



# 2022

## Annual Report

### Westminster United Church



#### Our Mission Statement

Westminster United Church is a Christian family sharing the good news of Jesus Christ with the congregation, the community and the world at large. We provide a spiritual home for worship, celebration of the sacraments, and Christian Education.



#### Statement of Inclusion

We embrace people of all ages, races, sexual orientations, gender identities, abilities, ethnicities, social and economic circumstances in the membership, ministry, leadership and life of this community of faith.

# Table of Contents

|    |   |
|----|---|
| 03 | 2022 At A Glance                                  |
| 05 | Minister's Introduction                           |
| 08 | Your Ministry Team                                |
| 10 | Council Chair                                     |
| 12 | Minister of Faith Formation                       |
| 13 | Music Ministry                                    |
| 14 | From the Office                                   |
| 19 | Spiritual Practices for Connection and Well-Being |
| 23 | Worship   |
| 26 | Christian Education                               |
| 28 | J.a.M. (Jesus and Me)                             |
| 31 | Youth Group (Grades 6-8)                          |
| 32 | Vacation Bible School (VBS)                       |
| 34 | Library   |
| 35 | Outreach  |
| 36 | Christmas Hampers                                 |
| 37 | Mittens, Gloves & Socks Donation Drive            |
| 37 | Faith & Fellowship                                |
| 38 | Coldest Night of the Year Walk                    |
| 38 | Living Alone Luncheons                            |
| 39 | Food Bank (The Pantry)                            |
| 40 | Durham Outlook For The Needy (DOFN)               |



All items in the Table of Contents are **live links!**  
Click the **subject** to be directed to the corresponding page.  
Click the **contact** and **social media** links to be directed externally.  
Click the **text on the orange bars** to return to this page.



- 41 Season of Service**
- 42 Prayer Shawls**
- 43 Bridge To A New Home (BTANH)**
- 45 Parish Mosaic**
- 47 Return to the Church Building**
- 48 Wellness**
- 50 Communications**
- 51 Book Club**
- 52 Property**
- 56 Climate Disruption Mitigation Committee**
- 57 Ministry and Personnel**
- 58 Trustees**
- 60 Manning Mews Non-Profit Homes Corp.**
- 61 ECORC**
- 62 United Church Women**
- 64 Guiding Report**
- 65 Scouts - 11th Whitby**
- 66 Stewardship / Finance**
- 69 Treasurer's Report - 2022 Results**
- 81 Treasurer's 2023 Forecast**
- 87 Council / Committee List**
- 88 Draft Minutes from 2021 ACM**
- 95 Get Connected**



# 2022 *at a glance*

## January

- Socks, mittens delivered
- Living Alone Luncheon (take-out)
- GO-VAXX bus
- Monthly Trivia Nights continued

## February

- Black History Month honoured
- Coldest Night of the Year Walk for The Refuge (raised \$7510)
- In-person worship resumed
- Living Alone Luncheon (take-out)
- Easter Flower Project began

## March

- Annual Congregational Meeting
- Westminster hosted World Day of Prayer (via Zoom)
- Book Club; Lenten Challenge to give to The Pantry
- Easter Flower Project
- Cards prepared for residents to mark the closing of Sunnycrest LTC
- Living Alone Luncheon (take-out)
- Thursday night choir practice resumed

## April

- Cards and prayer shawls delivered to Sunnycrest
- Lenten donations dropped off for The Pantry
- Maundy Thursday outdoor Communion Service
- Good Friday service; Easter Services
- Delivery of Easter Flowers
- Durham Outlook for the Needy (DOFN) opened new facility & Outreach team started volunteering again
- Youth group met in person (after 26 months of Zooming)
- A second Season of Service park clean-up
- Living Alone Luncheon (take-out)
- Sara Russell finished her Field Placement at WUC for her MTS

## May

- Surprise musical celebration to honour Margaret Motum's music ministry
- Movie Nights resumed
- Book Club
- Living Alone Luncheon (take-out)

## June

- Choir Dinner to celebrate Margaret's retirement
- Summer Student welcomed
- J.a.M. led worship service; Living Alone Luncheon (take-out)
- Multi-Faith Prayer for Peace Service
- Participation in Multi-Faith Pride Service and Pride Parade
- Durham Youth Pride
- Spiritual Practices for Connection and Well-Being Project begins with Sara Russell
- Faith, Grief and COVID-19 small group

## July

- In-person Vacation Bible School – "Mission- Deep Sea"
- Margaret Motum retired as Minister of Music
- Book Club Garden Tea Party
- Weekly Wednesday pickleball started
- Chicken dinner, BBQ, bake sale

## September

- Welcome Sunday & Lunch
- Senior Choir kick-off party/practice (with Linda!)
- Season of Service - green space clean-up, chores at Manning Mews, food drive in our neighbourhood
- In-person Living Alone Luncheon
- In-person J.a.M. resumed
- Bi-weekly Spiritual Practices/Prayer workshops began
- Monthly Labyrinth Walks began
- Bi-weekly Parents 'n' Tots gatherings began
- Book Club

## October

- Dedication of Indigenous Land Acknowledgement Stone
- Living Alone Luncheon
- Thanksgiving celebration
- Westminster welcomed Linda Hunter, our new Minister of Music
- Labyrinth walk/workshop
- Spiritual Practices/Prayer workshops
- Tuesday pickleball started
- Sanctuary Mental Health Awareness course began

## November

- Family ADVENTure Day
- Living Alone Luncheon
- On-line Auction (raised \$4193)
- Curve Lake First Nation welcomed youth
- Game Night; Book Club
- Annual Hamper Project began
- High School youth pizza party
- Labyrinth walk/workshop
- Spiritual Practices/Prayer workshops

## December

- Mitten, sock collection
- Living Alone Luncheon
- UCW Christmas pot-luck dinner
- J.a.M. birthday party for Jesus
- Christmas Hampers for 78 families (315 people) filled and delivered
- Youth group and CE entered 'floats' in the Scouts' drive-thru parade
- Longest Night Service, Christmas Eve Pageant with stuffed (and some human) animals, Candlelight Communion Service, Christmas Day Service
- Labyrinth walk/workshop
- Spiritual Practices/Prayer workshops

# Minister's Introduction

Dear Friends in Christ:  
Have you asked yourself,

**“Why do we exist as a church?  
What are we about?”**

It seems that everywhere I turn these days there are blogs, articles and books trying to answer that question for this post(?)-pandemic age by listing new techniques and technology for engagement, leadership expectations, programs and ideas for connecting with community.

Change is a constant. We know this. But hasn't it felt like change has had its lead foot on the accelerator pedal these last few years? We still talk about the time when things will return to the way things were pre-COVID, even though most of us know the truth: there is no return. Change has driven us to a new location.



**Rev. Michelle Robinson**  
*Lead Minister of Word,  
Sacrament and Pastoral Care*





That said, I think our reason for being the church is still intact: We exist to help each other grow in relationship with God and with one another.

Deepening our relationship with God and one another is what connects us, what grounds us and what transforms lives. This continues to be what we are about.



When we undertook the season of prayerful discernment in 2020/2021, the congregation discerned some key priorities which continue to guide our work:

1. Share our story in the community
2. Reach out to the community
3. Build connections in the congregation and focus on spiritual formation and self-care
4. Celebrate what WUC has been doing well.

This Annual Report is one of the ways that we tell our story, and as you read through it, you will notice all the ways we've reached out, built connections, and celebrated being Westminster United Church.

We've reached out into the community through The Pantry, Season of Service, Multi-Faith Prayer for Peace service, Coldest Night of the Year Walk, our Affirming Ministry initiatives. We have engaged in spiritual practices through prayer workshops and the labyrinth with thanks to Sara Russell. Small groups have met to study the bible, talk about mental health, grief and faith, and to make connections and socialize.

Committees have prayed together and learned together, proposed changes, problem solved and made connections with other communities of faith. I give thanks to God for Westminster, an affirming congregation where challenges are faced and prayer is active; where people share their gifts leading worship, teaching, serving and reaching out, stewarding finances and property, looking after technology, dreaming and planning for the future, and where everyone is welcome to be who they are.

I also want to express my gratitude to our volunteers in leadership and on committees at Westminster who do far more than most of us realize. Thank you to Chair of Council, Shane Suepaul, and to the entire Council for your many hours of dedication, your willingness to lead, your ability to laugh and your caring hearts. We are blessed that the Rev. Dan Yourkevich and the Rev. Sue Genge are Voluntary Associate Ministers with us. I give God great thanks for their presence and support.

Thank you Cathy, Amy, Linda, Ronell and Sara, for being a great team to work with, for your support and for sharing your gifts with Westminster. We're all blessed because of it.

Don't forget to bring your copy of this report with you to the Annual Meeting, on March 5, 2023. Come share your joys, your questions and your suggestions. We look forward to seeing you there!

Grace and Peace,  
Rev. Michelle



# Your Ministry Team



**Rev. Michelle Robinson**  
*Lead Minister of Word,  
Sacrament and Pastoral Care*

Rev. Michelle loves exploring the stories of Christian faith alongside our own stories. She brings a passion for worship, scripture, deepening our relationship with God through Christ, and connecting in community.

In other words, Michelle cares a lot about being the church. She is available to listen, share, explore questions of faith and offer support on the journey.

Cathy is a life-long member of the United Church of Canada and involved in all aspects of church life. Her strong faith, energy, creativity, compassion and ability to lead, encourage and empower others serve her well as a member of the Ministry Team at Westminster.

Cathy believes that “we are all children of God, regardless of our age” and that the process of forming one’s Faith is a life-long journey.



**Cathy Shaw**  
*Minister of Faith Formation*



**Linda Hunter**  
*Minister of Music*

After many years as the Pianist, Organist and Choir Director for local churches, Linda studied and obtained her degree as an Associate of The Royal Conservatory of Music (ARCT). This was followed by several years of pipe organ study and exams.

Linda is delighted to join the wonderful team at Westminster United and looks forward to continuing to spread her love of music.

Through her time at seminary and at Westminster, Sara has developed a heart for spiritual formation and exploring the different faith practices that draw us closer to Christ and to each other.

In her role as Coordinator – Small Groups for Connection and Well-Being, it is her prayer that you will discover, or re-discover, a spiritual practice that is enriching (and maybe even surprising!).



**Sara Russell**  
*Coordinator of Spiritual  
Practices for Connection  
and Well-Being*



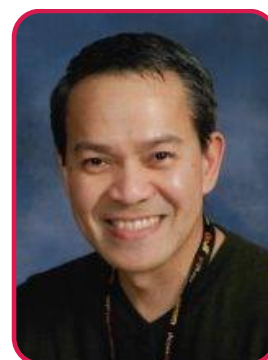
**Amy Medlock**  
*Ministerial Administrative  
Assistant*

Amy has a background in photography, and brings a creative approach to producing varying forms of media for Westminster: photos, videos, and graphic design that can be found on our social media platforms, printed pamphlets & booklets, and in worship.

Outside of Westminster, you can find her on her bike, on or in the water, or most anywhere that she can be surrounded by trees.

Ronell keeps Westminster's property in tip-top shape. Always to the rescue for a repair and keeps the building shiny! Ronell brings a laugh and a smile to every room he enters. A vital part of our team, he makes sure our place of worship is comfortable and welcoming for all.

Outside of Westminster Ronell loves to spend time with his family and friends, and enjoys astral photography.



**Ronell Paguio**  
*Custodian*

**VAM**

A Voluntary Associate Minister (VAM) is a recognized ordered minister in The United Church of Canada who is retired or between appointments. VAMs work cooperatively with ministry personnel and the governing body, and offer their support to the community of faith through (but not limited to) pulpit supply, Christian education, pastoral care. We are blessed to have two Voluntary Associate Ministers; **The Rev. Dan Yourkevich**, and **The Rev. Sue Genge**.

# Council Chair

The Lord is a caring Refuge.

The church continues to be a refuge as we maneuver the COVID virus and the impact it is having on our daily lives and that of our church. During the past twelve months, we have been able to enhance our services and outreach programs, and I must say we are having success. However, we cannot rest as this pandemic continues to throw curve balls at us.

