douglas
Ruth Elizabeth Lucas
Ronald Douglas Carmichael
Roderick Charles Buttle
Aline Elizabeth Kirk
Margaret "Peggy" McLaurin
Rachelle Isobel Barr
Kenneth Herbert Foster
Michael John Glazier
Todd Terrance William Anthony Gardiner
Kristine Louise Steffner-Cross
Margaret Dorothy "Peggy" Easton
Alvin Percy Tilk
Harry Sanderson

We Offer Ourselves:

13. Motion to accept 2017 Annual Report as printed

Moved by Joanne MacPherson, seconded by Christie Webster, that the 2017 Annual Report be accepted as printed and amended. Carried.

Corrections from Susan Pleasance:

Pg 26 UCW report – Carol O’Neil becomes Lakeridge’s UCW Presbyterian President in 2018 not 2017

Pg 27 – not 2016 but 2017 re the number of catering events that UCW catered to.

14. Nominating Committee Report: Margaret Suepaul (Voting by Members only)

Moved by Margaret Suepaul and seconded by Gail Brimbecom to accept and approve the names of those departing, departed or have resigned. Carried

Stewardship/Finance

Jeanne Yee
Arvo Merela
Cathie Howard

Small Groups

Patti Lang

Worship

Kerry Delaney
Anita Amos

Wellness

Cathie Howard
Milly Harding

Communications

Harry Sanderson

Property

Bruce Cullen

Discussion: Around the actual terms that people can be on a committee. Reference was made to the Constitution which was updated in 2007 to provide terms. Members can only serve a 5-year term on M & P. Similarly, Trustees can only serve a maximum of 10 years (or take a one year “leave” and come back on). Issue came about as all trustees started in 2007 so several decided to stay on to allow for continuity. Can we allow people to remain as trustees and as M & P reps just for this year? Yes – as an “exceptions only” basis. Moved by Margaret Suepaul, seconded by Dave Summers to accept and approve the names of those being welcomed onto Council Committees. Carried.

Worship

Ava Tomlinson
Heather Von Zuben (Sanctuary)
Sarah Baker
Ed Rosdobutko (Head Usher)

Council

Paul Pierson (Chair of Council)

Outreach

Cathy Cherwinka

Property

Jack Darroch (Coordinator – Carpentry)
Bill Fisher
Larry Laycock (Specialty Projects)

Margaret Suepaul moved, seconded by Barb Auchterlonie to approve names as presented and also request the exception to the M & P and Trustees for an additional year. Carried.

15. Motion to accept Revised WUC Constitution: Margaret Suepaul (on behalf of Bob Neil)

Council recognized need to update constitution. Bob Neil took on the task of visiting each committee to determine updates. Changes (see chart on page 60 of the Annual Report or page 10 of the WUC Constitution) include:

- Statement of Inclusion.

- Worship Committee's update of its description/responsibilities.
- Parish Mosaic as a Sub-Committee added to Outreach.
- Stewardship/Finance Committee's update of its description/responsibilities.

These changes were approved by Council on June 27, 2017 with prior approval and blessings from Presbytery.

Margaret Suepaul moved, Paul Pierson seconded that changes to Westminster Constitution now be approved as presented and amended. Carried.

Amended to include:

Discussion that the changes noted on page 60 of the ACM Report, relating to the Revision History of the WUC Constitution, did not include Section 2.4: Outreach re: The Parish Mosaic Sub-committee.

Noted and will be referred to Bob Neil to be added.

16. Outstanding, New or Other Business

No items brought forward.

17. Council Chair Comments and Thanks: Margaret Suepaul

Last three years has helped Margaret to find herself and has drawn her closer to members of this church - the people she sits with in worship and in meetings. Has a deeper appreciation of what goes on behind the scenes – for example, to make the ACM happen, to put on our worship services, making decisions about the roof, etc. Wants to thank everyone from the bottom of her heart. Thank the staff for always stepping up to the plate and always accommodating her requests. Thank you for your full support. Small tokens from the Westminster Council were presented in appreciation to Michelle Robinson, Margaret Motum, Cathy Shaw, Beth Navarro and Ronell Paguio. To current Council members who were asked to stand for a round of applause - Margaret takes her hat off to them. The ACM report comes together with a lot of work and help. Special mention to Beth Navarro and again, “thanks” to Nancy Wallis and to Bev Crumb. Small tokens for them as well. Small gifts also to thank our minute taker, Ava Tomlinson and to thank Sue Kurtz for chairing this meeting. Many thanks for the opportunity of being your chair. Thank you for helping to make Westminster the place that it is.

Paul Pierson expressed a thank you to the Suepaul family for all the work involved, particularly to Shane for embracing the “other duties as assigned”. Thank you to Margaret for all her work and for being part of WUC's moments of joy and disappointments and celebrations and blessings. Margaret has been a true leader and never shied away from anything she faced. We will miss you! In appreciation, was presented with flowers and a card.

As We Go into the World:

18. Motion to Adjourn

Moved by to Bob Brimbecom to adjourn our 2017 Annual meeting.

19. Closing Hymn (MV #154: *Deep in Our Hearts*) & Closing Prayer: Rev. Michelle Robinson

Reminder: Hymn is printed on the back of the agenda