**The LORD is good, a refuge  
in times of trouble. He  
cares for those who trust  
in him.**

(Nahum 1:7) NRSV

We constantly have to evaluate the manner in which we deliver our spiritual and material information to our members and the community at large. We, as chairs of committees, committee members and congregants, get to know people on a level that the ministers may not get to know them and we all can pray and encourage people around us during this trying time in our community.

Also we encourage all to be on the lookout for new persons and ensure they are welcomed in our usual welcoming manner.

We have a place that congregants and individuals love and value. Sometimes it's assumed that it is only the paid staff that can do pastoral work. However, as we continue to work through and around this constantly changing environment, we have to be thankful to our ministerial staff for their leadership and support, bearing in mind that they, too, have had to adapt to these changes and approaches including technology. We continue to be blessed in having Rev. Michelle, Cathy, Linda, Sara, Amy and Ron as part of our Community of Faith.



**Shane Suepaul**  
*Council Chair*

A special thank-you to Margaret Motum for her leadership in our Music Ministry for the past 32 years and I know we will still benefit from her as an active member of our congregation.



Welcome to Linda Hunter as our new Minister of Music and also to Sara Russell, our small group coordinator. A special thanks to Stewardship and Finance for keeping a close eye on our income and expenses as we move from a deficit position to one of a balanced budget in the next couple of years. Monica Veenstra has been an invaluable part of the Finance Committee as Treasurer and we will miss her. We send Monica and family to their new home with love and blessings.



The Property Committee as usual does an amazing job of ensuring that we are in a clean and comfortable facility when we come to worship or visit.

Thank you to the Council and Committee members for all that you have done over the past year. We look forward to your continued support, effort and leadership as we move through 2023. A special thank-you to Katie for continuing as council secretary.

We will have a blessed year again.

Respectfully submitted by Shane Suepaul

# Minister of Faith Formation

In our family, one of our guiding mottos has always been,

***“do what you love, and love what you do”***

This is what we have taught our children and what we have always encouraged in others. How wonderful it is then, to know that I am indeed practising what I preach; I am doing what I love and I am loving what I do!

As I rapidly approach my 10th Anniversary as your Minister of Faith Formation, I have come to the conclusion that it is because of you and the grace of God that I am blessed to do what I do. I am privileged to work and worship alongside incredible people and I am truly in awe of the gifts and the talents, the kindness and the compassion that I encounter every day.

Each of you is responsible for making Westminster what it is: a warm, inviting, safe and welcoming place. Through your willingness to care for one another, to support outreach projects, to work on committees, to teach our children, to give of your time and to share your talents, this community of faith is strengthened.

I have found over the years that not everyone understands exactly what it means when we say Faith Formation. The simple explanation is that Faith Formation is a lifelong process of discipleship. It is growing as individuals and as a church community in our daily lives and it is growing together as a collective in Christ - through worship, outreach, education, working for justice and peace, embracing diversity, affirming all people and sharing our good news stories. By doing so, our faith is nurtured, enlivened, sustained, and formed.



**Cathy Shaw**  
*Minister of Faith Formation*

As we move through each year, there is so much to experience as individuals and as a congregation. There are blessings and struggles, great joy and deep sadness, but in our togetherness we weather the challenges and celebrate our good fortune. As our world moves towards the recovery and the rebuilding that is taking place post-pandemic, it is my wish that we continue to embrace all that comes our way; finding ways to serve, building community and sharing God's love, and by doing so, form and transform our faith.

Thank you for allowing me to do what I love and for making it easy to love what I do... a full decade later and I am still in awe of the blessings God has given me by leading me to Westminster! Many thanks also go to my colleagues with whom I've had the honour to serve throughout yet another year of transition: Rev. Michelle, Linda Hunter, Amy Medlock, Ronell Paguio, Sara Russell, Dan Yourkevich and Margaret Motum. Each of you has my heartfelt appreciation for making my job easier, my load lighter and my days brighter.

I would also like to thank Jocelyne Fry for being such an amazing M&P Rep. Her kind and attentive nature, wisdom and guidance have made me a better person and a better minister. To all the others who have served on the M&P team, thank you for taking such great care of my colleagues and me throughout the last year.

As we go forward into 2023, may God continue to richly bless each of us, and walk with us every step of the way!

Many Blessings,  
Cathy Shaw



# Music Ministry

2022 brought an interesting metamorphosis to the music ministry at Westminster as we gradually reopened. From January to the beginning of March, soloists offered their talents each Sunday. Many thanks to Chris Shkolnik, Heather Von Zuben, Katie Bonikowsky, Nancy Wallis, Steve and Joanna Coulter, Dan Yourkevich, guest Kalista Wilson, and Heather Jules.

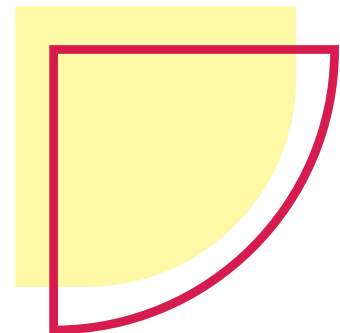
Choir rehearsals resumed in March with much excitement and with the group scattered around the sanctuary. Members signed up weekly for participation in what we coined, "small choir" (to accommodate 6' choir loft spacing). It was great to hear congregational hymn singing once again!

During Lent, we welcomed trumpeter, Mike Onyschuk, oboist, Kathy Beatty, and flautist, Pandora Bryce. The Good Friday and Easter anthems were pre-recorded once again, with the help of Paul Pierson and Clarence MacPherson. Thank you!

SALT returned for worship leadership three Sundays in the spring, and the full choir found its way to the loft on May 1. On the last Sunday of May, the choir **'knocked my organ shoes off'** with an early surprise retirement celebration.



**Margaret Motum**  
*Minister of Music*  
*Retired in 2022*



The commissioned work, "Medley for Marg" [ed. A compilation of Margaret Motum's own compositions and anthems] presented by current and former choir members and conducted by Lorie Easton (all the way from Arnprior) rendered me speechless. Thank you!

A highlight in June was involvement in the Multi-Faith Peace Service. Summer soloists included Opaline Robinson, violin, Madelyn and Katie Freckleton, Bonikowsky/Whitney ensemble, Elizabeth Hatter, Sheldon Suepaul and Linda Moroziuk. My deepest gratitude to you all for the wonderful opportunity to serve.

Respectfully submitted by Margaret Motum



**Linda Hunter**  
*Minister of Music*

I would like to begin my report by thanking Margaret Motum for her many years of dedicated music ministry at Westminster UC. A job well done! Thank you Margaret. October 23, 2022 was my first official Sunday at Westminster, then full speed ahead into Advent and Christmas!

Wow! It was a busy time for sure. Thank you to the adult choir, what a fun, happy group! Thank you to Reta Stickwood for offering her talents in conducting the choir, and we both have been so appreciative for the warm welcome the choir has given to us. We welcomed the talents of flautist Pandora Bryce, violinists Alanna Jenish and her student, and soloists Chris Shkolnik, Nancy Wallis and Heather Jules.



Thank you to Heather Von Zuben and team for the Christmas Pageant which was pulled together through obstacles of illness and snow storms! Well done!

SALT is back providing music leadership for services, and I look forward to their continued ministry. Welcome to new members Glenn Genge, Jane Peer and Ivan Sirman. Milos will be back again when health permits.

The Junior Choir participated in the Christmas Eve Pageant and I'm sure that we will be hearing them sing again in the near future. Thank you again to Heather for her work with this group.

The amazing Ministry team of Rev. Michelle, Cathy, Sara and Amy has been such a kind and supportive team and it has been a joy working with them and also with Ronell who works hard at keeping the church clean and tidy, and is always ready with a wave and a smile! Thank you all for the opportunity to serve as Minister of Music at this wonderful church. The kindness and welcome shown has been inspiring!

Blessings, Linda Hunter



# From the Office

2022 was a whirlwind of a year! Many programs that we have enjoyed in the past have returned, and the church feels alive with the energy of our congregation. I have loved seeing the smiling faces come through the door.

Some projects in the office this year included getting our calendar available online with live updates, building a new online congregant database, building a collection of photos and videos of all that happens at Westminster (and filling our social media and annual report with them!), and creating continuity between our email blast, announcements, website and social media.



**Amy Medlock**  
*Ministerial Administrative Assistant*

In July and August we were blessed to be able to have Ethan Ormonde join us as a summer student. Ethan is earning Bachelor of Communication and Media Studies at Carleton University. He sharpened his videography and editing skills here with us, and completed 7 video projects:

- About Westminster
- Intro to Westminster
- Vacation Bible School
- Prayer Shawl Ministry
- Margaret Motum's Retirement
- Community Living Yardsale
- BBQ Fundraiser

Ethan brought so much creativity and skill to the work he did at Westminster, and we are very grateful for his time with us this summer.



## Membership At A Glance:

- 515 people are listed in the Westminster historic roll
- 6 new members received by certificate of transfer
- 4 new members received by reaffirmation of faith
- 6 new members received by confirmation
- 1 baptisms, 1 adult, 1 youth and 6 children
- 7 members removed by death
- 1 member removed by Certificate of Transfer
- 3 marriages
- 19 funeral/memorial services
- 707 households are in our contact list
- 356 email addresses receiving weekly email blast

## Marriages:

- Kaitlin Saney & Sean Persaud - May 28, 2022
- Derek Van Den Hoogen & David Bird - August 13, 2022
- Christine MacLaughlin & Kevin Travato - August 27, 2022

## Confirmations:

- Kaelan Caspary - June 5, 2022
- McKenzie Cairns - June 12, 2022
- Ethan Cairns - June 12, 2022
- Lila Rowan - June 12, 2022
- Mackenzie Weir - June 12, 2022
- Erik Veenstra - June 12, 2022

## New Members:

- Paul McGary
- Diane McGary
- Laura McGary
- Paige McGary
- Karen Hamilton
- Michael Molnar
- Linda Moroziuk
- Kirsten Grant
- Katie Costa
- Paul Hamilton

## Baptisms:

- Scottie Mokedanz - March 20, 2022
- Nicholas Marina-Dalton - May 8, 2022
- Arthur Caspary Grant - June 5, 2022
- Elspeth Caspary Grant - June 5, 2022
- Kaelan Caspary - June 5, 2022
- Erik Veenstra - June 12, 2022
- Alexandra Melvin - June 19, 2022
- Olivia Forbes - August 28, 2022

## In Memoriam

"I am the resurrection and the life. Those who believe in me, even though they die, will live, and everyone who lives and believes in me will never die.

*John 11:25-26*

*Janice Ovens*

*Milly Harding*

*Duane Pitchforth*

*Charles Broughton*

*Clayton Jarvis*

*Gregg Johnston*

*Margaret Hodder*

*Lew Yourkevich*

*Jo-Ann Vaughan*

*Grant Bennie*

*Margaret Dunk*

*Andrew Senko*

*Connor "Wisdom" Tomlinson*

*Marion Montgomery*

*Scott Huntley*

*Phyllis Raines*

*Shirley Howes*

*Gordon Adair*

*Fern Schad*

*Anna-Jane Sharrard*



Thank you to my amazing coworkers on the ministry team who spread light and love to everything they touch. Thank you to our dedicated volunteers who put their whole hearts into their work, and thank you to all the vibrant congregants who are a constant reminder that Westminster is a wonderful place to be.

Warmth & blessings.

Respectfully submitted by Amy Medlock - Ministerial Administrative Assistant

# Spiritual Practices for Connection and Well-Being

In 2019-2021, Westminster United Church undertook a vision and renewal process through which the congregation prayerfully discerned several directions we felt called toward. One of the callings identified was to 'build connections in the congregation and focus on spiritual formation and self-care.' This programming is a result of that discernment with the support of the congregation, Council, ministry leadership and The United Church of Canada.

*To build and strengthen meaningful relationships (with God and one another) through small group opportunities for all ages, focusing on spiritual practices.*



In the Spring of 2022, Council applied for a United Church of Canada Foundation Seeds of Hope Grant to support a project called 'Coordinator of Spiritual Practices for Well-being and Connection', which was partially granted.

The stated goal was to "build and strengthen meaningful relationships (with God and one another) through small group opportunities for all ages, focusing on spiritual practices." The project began July 15, 2022 and is scheduled to end July 15, 2023.

An online survey went out to the congregation to help determine the needs and desires for programming that would best serve participants. The following programs were a result of that survey and were in effect from September through to December 2022.



**Sara Russell**

*Coordinator of Spiritual Practices  
for Connection and Well-Being*

# Labyrinth

The third Friday of the month, the Labyrinth was open for practice from 7-9 pm. Volunteers were available from 7-7:30 pm with materials to provide background and further information on the history and practice of this meditative walk.

Individuals from the community and outside of Westminster came to try the Labyrinth both for the first time, and also to incorporate it into their own practice on a regular basis.



## Parents & Tots

This was a drop-in style of small group facilitated on a bi-weekly basis on Friday mornings. Parents and their children participated in a time of songs, movement, sharing/socializing and snacks.



Participation changed based on the changing schedules of the parents such as ending of maternity leaves, as well as a challenging season of health concerns.

Moving forward, this group will likely meet bi-weekly on Friday afternoons in order to accommodate a greater number of families.

# Prayer Workshop

Participants in this bi-weekly prayer workshop registered for attendance prior to the start time of 7 pm Wednesday evenings. Held virtually over Zoom, each evening was focused on a different form of prayer practice that included visio divina, the Examen, breath prayer and the Lord's Prayer as well as several others. This small group was well attended.



## High School Youth

Opportunities for a high school aged youth group to gather bi-weekly were offered. This program has yet to realize its full potential as there hasn't been a consistent response from participants for numerous reasons. The group met for a 'make your own pizza' party on November 13 where six youth of varying ages gathered to make lunch together and for a time of getting to know each other.

Moving forward, it will be beneficial to gain feedback to determine both interest and availability of high school aged youth hoping to participate.



## Thoughts from the Coordinator:

- Going forward, another check-in with the congregation to ascertain availability as well as the effectiveness of the current programming is planned.
- Thank you to those who have helped with this programming, particularly with setting up and facilitating at the labyrinth nights as well as the youth pizza party in the kitchen.
- In 2023 I look forward to supporting the development of a small leadership team interested in volunteering and hosting these groups, which will be part of a larger succession plan.

Respectfully submitted by Sara Russell  
Coordinator of Spiritual Practices for Well-Being and Connection

***We are looking to  
build a small  
volunteer leadership team  
to host these groups.***

***Contact the office if you'd  
like to be a part of this  
community and faith  
building work!***



# Worship

2022 has been a year of challenge and growth for Westminster. At the end of 2021 we suspended services at Christmas due to the increasing numbers of COVID cases. The 2021 Christmas Eve services were live-streamed only. Services continued as live-stream until Easter when we returned to in-person worship again for the Easter worship services beginning with an outdoor Maundy Thursday Communion in April. Everyone was thankful to be in-person once again.

Our committee is very grateful for the dedicated volunteers who have stepped in to support Worship at Westminster. We are thankful for Reverend Michelle, Margaret Motum and Linda Hunter who have worked with such dedication to provide uplifting messages and music for worship. Margaret retired this year after over 32 years of being our Minister of Music. We are very fortunate that Linda Hunter joined us in October 2022.

The Worship Committee continues to meet via Zoom every two months.



The members of the Worship Committee and many volunteers have worked on the following initiatives in 2022:

- We have been able to celebrate communion on high holy days using the prepackaged communion kits.
- Coordinated speakers for Affirming Sundays – Back Door Mission and Durham Outlook for the Needy

- The Coffee/Tea teams are looking forward to once again offering tea and coffee for a social time in the gym after service. We are planning to re-introduce this again in the spring of 2023
- The Sanctuary Committee has been able to change the decorations of the church to coincide with the liturgical calendar and this helps everyone – in-person and on-line worshipers connect with the message and the church family.
- The Ushers were able to once again guide us on Sunday mornings by supporting the new reservation system and all safety protocols. The Ushers also volunteered when needed for funerals and special events.
- Rev. Michelle celebrated a socially distant baptism on a Sunday afternoon while in-person worship was suspended, and 3 baptisms in the fall.
- The Christmas Eve Family Service was written by Rev. Susan Lukey of High River Alberta and directed by our own Heather Von Zuben. We were fortunate to have a group of enthusiastic children, youth and adults participate in the pageant and as soloists. We are hoping to continue this important Westminster tradition and we are looking for anyone interested in participating in the planning to join us. Thank you to everyone for all your support during the year. We are always looking for new ideas and volunteers – please let us know if you're interested!

Respectfully submitted by Ava Tomlinson and Heather Von Zuben



## The Worship Committee:

**Communion** – Sandra Kell-Cullen  
**Baptism** – Ava Tomlinson (Co-Chair)  
**Greeters and Candle Lighters** – vacant  
**Sanctuary** – Heather Von Zuben (Co-Chair)  
**Coffee Hosts** – Heather Montague  
**Ushers** – Ed Rosdobutko  
**Secretary** – Sarah Baker  
**Minister of Music** – Linda Hunter  
**Minister** – Rev. Michelle Robinson

## Additional thanks go to:

**Live-stream technicians:** Clarence MacPherson, Paul Pierson, Linda Moroziuk, David Von Zuben, Gord Mahaffy

**Tech Booth:** William Von Zuben, Tim Shkolnik, Liam and Katie Bonikowsky, Gary Willert

**Virtual Hosts:** Teena Morrow, Cathy Cherwinka, Ava Tomlinson, Shane Suepaul, Susan Pleasance, Tom McNown

**Sanctuary Committee:** Susan Pleasance, Ken Layton, Lawrence Layton, Chris Berthelot, Kristie Webster and Savannah Webster

**Ushers:** Ed Rosdobutko, Gord Mahaffy, Ron Motum, Bob Dingman, Barb Auchterlonie, Dave Summers, Brian Woodlock, Ed and Wendy Ecker  
**Return to the Church Building Committee:** Paul Pierson, Shane Suepaul, Lori Rosdobutko, Cathy Cherwinka, Teena Morrow, Tom McNown, Rev. Michelle, Bob Neil and Terry Johnstone



# Christian Education

As the new Chairperson for this committee, it is an honour for me to write this report on behalf of this incredibly dedicated group of people. Your Christian Education Committee members are: Ava Tomlinson, Cheryl Nicholson, Joanna Shaw, Michelle Alston, Susan Pleasance, Susan Shkolnik and Cathy Shaw.



***Christian Education  
offers life-long  
learning and faith  
formation for all ages***

Along with assuring that Westminster has a vibrant and educational Sunday School, the CE committee is also responsible for the leadership and support of Adult Christian Education Programming, Confirmation Classes, Vacation Bible School (VBS), Family Social Events, Youth Groups, Library, J.a.M. Worship Service, Church Picnic and the Easter EGGstravaganza.

As the pandemic concerns continued through 2022, many CE run activities remained “on hold”, while others continued to be adapted for an online platform until June 2022.

In June, our first in-person Church Picnic was scheduled, however, it was unfortunately cancelled due to inclement weather. The CE Team continued celebrating with the J.a.M. Celebration, in person, acknowledging Graduations, Birthdays, Anniversaries, Thank-yous and Good-byes. Many thanks to all the Westminster friends who made time to share in these celebrations!

A third VBS took place in July: the theme: Mission Deep Sea was a hit. The family ADVENTure Day, held on the first day of Advent in person this year, was a huge success after two years of being online and enjoyed by our families. All CE run activities returned fully and in person in September 2022.

As we move forward, the CE Committee is looking to continue the cherished events/activities as well as look towards new opportunities for learning and growth that will take place.



With this dedicated group of leaders, their enthusiasm and their “can do” attitude in facing challenges, I believe that 2023 is going to be a very good year!

My sincere gratitude and appreciation to each member of this team for their time, their insight and their devotion to the Christian Education of the Westminster community.

Respectfully submitted by Heather Bresslaw,  
Christian Education Committee Chair



# J.a.M. (Jesus and Me)

J.a.M. is our Rotational based Sunday School program and 2022 was another interesting, transitional and wonderful year for our children and their families. Regardless of any challenges faced as a result of ever-changing health protocols, we continued to teach our J.a.M. Kids bible stories through interactive programming, both online and in person.

J.a.M. is about learning in a meaningful way; it's about meeting with your church friends every week (even if it's virtually); it's about teachers who care about your Christian education and most of all it's about sharing God's love with one another and knowing that Jesus is your friend!

J.a.M. is a much needed and very important ministry that touches not just the families, but the whole Westminster community.

Throughout 2022, we experienced transitioning as we had when the pandemic began in 2020, but this time, we were transitioning back to in-person learning. For the beginning of the year, we continued to meet online every Sunday at 11:00am via Zoom. In April it was decided to give an in-person class a try, so our Easter class was arranged in such a way as to keep the children distanced, masked, and in the gym for their Workshop. From there we went back online while we evaluated the program and the best way to proceed in the future.

***J.a.M. is about learning in a meaningful way...  
and most of all it's about  
sharing God's love with one  
another and knowing that  
Jesus is your friend!***



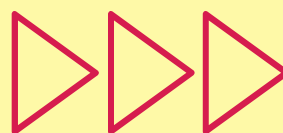


In the meantime, we continued to keep in constant touch with our J.a.M. families and to consult with them to see what would work best for J.a.M in the Fall. It was decided by the CE Committee, with input from our families, that in September J.a.M. would return to weekly in-person classes. Notices were sent to the families to inform them of this decision, with an invitation to join J.a.M. each week.

As we moved into June, the J.a.M. Team and J.a.M. Kids coordinated their efforts to present an In-Person Worship Service. Many thanks to all involved in this annual J.a.M. led service. Throughout the summer, we swapped our regular J.a.M. classes for Summer J.a.M., a virtual drop-in program on

Sunday mornings for those who were able to join in each week. This format worked well for those with summer plans. September found our program swinging into full in-person gear, with registrations taking place, families being contacted, and classroom safety protocols being put in place.

Our teachers continue to do an amazing job and we are grateful for them sticking it out with us during all the tough and transitional times we have experienced in the last few years. We are also delighted to have children joining us in person, but we are still looking for ways to encourage our families to make the leap from online to in-person, so that we might all be together again.



Two of our most exciting J.a.M. moments were the return of our Baby Jammer's Nursery program and our Just Jammin' Youth class on Sunday mornings. Both programs are running well.

Our Nursery is spearheaded by a team of incredibly dedicated souls, who provide all that our littlest J.a.M. kids need. We are so grateful to this team for getting this important ministry back up and running for our families and our church.

It's certainly been another interesting and enjoyable year, but the best part of all is that we have continued to stay connected, and taught our children about Christ's love and God's grace. What a privilege it is to watch our children, youth, parents and leaders grow in their faith through our J.a.M. program!

Respectfully submitted by Cathy Shaw, Minister of Faith Formation



# Youth Group (Grades 6-8)



The Youth of Westminster (Grades 6 -8) continued to meet online for the first half of 2022, took the summer months off, then switched to in-person in September. After over two years of meeting weekly online via Zoom, it was nice to see each other once again, face to face.

Our Youth Group is active and engaged and comprised of amazing, diverse and dedicated young people who meet to share in their faith, discuss important topics, play interactive games, take part in Community and Church events, learn from each other and find friendship. Some of the highlights have been: participating in the Coldest Night of the Year fundraising walk, shopping for the Christmas Hamper Program and creating a magically lit ARK for the Christmas Parking Lot Parade. These amazing young people are looking forward to a wonderful 2023, as they learn more about God, the world, each other and themselves.

If you have youth in your family, we'd love to get to know them. Please contact Cathy at [westminster.cathy@gmail.com](mailto:westminster.cathy@gmail.com) for more information.

Respectfully submitted by Cathy Shaw, Youth Group Leader



# Vacation Bible School (VBS)

In 2022 our Vacation Bible School transitioned back to an In-Person program after two years of being Online. For health reasons and to keep everyone safe, our VBS numbers were limited to fifteen children, so that protocols could be followed properly and distance could be maintained.

Our theme was

**"Mission: Deep Sea... Diving Deep into God's Word".**

It was a half-day, week-long program in which the children rotated to three different interactive Workshops... Coral Crafts, Seaweed Snacks and Grouper Games. The topics covered included some favourite Bible Stories:

**Noah's Ark, Jonah and the Big Fish, Moses Parting the Red Sea, Jesus Walking on Water and the Calling of the Disciples.**



We are grateful to the children and their parents for participating in this wonderful outreach ministry. We couldn't do it without you and your support! We are also tremendously grateful for our VBS Leadership Team and other Volunteers for their dedication, their "help behind the scenes" and their willingness to share their faith with our children and each other.

With appreciation to: Savannah, Riley, Rohan, Maggie, Ethan, Emily, Susie, Joanna, King, Faith, Liam, Paul, Ronell and Amy! Thanks for being a blessing!

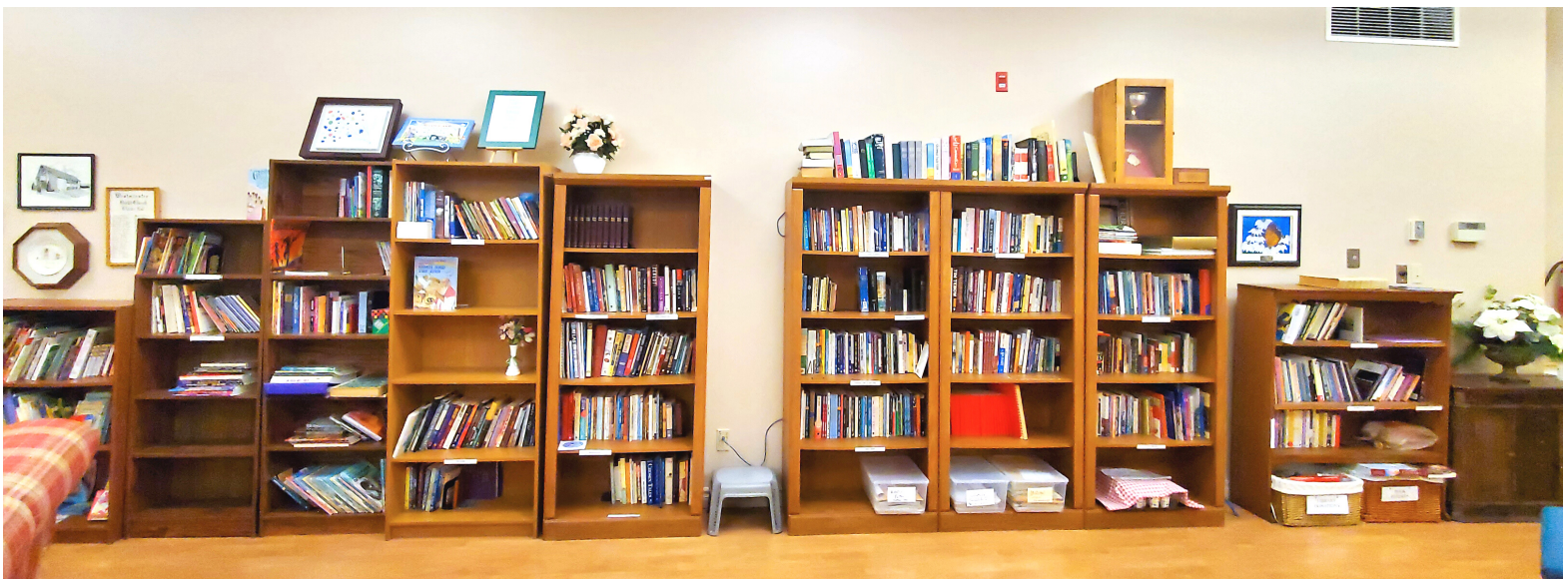
Our Christian Education and VBS Teams are **looking forward to hosting VBS again in 2023 (stay tuned for the date)**, so plan on joining us for fun and adventure! Whether you decide to attend or to lead, we'll be thrilled to have you on board!

Respectfully submitted by  
Cathy Shaw, Minister of Faith Formation



# Library

Thank you to all who generously donated reading and media materials to our library (located in the Founders' Room), and for growing our church's library. Due to COVID-19 and the library being used for the storing of the hymn books and pew bibles, your library staff were unable to work in the library. Many thanks to the Property Committee for moving the hymn books and pew bibles back into the sanctuary. In October, the library staff plan to start sorting, organizing and cataloging the newly donated books, and putting new book updates in The Westminster World newsletter. It is very simple to check out material. To check out any library material, simply enter your name, phone number and book title in the Sign-out book provided. Book "Return" and "Donation" containers can be found in the library or you can drop them off at the church office.



*Reading is to the mind what exercise is to the body.*

*-Joseph Addison*

The library accepts both new and gently used books in good condition. The church librarian, in consultation with the Christian Education Committee, makes a determination as to the suitability of any donated resources. Donations can be left in the library or can be dropped off at the church office once the church is open.

Please come into the library and exercise your mind.

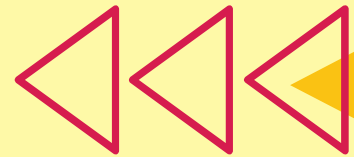
Respectfully submitted by Susan Pleasance

# Outreach

Team Members: Joanne MacPherson, Joanne Yourkevich, Paul Kneebone, Debbie Joyce, Linda Moroziuk, Lynn Majoros, Cathy Cherwinka (Chair)

Our Outreach Team met mostly virtually (via Zoom) monthly throughout 2022 with focus on the following Outreach ministry programs and continued response to increased needs in our surrounding community due to the pandemic. We welcomed both Linda Moroziuk and Lynn Majoros to the Team in 2022. We continue to be thankful for our Westminster ministry team and our congregation's ongoing support of community outreach initiatives.

## ***Groups and Initiatives within Outreach***



- Christmas Hampers
- Mittens, Gloves & Socks Donation Drive
- Coldest Night of the Year Walk
- Bridge To A New Home (BTANH)
- Faith & Fellowship
- Durham Outlook For The Needy (DOFN)
- Food Bank (The Pantry)
- Season of Service
- Parish Mosaic
- Prayer Shawls
- Living Alone Luncheons



# Christmas Hampers

Thank you to everyone who contributed to our yearly tradition of Westminster Christmas Hampers. With your overwhelming generosity, **we supported 83 families, comprised of 316 people**, in our community. **This included gifts for 177 children and 40 adults living alone.** We were overwhelmed with the generosity of our community of faith, both in selection of tags, financial donations, and donations of toys and time (driving for delivery). We would also like to thank the “Westminster Shoppers” who took remaining tags and were able to shop for kids using the significant financial donations we received.

It was wonderful to see and feel the Christmas spirit alive and well amidst our community, as gifts were dropped off at the gym, picked up (in drive-thru fashion) and delivered. We heard first hand from hamper recipients the impact of this outreach ministry, gratitude for not only grocery gift cards and gifts, but also community - the care of neighbours supporting one another. Thank you for your generous support of the Westminster United Church Christmas Hamper Outreach Ministry.

We extend our thanks to all who worked on this long-standing Outreach initiative in 2022: Ashley Edwards (Team Lead), Joanne MacPherson, Joanne Yourkevich, Paul Kneebone, Debbie Joyce, Cathy Cherwinka and Amy Medlock, Ministerial Administrative Assistant.



# Mittens, Gloves & Socks Donation Drive

To mark the 4 Sundays of Advent 2022, our Outreach Team put out a call to our congregation for donations of new mittens, gloves and socks to benefit the work of 5 community groups: The Refuge, Gate 3:16, YWCA, Denise House and Back Door Mission. Donations were made to Christmas baskets in the Narthex and displayed each week in our Narthex windows facing Garrard Rd. We are so grateful to our congregation and neighbours for donating a total of 304 items to support those in need this winter. Donations were delivered by Outreach Team members in early January.



## Faith & Fellowship

Along with continued devotional mailings, we were pleased to again offer in-person small group gatherings at Westminster the 2nd Wednesday of the month starting in October, from 2:30 – 3:30 pm in the Founders' Room.

Typically, 5-6 folks come together for reflection and fellowship. All are welcome, anytime. Thank you to Debbie Joyce and Cathy Shaw for their service to support this ministry.



# Coldest Night of the Year Walk



In February 2022, many Westminster family participants joined together again for a 2 km walk around Westminster's community in support of The Refuge Youth Outreach Centre, Oshawa.

**A record \$7,510.00 was raised through Team Westminster in support of the critical work of The Refuge.** Planning for the 2023 Coldest Night of the Year Walk is underway for February 25th. 2023 marks Westminster's 10th year participating in the Coldest Night of the Year Walk! Thank you to Cathy Shaw for her committed leadership of this annual Outreach initiative.

## Living Alone Luncheons

We give thanks for Barb Auchterlonie and the UCW Catering Team for facilitating Living Alone Luncheons. We also give thanks to Bev Crumb for her support of the program. We are grateful that Living Alone Lunches were able to be supported by drive-through lunch pick-up days and the restart of in-person lunch gatherings in 2022. The lunches are open to our community friends and, of course, to members of our faith community, at any time. Westminster's Outreach Committee looks forward to enhancing its outreach initiatives in 2023. We warmly welcome new Committee members at any time to help us extend our programming.

Respectfully submitted by Cathy Cherwinka,  
Chair



# Food Bank (The Pantry)

As we traveled through 2022, we tried to navigate as best we could. The Pantry was able to provide all year long -- a continuous Advent! During this past year, **we had 1,067 visits from our clients, representing 3,266 people being fed.** Some visit regularly, some occasionally, some only once, just to tide them over. Each and every one of our clients want you to know how thankful, grateful and blessed they are because they are able to come through our doors every week. They are always reminding the Westminster team how appreciative they are. We are helping people from all over the world, with our focus being on refugees from Ukraine, right now. Their smiles glow from ear to ear!

Without your most generous support - food and monetary gifts - many would be hungry. Thank you to our Church Family, especially, which shows by example what Jesus taught us, **"Love your neighbour"**.



By your example, our neighbour across the street brings fresh mushrooms; the Scouts sponsor Food Drives; the Brownies and Sparks provide Birthday Cake Kits so no child goes without a birthday cake on their special day, and many more acts of kindness. A special "Thank You" to all of our 13 volunteers who stock shelves, fill orders, push trolleys full of food up the hall and deliver orders directly to our client-friends and visit. They are all so compassionate. Please know how special you are to the 1,067 visitors we've had in 2022 and how much you are loved and appreciated. "By the Holy Spirit, we are all gifted again and again".

The Outreach Team gives thanks for the dedication of Joanne Yourkevich and Joanne MacPherson (Pantry Co-ordinators), our weekly Pantry volunteers and to Paul Kneebone for receiving food donations Wednesday mornings from 10:00 am -12:00 pm.

# Durham Outlook For The Needy (DOFN)

Formerly known as St. Vincent's Kitchen, located off King Street East in Oshawa, it is now in a brand new building with modern equipment and facilities on Simcoe Street South.

A group of volunteers from Westminster & Faith United Churches is there the 2nd Tuesday of each month (3:30 - 6:30 pm) to serve and clean up that day's 3-course meal. Presently, the team averages 8-10 volunteers from a list of 20 possible names.

The team **serves between 100-150 needy clients** and is one of a handful of local churches that do so. Most volunteers originate from service clubs, company-sponsored or other community folks. We give thanks to Paul Kneebone for coordinating a new team in 2022 and to Gail Wild, for her years of coordination and service at St. Vincent's Kitchen.

Please contact [paul.kneebone@rogers.com](mailto:paul.kneebone@rogers.com) if you would like to join this very worthwhile monthly outreach.



# Season of Service

Our Westminster congregation ushered in a new church season this past fall with acts of service in support of our community. Over 3 Saturdays in September, the following outreach activities were carried out and supported by members of our congregation and wider community:

- Painting and yard work were completed by a crew at Manning Mews, a long-standing outreach ministry of Westminster
- 400+ flyers with food donation bags (donated by Sobey's) were assembled and delivered to neighbourhoods surrounding our church in support of a fall food drive for The Pantry
- A Westminster community art project planning session was initiated, with a plan being developed for review in 2023
- A green space clean-up was completed in the Thickson Rd. area
- Many food donations were gratefully received from our neighbours and congregation to help with stocking our Pantry shelves this fall
- Prayers for our volunteers and the communities served were held on each Saturday morning, led by members of our ministry team

Also, while not part of our Season of Service programming, members of our Outreach Team and helpers gratefully collected school supplies donated by our congregation and assembled gift bags to provide to school-aged youth serviced by our Pantry. Thank you to everyone who participated in this year's Season of Service. Special thanks to Amy Medlock, Cathy Shaw and Sara Russell for their support of this year's program.



# Prayer Shawls

We give thanks to Linda Moroziuk for coordinating our Prayer Shawl ministry starting in 2022. We also give thanks to Shirley Wallis for her dedication to this ministry over the years. Prayer Shawls continued to be lovingly donated and distributed for baptisms and within our wider community in 2022. We had a gradual re-start of this ministry, learning the best way to reach out to members individually and as a group:

- April 18, 2022: Christena Darroch, UCW President shared news/needs of our Prayer Shawl Ministry with her own prayer shawl group, which meets monthly
- May 1, 2022: Reach out to Prayer Shawl group with greetings, news, patterns
- June 5, 2022: E-blast with pictures and details of new Knit Kits available through the office
- June 9, 2022: Reach out to Prayer Shawl group with request for white, off-white, cream shawls
- November 12, 2022: Knit Circle get-together in Founders' Room (3 attendees and Linda)

Westminster's Prayer Shawl Ministry has vibrant and enthusiastic contributors. Linda looks forward to working with them in the coming year with the support of the Outreach Team.



# Bridge To A New Home (BTANH)

Bridge To A New Home met 5 times in 2022, with our fall ones being a combination of in-person and Zoom. We have 10-12 active participants from the 5 churches involved.

Mebrahtom, who arrived in December of 2021, was supported financially with BTANH funds throughout 2022 as is the agreement with the government. He has adapted very well to life in Canada. Since he is living with his sister, Freweyni, and the children, we did not have to find accommodation for him which is the hardest thing to find in these times for a refugee. He is a great help and support to the family and they're very happy to be together.

Mebrahtom continues his ESL studies while working a part-time job at Chatterpaul's restaurant in Whitby. He is also studying for his driver's licence. In November, he treated our group and spouses to lunch at Chatterpaul's as a thank-you for working to bring him to Canada. It was a wonderful time of fellowship and laughter, and so kind of him.



The group continues to help with items like the kids' schooling, renewing permanent residency cards, medical appointments and citizenship process. Modar and his family had to make a quick change in living accommodation in the summer of 2022 and many from the group and spouses helped get the family settled. We celebrated Sut being in Canada for 5 years in April of 2022, as well as Freweyni and the children in August. All 4 of her children played soccer in the summer and loved it; we could see their enthusiasm and skills improve throughout.



We have helped with some private sponsorship and in 2022, 6 people arrived to unite with their families here. We just helped with the paperwork and the relatives provided the financial and organizational support.

There have been some informal discussions about the future of the group, but our first meeting in 2023 will be dedicated to that topic.

Thanks for all your continued support for this project.

Respectfully submitted by Joanne MacPherson. Other Westminster members are Maureen Dingman and Kaireen Adamson



# Parish Mosaic

The work of the Parish Mosaic Committee flows directly from the Westminster United Church “Statement of Inclusion”.

*“We embrace people of all ages, gender, race, sexual orientations, gender identity, abilities, ethnicity, social and economic circumstances, in the membership, ministry, leadership and life of this congregation.”*



The Mandate of the Parish Mosaic Committee is to provide leadership, education and support within our congregation and community as we live into our ministry of radical welcome and inclusion. As COVID-19 restrictions eased throughout the year, Parish Mosaic used a mixture of virtual and in-person means to carry forward with the work of their mandate.

In 2022, Parish Mosaic published multiple articles in the monthly Newsletter and/or weekly email blasts on subjects such as:

Indigenous relationships and Land Acknowledgement Stone initiative, Anti-racism including ECORC Anti-Racism forum, a Pride month schedule including all faith-based activities where Westminster had a presence, Transgender Day of Remembrance, World AIDS Day, as well as a “did you know” article on the Parish Mosaic committee.



The committee also undertook the following projects:

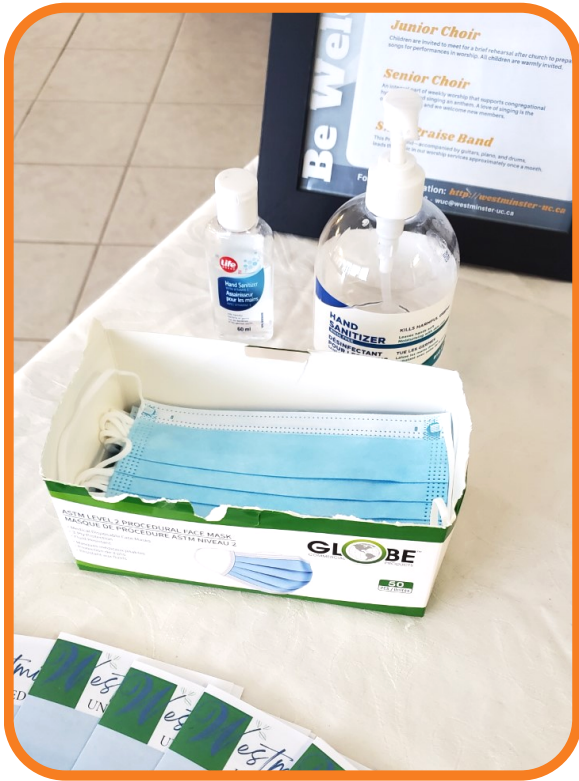
- Took the lead role in organizing and participating in the Annual Pride Durham events. We were successful in increasing the participation of other “Affirming Places of Worship, Durham” this year.
- Westminster United and the Affirming Worship Durham group had a recognizable presence at all the following events:
  - Multi-Faith Pride Service
  - Pride Parade
  - Pride Marketplace Affirming Worship Durham information table
  - Youth Pride Affirming Worship Durham information table
- Organized a 3rd Zoom “Gathering” of Affirming Places of Worship to share information and build an active Affirming community. Our efforts have resulted in this group growing from 16 in 2021 to 19 in 2022, including a synagogue. A 4th “Gathering” is planned for spring 2023.
- Initiated the creation and installation of a permanent marker, acknowledging Westminster United’s location on traditional First Nations territory. The marker was installed at the Westminster front entrance and officially recognized in a special ceremony in September. Special thanks to Paul Kneebone for heading this initiative.
- Sponsored a camper to attend the PFLAG/ACDR Camp Rainbow Phoenix this August
- Took a lead role in facilitating a faith presence for both the Transgender Day of Remembrance and World AIDS Day. Rev. Michelle and Trinity United, Cannington provided prayer and reflection for Transgender Day of Remembrance and World AIDS Day services respectively.
- Participated in 2 ECORC Affirming forums. Offered mentorship to other United churches in their process.
- Sent “Holiday Wishes” letter to AIDS Committee of Durham, PFLAG Durham, Durham Pride, and Durham Alliance Outreach. The letter along with the listing of Affirming Places of Worship were placed on the Facebook pages and websites of all 4 organizations.

Members in 2022: Don Fry (Chair), Gail Brimbecom (Recording Secretary), Peter Spratt, Paul Kneebone.

The Parish Mosaic Committee is a sub-committee of the Outreach Committee.  
Respectfully submitted by Don Fry

# Return to the Church Building

At the start of 2022, the Return to the Church Building (RCB) Committee continued to meet approximately every two weeks to manage and guide the return of various activities taking place in our church. The RCB Committee's composition included: Ava Tomlinson, Cathy Cherwinka, Lori Rosdobutko, Margaret Motum, Terry Johnstone, King Whitney, Shane Suepaul, Paul Pierson and Tom McNown. Rev. Michelle Robinson and Minister of Faith Formation, Cathy Shaw, attended the meetings when their schedules permitted. At the May 18, 2022 committee meeting, Margaret Motum stepped down from the committee as she retired from her Minister of Music position several weeks later. The May 18, 2022, meeting was the committee's last meeting. At that meeting, it was decided that the committee's role had been fulfilled.



During the first five months of 2022, the RCB Committee guided the church activities very successfully. Two mobile vaccination events were conducted at the church, under the guidance of King Whitney. Attendance at worship services returned to full capacity. Most of the groups that had rented space at Westminster prior to the pandemic have returned. One condition of their return to our church was that they had to have a policy in place to manage COVID. The UCW catering group continued to provide the Living Alone lunches. Weddings and funerals were conducted, including food services after the respective service. The Pantry continued to support our community neighbours through a safe and secure process.

While there has been no need for the committee to meet, the committee is "in hibernation". Committee members continue to monitor COVID related activities and can reconvene the committee, if necessary. The RCB committee is pleased and thankful to all congregation members who have been patient and understanding in our progress to the current state of normality we are in today.

Respectfully submitted by Tom McNown

# Wellness

The Wellness Committee supports the spiritual and physical well-being of our congregation and community. After six years on this committee, Clarence MacPherson retired and took with him his vast experience and past knowledge from the former Health Cabinet. Clarence brought innovative ideas to the group, particularly with respect to modernization while focusing on the development of spiritual health. We wished him well as he continued his role as the chair of the Inter Church Health Council, and we appreciate his continued support as a local resource when needed. Thank you, Clarence.

The remaining members, Crystal Smith and Carol O'Neil actively sought additional team members, but it seemed that the time wasn't right, as society was and is continuing to recover from the COVID-19 pandemic. Many members are not yet ready to return to in-person activities nor are prepared to take on new challenges.

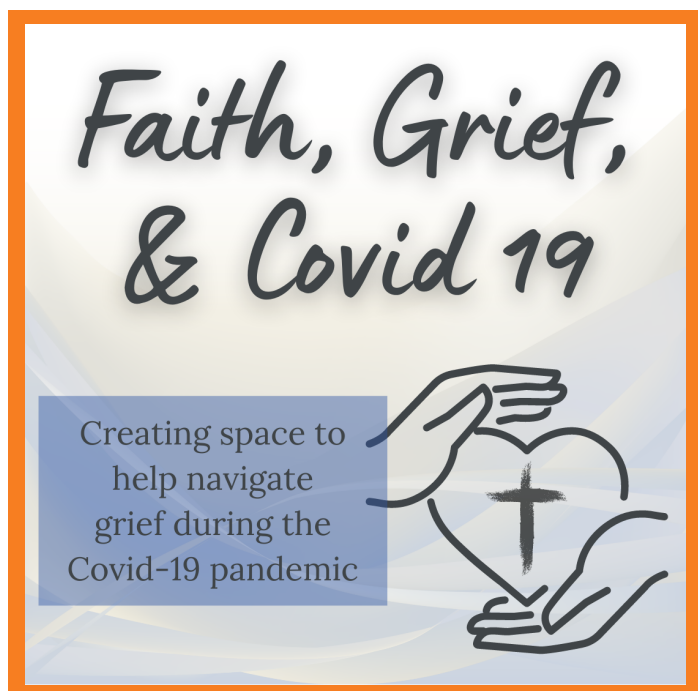
Throughout the year, we researched the history of this committee, looking at the WUC Constitution, reviewing expectations and deciding what we could continue to do and what to let go of.

Taking one day at a time, we were able to provide several services and activities this year with the assistance of numerous volunteers along with Paul Kneebone, who ran the Friendly Visitors Group and the Phone Tree (a communication tool to keep members connected during the pandemic) and Rev. Michelle Robinson, who along with Carol, facilitated two on-line workshops.

*spiritual and physical  
well-being of our  
congregation  
and community*



We started the year by sharing, with permission, Carol's Wellness Series videos that were created for her employer. These messages of hope were very encouraging and entertaining, and we were thankful to have this resource made available to us. The annual Easter Flower drive allowed us to deliver 100 pots of tulips to friends and members in need of uplifting or who were in our prayers at that time. The generosity of our members covered the full cost along with some additional funds that went into WUC's general fund. Thanks to the many volunteers who delivered these bundles of cheer, which were well received and appreciated as indicated by the numerous thank-you cards that were received.



Rev. Michelle and Carol ran the small group session "Faith, Grief and COVID-19" on Zoom in the spring, and "The Sanctuary Course" in the fall. Although there was not the participation that had been hoped for, those who did attend felt that they were very worthwhile workshops and would recommend them to others, should they be held in the future. The material was provided at no cost by the Sanctuary Mental Health Ministries based in British Columbia.

The AED (automated external defibrillator) continues to be monitored and kept in working condition and, fortunately, it has not been necessary to be used.

With a positive attitude and many ideas from a brain-storming session, this team looks forward to the new year and the opportunities available to promote the physical, mental, social and spiritual health of our members.

Respectfully submitted by Crystal Smith, co-chair



# Communications

The goal of our committee is to facilitate, promote and improve communication at Westminster United Church.

We are responsible for the now bi-monthly newsletter - The Westminster World, for the Program Directory - Welcome to Westminster United Church and also for subscriptions to Broadview (formerly The United Church Observer). With COVID restrictions and reduced activities, we did not publish our fridge flyers this year. In addition to these important aspects of communication, we also maintain the bulletin boards in the hallway and oversee postings to the electronic sign. Honouring our commitment to reduce our carbon footprint, we no longer fill the pew pockets. Instead, Prayer Request cards and offering envelopes are available on a table in the Narthex. Prayer requests can also be submitted online prior to Sunday service. Keeping the information on the kiosk in the Narthex current is another of our responsibilities. At our monthly meetings, we discuss ways to enhance communication in our expanding congregation.



A major undertaking in 2022 was the updating of the church's database. Collaborating with Finance/Stewardship, we requested all members of our faith community to complete an online update of their contact information. Those who did not do an electronic update were contacted personally by phone.

We were unable to hold our 'annual' fundraiser again last year but we hope to hold another successful Trivia Night in the Spring of 2023.

Westminster's social media communication (website, Facebook and Instagram) is maintained by the office.

We are ready to welcome new members to our team. The long-standing, dedicated members of this committee are Mary-Lynn Fraser, Lori Rosdobutko, Cathy Shaw (staff rep.) and Bev Crumb (chair).

# Book Club

"Books are something social – a writer speaks to a reader – so I think making the reading of a book the center of a social event, the meeting of a book club, is a brilliant idea." Yann Martel

On the 4th Wednesday of January, March, May, September and November, a group of 8 to 12 people met from 1:00pm to 3:00pm via Zoom (in January, March and May) and in person (in September and November) to discuss and reflect on how faith and life intertwine in our chosen book of the month. To begin our return to in-person gatherings, Sandra Kell-Cullen hosted a garden tea party for the book club members and a birthday celebration for Geraldine in the Cullen's shaded beautiful garden in early August. In 2022, we read and discussed the following thought-provoking books: Our Darkest Night by Jennifer Robson; Animal, Vegetable, Miracle, A year of Food Life by Barbara Kingsolver; A Tree Grows in Brooklyn by Betty Smith; The Taste of Longing, Ethel Mulvany and Her Starving Prisoners of War Cookbook by Suzanne Evans; and Washington Black by Esi Edigyan.

In May, we will choose our books for the next year by voting on the titles members have submitted (3 fiction/non-fiction general titles, 2 books that have been made into movies, 2 classic books from our youth).

You are cordially invited to come be a part of Westminster's social event every second month. All are welcome to join the group for any or all of the monthly book discussions.

Respectfully submitted by Susan Pleasance



# Property

2022 was a busy year for the Property Committee with the easing of COVID restrictions and major issues with our heating equipment.

## 1. Insurance Inspection

An inspector visited us and identified 4 areas of concern. They were: our flat roof, sidewalks, security and the storage of items in the electrical room. It was not a condition of our insurance to rectify each area, but it was recommended that we investigate the issues. We reported how we would manage these areas. We were advised to keep a record of our maintenance of the roof.

The flat roof was inspected by a contractor, and they quoted us \$79,000 for resurfacing. They also advised us that with proper maintenance of the roof, it should be another 3 to 5 years before major renovations may be required. We continue maintenance with volunteers.

Sidewalks have been inspected by 2 contractors and we received quotes for a process to inject material under the sidewalk to level the sidewalk to avoid trip hazards. Quoted price for the Montessori/church entrance is \$1,800 approx. We hope to complete repairs in 2023.



We applied for and received a grant from the Ontario government for \$10,000 and this was used to install a Closed Circuit Television system. It was installed in March.

The electrical room storage was cleaned and organized as suggested.

## 2. Return of Renters

Property was a member of the Return to Church Building Committee. We discussed the return of renters and a decision was made by the committee to begin renting our facilities again. The following groups are utilizing the church facilities:

- Montessori school – every day
- Tai chi - Monday morning and Thursday evening
- Guides - Monday evening
- Sparks/Embers - Tuesday evening
- Cubs and Rangers - Wednesday evening
- March of Dimes - Friday all day and Monday afternoon
- Probus - every 4th Wednesday
- Great Big Theater Company – Saturday morning
- Mount Lawn Funeral Home held several services in our sanctuary over the summer months



## 3. HVAC

After 20 years of preventative maintenance, the gymnasium unit had major component failure in the fall. Based on the Property Committee's recommendation, Council decided to replace rather than repair the unit at a cost of approximately \$33,000. This cost was significantly higher than pre-COVID estimates. The new unit was installed in November and there have been some start-up issues. There was a software update completed in early January 2023. The representative from the manufacturer, York, believes the problem should be resolved. We have also launched a project to develop a plan for the replacement of the remaining 9 units. Our major goals are to reduce our carbon footprint and for it to be affordable. A request for a proposal (RFP) was issued to Advantage Airtech to investigate installing heat pumps throughout the building. The committee anticipates presenting a multi-year plan to the Council by the summer of 2023.



## 4. WIFI

It was acknowledged that there was a need for stable WIFI throughout the church and to that end we installed mesh extenders in the Founders' Room, youth room and gymnasium. We did experience some start-up issues but through the hard work and dedication of Jim Fielder, the system is working well.

## 5. Landscaping

The Buds and Shrubs team has worked hard to maintain the gardens. The area in front of the choir room was cleaned out and several yew shrubs were planted in that area. We always appreciate help from any avid gardeners in the congregation. The dedicated 18 members of the Weed Whackers continued to cut grass and maintain our lawns. Thanks to all members of these teams.



## 6. Chairman Group

Dean Mortimer has accepted the role of Chair of this group. And it continues to support events such as Community Living yard sale, Boy Scout Christmas parade, Probus and UCW events.



## 7. Live Streaming

The live streaming team requested to have a raised platform built to give them a better view of the chancel area. Our thanks to Larry Laycock for constructing the booth to house the team and equipment. The materials cost approximately \$1,200.

## 8. Energy Conservation

We continue to track our energy consumption and look for ways to reduce our carbon footprint. LED lights continue to be installed in various locations and thermostats are monitored on a regular basis.

There is always more to do. We welcome any comments from the congregation which would help us to maintain a building we would all be proud to attend.

## 9. New Members

If anyone has an interest in joining the committee, we would be glad to have your assistance. We particularly would like to have someone with some electrical experience.

The following is the 2022 list of committee members as per the Westminster Constitution. We would like to thank the many volunteers who continue to support the work of this committee but are not listed below.

### **The Property Committee:**

**Committee Chair, Coordinator Fire Safety Plan** – King Whitney

**Coordinator-Carpentry** – Jack Darroch

**Information Technology** – Jim Fielder \*

**Specialty Projects** – Larry Laycock

**Chairman Group Team Lead** – Dean Mortimer

**Coordinator HVAC Systems** – Bob Neil

**Coordinator Water Systems** – Dave Summers

**Tech Committee Team Lead** – William Von Zuben

Bob Dingman

Bill Fisher

\* New members for 2022

Respectfully submitted by King Whitney, Chair, Property Committee

# Climate Disruption Mitigation Committee

The need for executive and timely action to alleviate climate disruption continues to grow as we get near the tipping point in 2030. Our committee has continued to engage the congregation in meaningful action through regular contributions to the monthly newsletter and the weekly bulletin. These have contained practical measures we can take as individuals, families and other groups.



Our group monitors plans and actions of governments, NGOs and the business community. We have various resources on the issue that we are willing to share and have acted in an advisory capacity to Council and could do so to other groups.

This year our members, along with some other members of the congregation, attended several protest marches endeavouring to protect our Greenbelt.

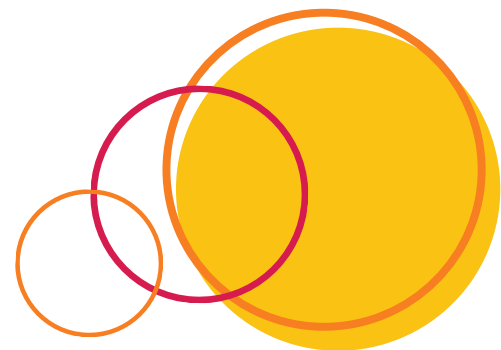
Going forward we plan to contact local faith communities and encourage their engagement in this important action.

We hope that our group will continue to grow as we welcome new members to contribute their gifts to this vital work of caring for God's world.

## Climate Disruption Mitigation Committee:

**Chair** – Bill Shepherd  
Mary Shepherd  
Gail Brimbecom  
Kathleen ffoliott  
Dennis Sallans  
Wendy Ekker

Respectfully submitted by Bill Shepherd





# Ministry and Personnel

We are grateful to our hardworking staff for another year of adjustment. This first post-pandemic year has seen the re-start of many group activities which have been on hold for several years. This has meant not only a return to in-person contact but also a continued online presence in order to retain our growing online congregation. All of our staff have done an outstanding job of making Westminster a warm and worshipful place.

Our much loved Minister of Music, Margaret Motum, retired this year and a Search Committee was formed to find a replacement. After many interviews and much angst, Linda Hunter was hired. Linda is an experienced and talented music leader and has become a welcome addition to our Ministry Team and an appreciated choir leader.

The M&P Committee is happy to welcome two new members: Lorraine Joynt and Katie Bonikowsky to our group. We would like to thank Peter Spratt and Paul Pierson for their past expertise and guidance.

Our Staff :

Rev. Michelle Robinson, Minister of Word, Sacrament and Pastoral Care

Cathy Shaw, Minister of Faith Formation

Linda Hunter, Minister of Music

Amy Medlock, Ministerial Administrative Assistant

Ronell Paguio, Custodian

## **Ministry and Personnel Committee:**

**Chair** – Maureen Dingman

**Co-Chair** – Jocelyne Fry

Sandra Harding

Lorraine Joynt

Katie Bonikowsky

Respectfully submitted by Maureen Dingman



# Trustees

The Board of Trustees would like to recognize the work and support by our staff, the congregation and the volunteers that make Westminster UC a success and an integral part of our community. This past year, as COVID-19 continued to be present in our lives, we carried on and began the process of trying to return to a normal operation.

As a reminder, in 2020 to meet financial operating expenses, Council approved to accept that we take on a \$40,000 Canada Emergency Business Account (CEBA) loan from the federal government and an expansion loan of \$20,000 in 2021. Originally, the loan was due Dec. 31, 2022 with \$20,000 to be forgiven if this deadline was met but the Government changed the loan due date to the end of December 2023. Any portion of the loan not repaid by the deadline is subject to 5% per annum interest starting January 1, 2024. It remains the intention of Council to meet the deadline to this requirement.

Insurance coverage still remains a focus for churches. For 2022 and into 2023, it will continue but with a change and hopefully some relief. The increases of premium costs have provided a financial impact for many congregations. To provide a sense of this, in the coverage years of 2017 to 2018, our premium was \$10,022.16. For 2022 to March 1, 2023, our premium is \$17,413.60. Last year, The United Church of Canada embarked on developing a new insurance plan that would reduce premiums by at least 15%. On December 1, 2022, the new insurance is being implemented and phased in. We are currently completing the New Application and information required to participate. Our current coverage is in effect until March 1 this year and hopefully the new policy will take effect onwards. The past year was again saddled with delays in receiving the Billing Notice but our coverage was still in effect.

In December 2021 we were inspected by a Consultant of the Loss Prevention Department, Intact Insurance. We received a report mid January of 2022 with four recommendations requiring a written response within 30 days. These were only recommendations and not serious issues requiring immediate action. A response was provided and the 4 recommendations have been implemented. We need to acknowledge our co-chairs and members of the Property Committee for their commitment to keep our building and property safe and fully functional.

In the fall of 2022, the HVAC unit for the gymnasium required replacement. This was a considerable expense but was required to ensure we had heat for the upcoming winter and to maintain income from our rentals and use of the gym. The cost was \$33,000. Even though funds were available from our reserves, there was a concern of depleting them in the event of another unforeseeable expense. Our appreciation to Paul Pierson for all his efforts in obtaining an exceptional loan through the Toronto United Church Council (TUCC) under their Sustainable Energy Loan Fund (SELF), to finance the full cost of the new furnace. The amount borrowed was \$33,000 to be repaid over 10 years. The interest charged for the first five years is zero percent, the next five years is 1%. Monthly loan payments will come from our capital fund account and payments of \$275 monthly will start this February.

A letter acknowledging the generous bequest of the late Thomas and Kathleen Nickson was sent to the family from Rev. Michelle and the Chairs of both Council and the Trustees in appreciation from our congregation. We received \$18,500 in October with the remainder of the gift expected in the spring of 2023. The Nicksons' generosity will continue to support the ministry of Westminster United Church.

We extend appreciation to Monica Veenstra, Treasurer, for all the work she has provided for Westminster. Please review the Treasurer's Report in this Annual Report for the details related to all our finances and specifically on our investments and loan/mortgage status. At the end of 2022, we acknowledge the generosity of our members to support Westminster financially. Our Council and Stewardship/Finance Committee continue to look at ways to close the gap between revenues and expenses to hopefully eliminate the deficit.

### **Board of Trustees members in 2022 and year member started:**

**Chair 2014** – Ron Motum

**Member 2019** – Wendy Ekker

**Member 2013** – Bob Neil

**Member 2015** – Jim Ward

The Rev. Michelle Robinson, Minister by virtue of UCC policy,  
sits as a member of the Board of Trustees.

Ever wondered about becoming a Trustee? We would be more than pleased to answer any questions.

Respectfully submitted by Ron Motum – Chair



# Manning Mews Non-Profit Homes Corp.

## Background

Manning Mews Non Profit Homes Corporation is an outreach of Westminster United Church. Manning Mews is located at 1827, 1829, 1831, 1833 and 1835 Manning Road and has 20 units in 5 pods. This outreach mission project of the Church to provide low cost senior's housing was begun in 1978 with the approval of The United Church of Canada (UCC). The Corporation was established to reduce the liability to the Church and permit Manning Mews to qualify for CMHC mortgages and subsidies. The Corporation has run for over 42 years at no cost or liability to the Church and in 2018, the Corporation purchased the land adjacent to the Church's previous location from Westminster United Church (WUC). The Council of Westminster along with the directors are the members of the Corporation.

Manning Mews is a member of Ontario Not for Profit Housing Association (ONPHA) which provides training and assistance to the directors. Manning Mews also works closely with the Social Services of the Regional Municipality of Durham and currently receives a partial subsidy through the Region for the 10 Rent Geared to Income (RGI) units. RGI tenants pay only 30% of their income for rent. The other 10 tenants pay low end of market rents (currently less than 30th percentile of Whitby market rents for one bedroom units based on published Stats Can information for 2021).

The Corporation will present its audited financial statements (audit review) for 2022 to the Corporation's members at the annual meeting held during a WUC Council meeting usually held in May.

## Towards the Future

The Corporation is hoping to upgrade the existing heating system and eventually eliminate 100 tonnes of greenhouse gas emissions annually by firstly changing our heating and eventually our hot water from a reliance on natural gas as an energy source.

The board of directors continues to have vacancies and 4 positions are currently available for any person interested in helping with this form of Outreach. Directors do not have to be members of The United Church of Canada. Volunteers are encouraged to contact me at [prof.ajsmith@gmail.com](mailto:prof.ajsmith@gmail.com). We hopefully look forward to new younger directors willing to carry forward this important outreach project of Westminster United Church.

Respectfully submitted by Arthur J. Smith, President

## ECORC of Westminster Lay Delegates Report

Westminster United Church sends, in addition to Ministerial Staff, four delegates to the East Central Ontario Regional Council (ECORC) as follows: Arthur Smith, Paul Kneebone, Susan Pleasance and Shirley Penny. The 16 regional councils were formed January 1, 2019, by the combining of Presbyteries and Conferences of The United Church of Canada. Because the geographical area of the regional council is large, most of the committee work was being done through Zoom meetings even before the COVID-19 restrictions on large meetings were implemented.

The fall 2022 meeting was held on Saturday October 29 from 10 am to 4 pm in Peterborough at Emmanuel United Church. This was a hybrid meeting with both Zoom and in-person meeting participation. The

chair of Council and Arthur also attended in person as this is an important networking event. Paul, Susan and Shirley attended by Zoom. Information meetings for various sub committee reports were held on Zoom prior to the main meeting but these conflicted with Westminster Council meeting dates and times. Your delegates are also active in the committee work of the ECORC.



**East Central Ontario  
Regional Council**  
of The United Church of Canada



Susan Pleasance and Paul Kneebone are both Licensed Lay Worship Leaders (LLWLs) and among 30 LLWLs approved for 2-year renewal at the fall ECORC meeting. Susan & Paul are also part of the LLWL Network group (all currently approved LLWLs and students in the LLWL course of study) and Paul is secretary of both the LLWL Network and LLWL Forum.

Arthur Smith is a member of the Property and Finance committee and is a voting delegate from ECORC to the 'Toronto United Church Council' corporation and the web site [www.tucc.ca](http://www.tucc.ca) describes its purpose.

The ECORC has a new acting Executive Minister, Rev. Darren Liepold, who is replacing Rev. Rosemary Lambie. Darren Liepold (Pastoral Minister) is 'Acting Executive Minister' until the new Executive Minister (Rev. Éric Hébert-Daly) begins his ministry in early January 2023. Other staff changes are listed on the ECORC web site.

Respectfully submitted by Arthur J. Smith, January 10, 2023

# United Church Women

Westminster's UCW (United Church Women), is a group of women who met at 7 pm on the first Monday of the month (except for July and August) via Zoom from January to May, and in person in June and from September to December for a time of worship, entertainment / educational programs, business and fellowship. This past year we participated in and learned about: our new student minister, Sara Russell; Oshawa Museum's new program/display: Leaving Home and Finding Home in Oshawa; the story of how the Merela family came to Canada after WWII; bible study on the World Day of Prayer theme; our members' personal experiences at the UCW Camp at Quin-Mo-Lac in September and the UCW 60th Anniversary Celebration in Nova Scotia in July; a summer potluck barbeque in the Suepaul's backyard and a Christmas potluck dinner at the Church.



***When women gather with an intention to hold, to listen, to co-create, and to empower, the possibilities for genuine transformation and impact on the world are endless. Sarah Marshank***



Our activities at the beginning of the year were very limited but we hosted via Zoom and participated in the World Day of Prayer in March, provided a take-out meal to the Living Alone membership from January to June and provided sit-down meals for them starting in September, held a summer bake sale in July, catered several funeral receptions, hosted the Presbyterial Fall Gathering in October, helped with the various Outreach and UCW Drives, and made lots of apple pies for the Fall Apple Pie Fundraiser.

Our heartfelt gratitude to Tena D. and Joanne Y. who helped with the various UCW and Outreach and Food Drives.

We sent out 85 cards to people within our church family and community (birthday, sympathy, thinking of you, Easter, anniversary, retirement, and Thanksgiving and Christmas).

In the past year, we mourned the losses of Shirley Howes and Fern Schad. They worked tirelessly in our church and UCW and their cheerful presence and joyful smiles will be missed.

Throughout the year we collected and continue to collect used stamps, hearing aids, eye glasses, bread tags, pop tabs, and knitted goods that are used to fund worthwhile projects locally and worldwide through the presbyterial and we welcome your contributions of these items which can be placed in the wooden box in the narthex.

We donated \$260.00 to the United Church's Gifts With Vision projects to honour our wonderful staff, \$1000.00 was given to Camp Quin-Mo-Lac, \$1000.00 was given to The Refuge in Oshawa, \$75.00 was given to our Youth Group and \$6248.00 was donated to the Westminster United Church general funds on behalf of the UCW.

With you and your support in so many ways – together we were and are able to plant seeds of change within our church and within our community. You made our success possible.

Respectfully submitted by Susan Pleasance



# Guiding Report

31st Whitby Sparks and Embers meet on Tuesday nights; the Sparks from 6:30 - 7:30 and the Brownies from 6:30 - 8:00. We always enjoy camping, going on hikes, making crafts, selling our chocolate mint cookies, selling our chocolate and vanilla classic cookies and working on badge work. We participate in a Thinking Day event every February, visit the Kids Safety Village and Oshawa Museum. New for 2023, the name Brownies was changed to Embers for inclusion, and the kids have been embracing the change.

18th Whitby Guides meet Monday nights from 6:30 - 8:30. We have had an awesome year, thanks to your allowing us to use your facility. The custodian and staff at the church are amazing! The girls and Guiders feel very welcome and comfortable attending the meetings every week. Along with learning about the Guiding organization around the world, we are learning about differences in Guiding and us as individuals. Thank you for allowing us to

use the church to teach our Girl Guides what Believing in Themselves is all about!



**Ages 12-14  
(Pathfinders)**

4th Whitby Pathfinders/Rangers is a new unit for the 2022-2023 Guiding year. They meet every other Wednesday night from 6:30 - 8:30. They are a small unit so right now they do a lot of bridging with another Pathfinder unit. We would all like to thank Westminster United Church for allowing us to use your gym and meeting rooms.

Respectfully submitted by Vicky Wood

# Scouts - 11th Whitby

The 11th Whitby Scouts (which include all levels of Scouting; Beavers, Cubs, Scouts, Venturers and Rovers) have had a busy, educational and fun 2022.

As the proud holders of the Charter for the 11th Whitby Scouts, Westminster works to support all that this incredible program offers to the youth of the community. Although none of the sections met on the premises until September 2022 (Cubs), the Executive Committee does have space at the church for their leadership meetings and planning sessions, when they are able to meet in person. Cathy Shaw, our Minister of Faith Formation, attends meetings and acts as the liaison between the 11th Whitby and Westminster United Church, which has made for a lasting partnership.



As the pandemic continued throughout this year, all Sections of the 11th Whitby and their Executive moved their meetings online when not able to meet in-person. All individual groups have been successfully meeting this way and when permitted by health guidelines and good weather, as much as possible distanced outdoor activities have taken place. September of 2022 has brought in a number of new Scouters, mostly at the Beaver level but each section has seemed to retain seasoned Scouters and gain new ones.

In December, the 11th Whitby held their second "Drive-Thru" Christmas Parade in the church parking lot. This event was held in the evening and provided stationary "floats", aglow with lights for all who attended to enjoy. Many thanks to the Church

Council for blessing this event and to all those who worked on Westminster's Christmas float entry. This Parade was made extra-special because it was all done in support of Westminster's Food Bank, The Pantry. Our heartfelt thanks to all who donated and made this night both fun and meaningful; we doubled the number of "float" entries and the number of vehicles that came through.

The 11th Whitby Scouts value their partnership with Westminster United Church and are looking forward to another wonderful year together.

# Stewardship / Finance

When one recalls the many things that were accomplished with your amazing help and generous support in 2022, one just has to smile as it was probably easier to list what was not done!! The 2022 Stewardship message from the United Church was “We are Called to be the Church: The Journey” and what a journey it has been.

In a year that felt like a repeat of 2021 – COVID AGAIN: wearing masks, getting “vaxed”, comparing your reactions to someone else’s, deficits, online services, more online shopping, more online learning for students, more Zooming – we all found ways to deal with a “new norm” and while treading lightly at first, began journeying through 2022 with much energetic spirit and zeal.

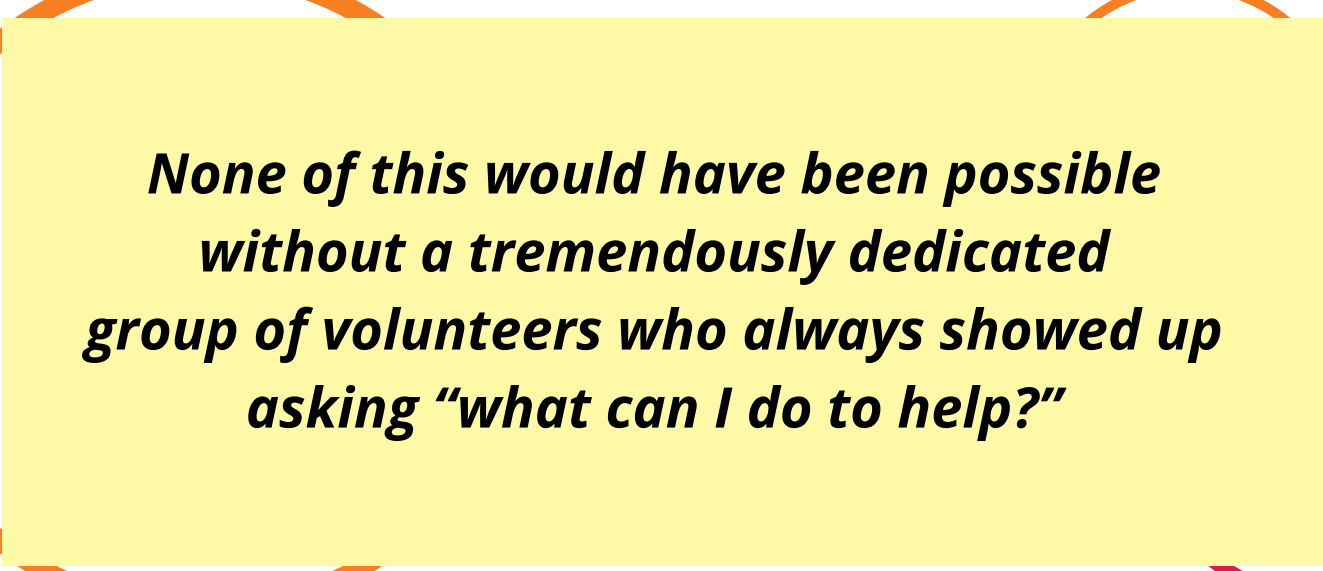
Together we were able to host **five** separate, successful fundraising events:

- **Golfing in June**
- **Both a takeaway BBQ dinner and then a hot dog and hamburger sale in July**
- **Our first ever trunk sale in October**
- **Our third annual Online Auction in November**



This netted approximately **\$7150**, despite having to unexpectedly cancel our Broadway Spring Concert. Quoting Paul's now famous 2021 word for that year, we learned to **pivot** and **carry on in faith and hope**. Westminster is truly blessed to meet and greet so many new faces and families! As a result, we ran an early summer survey to find out about our current and our new congregants' interests and availability and willingness to possibly volunteer. We were thankful for your responses and have already started contacting some of you. Thank you for choosing us as you continue your spiritual journey.

Again, while Outreach took the lead to offer Westminster's second Season Of Service, members of Stewardship/Finance attended each weekly event, thoroughly enjoying some outdoors time and a time to work "in community". We look forward to "Season 3" for sure. We hosted our annual Fall Stewardship campaign with a first for us in 2022 – everything was done digitally. The need for an upgraded or new HVAC system was introduced along with a "tracking thermometer". And in typical Westminster fashion, everyone has and is responding well with questions, suggestions and with financial support to our Capital Fund. At the end of the campaign, some members of the Foodman Group and other volunteers cooked up a truly delicious "Stew for Stewardship" meal in celebration of your kind Stewardship responses.



***None of this would have been possible  
without a tremendously dedicated  
group of volunteers who always showed up  
asking "what can I do to help?"***

Each signed up for an event, sometimes for the first time, and carried it through without fail, as true stewards would. Our staff's encouragement and support cannot go unmentioned, especially when they, too, seemed to be burning the candle at both ends! To Rev. Michelle, Cathy, Margaret, Linda, Amy and Ronell, you made it all worthwhile and truly blessed us with your prayers and your guidance!

**We wish to thank you, our amazing congregants, your families and friends for always coming out to support Stewardship/Finance at Westminster** – whether by gifting your time, talent, treasure, your care for creation and the environment, and/or caring for others and for your mental and physical well-being. By walking your own spiritual journey, you showed us the light indeed.

As the journey continued for 2022, we were advised that our beloved treasurer and bookkeeper, Monica Veenstra, and her family were moving away. While we were happy for the future of the Veenstras, we were saddened about losing such an amazing church family. Monica's work ethic, her diligence and her ease of explaining our finances with such skill and knowledge will certainly leave a big gap in Stewardship/Finance. As Monica researched different topics, on many occasions she single handedly introduced various changes, including (but certainly not limited to) how we did our bookkeeping, making recommendations for new systems, simplifying how information to the congregation was communicated, always working on improving the grounds and the gardens, initiating a new digital church directory (with hopes to go live in 2023), introducing our Debit/Credit machine, finding a way to obtain a business credit card for the office. Probably the most labour intensive and time sensitive work was attending finance webinars, applying for grants and following up to ensure we received what was due. Personally, her laughter, her friendship and her wonderful demeanor and beautiful spirit will be missed dearly.

Paul Pierson has thankfully decided to take on the challenge of the role of Treasurer and while he was completing the financial reports during this transition, Council has wholeheartedly blessed him as we forward his name at our ACM for acceptance as our new Treasurer. Paul has already been working with Monica to ensure that the 2022 year end reports are in order and that the 2023 forecast will be ready to go.

The members of our Committee include Brian Woodlock, Tom McNown, Paul Pierson, Monica Veenstra and Margaret Suepaul. A special note of thanks to King Whitney and Bob Neil, co-chairs of the Property Committee, for always attending our monthly meetings providing up-to-date status of our rentals and, in particular, the HVAC project. Their input has a great impact on what we can or need to do at Stewardship/Finance, so again, a big thank-you to these leaders.

I feel so blessed to be able to write this report because you all have made everything we do seem so seamless and fulfilling. It is always a privilege to serve you and we do thank God for His Grace and continued Guidance.

Respectfully submitted by Margaret Suepaul, Chair Stewardship / Finance

# Treasurer's Report

## 2022 Results

### Local Fund

We finished the year with an operating deficit (2022 revenues less 2022 expenses) of just under \$50K, which was approximately \$35K lower than originally forecast!

While Local Fund Offerings have continued to decline in 2022, other donations to the Local Fund continue to help us reach our total contribution goal. In fact, our total contribution goal (LF Offerings + Donations) of \$305K was surpassed by \$6K – we are grateful for the generosity of this congregation! A bequest was received from the Estate of Thomas Nickson in the amount of \$18,500. The UCW generously donated over \$6,000 to our Local Fund.



**Paul Pierson**  
Treasurer

Rental revenues have returned to approximately 70% of our pre-pandemic level. Fundraising events are cautiously returning, and we were able to provide the Local Fund with net fundraising revenues of \$3,077 (and the Capital Fund received the other \$3,077 as approved by Council in April 2022).

Expenditures were approximately \$28.5K lower than originally forecast, mostly due to savings in Salaries & Benefits and in Property.

In March we received a government rebate for Hydro & Gas in the amount of \$2,349 and \$10,000 from the Ontario Grant to Support Anti-Hate Security Measures for Faith-Based and Cultural Organizations. The Ontario Grant was used for the purchase and installation of a security system.

## Other Funds

In June we received a \$1,000 grant from the UCC's Seeds of Hope Grant to be used towards our newly created Spiritual Well-Being Ministry, led by Sara Russell. An additional \$5,000 was used from Westminster's Reserve for Ministerial Investments to pay for this ministry.

Donations to the Capital Fund were \$5.5K in addition to the \$3K received via fundraising events. The balance in the Capital Fund at the end of 2022 is \$12,162.

Donations to The Pantry have increased from an average annual pre-pandemic amount of approximately \$2.5K to almost \$20K.

Financial donations to the Christmas Hampers were \$6K. Surplus funds were used to cover the balance of the \$7.8K expenditure.

M&S Offerings were \$28,503 (\$3K higher compared to 2021) and have been disbursed to the UCC.

These observations, along with the many others reported throughout this Annual Report, confirm the continued commitment and engagement of Westminster's congregation. While we have some challenges ahead (see 2023 Forecast), we are excited to see where God continues to lead us.

On behalf of the Stewardship / Finance Committee and all of Council, thank you for your continued & generous support of Westminster United Church. We couldn't do it without you!

Respectfully submitted by Paul Pierson - Treasurer

# TREASURER'S REPORT – 2022 ACTUALS

## WUC - STATEMENT OF OPERATIONS - LOCAL FUND

| ACTUAL<br>2019 | ACTUAL<br>2020 | ACTUAL<br>2021 |   | ACTUAL<br>2022 | FORECAST<br>2022 |
|----------------|----------------|----------------|---|----------------|------------------|
|                |                |                | <b>CONTRIBUTIONS</b>  |                |                  |
| 274,198        | 280,119        | 274,823        | Local Fund Offerings  | 268,086        | 280,000          |
| 37,757         | 23,671         | 28,973         | Local Fund Donations (excluding The Pantry & Christmas Hampers) | 43,412         | 25,000           |
| <b>311,955</b> | <b>303,790</b> | <b>303,796</b> | <b>TOTAL CONTRIBUTIONS</b>                                      | <b>311,497</b> | <b>305,000</b>   |
|                |                |                |   |                |                  |
| 91,952         | 37,669         | 62,547         | Rentals   | 64,341         | 65,000           |
| 15,173         | 4,537          | 7,246          | Net Fundraising   | 3,077          | 8,750            |
| 3,637          | 9,865          | 3,062          | Other Income  | 5,343          | 1,000            |
| <b>422,717</b> | <b>355,861</b> | <b>376,650</b> | <b>TOTAL REVENUES</b>   | <b>384,258</b> | <b>379,750</b>   |
|                |                |                |   |                |                  |
|                |                |                | <b>EXPENSES</b>   |                |                  |
| 264,545        | 257,564        | 253,806        | Salaries, Benefits & Contractor Fees                            | 281,218        | 296,500          |
| 88,058         | 65,949         | 68,860         | Property  | 77,703         | 82,500           |
| 32,040         | 8,010          | 32,040         | Mortgage Payment (P&I)  | 32,040         | 32,000           |
| 17,504         | 19,859         | 19,509         | UCC Assessment  | 15,470         | 15,600           |
| 6,424          | 6,678          | 7,012          | Stewardship & Finance   | 7,086          | 6,500            |
| 701            | 1,841          | 1,494          | Outreach (excluding The Pantry & Christmas Hampers)             | 1,320          | 6,575            |
| 4,202          | 4,888          | 5,472          | Office  | 4,752          | 5,000            |
| 7,351          | 2,933          | 4,104          | Worship   | 6,714          | 7,300            |
| 4,757          | 3,113          | 3,748          | Christian Education   | 4,250          | 5,150            |
| 0              | 4,421          | 3,270          | Capital Expenditures (using Local Fund)                         | 0              | 0                |
| 1,872          | 2,858          | 2,316          | Bank/PAR Charges  | 2,902          | 2,500            |
| 868            | 0              | 1,013          | M&P Committee   | 1,324          | 1,000            |
| 746            | 1,032          | 958            | Wellness  | 816            | 1,000            |
| 2,295          | 2,235          | 361            | Council & Trustees  | 175            | 2,000            |
| 0              | 0              | 150            | Small Groups  | 299            | 500              |
| 566            | 173            | 0              | Communications Committee  | 25             | 500              |
| <b>431,929</b> | <b>381,554</b> | <b>404,113</b> | <b>TOTAL EXPENSES</b>   | <b>436,094</b> | <b>464,625</b>   |
|                |                |                |   |                |                  |
| <b>-9,212</b>  | <b>-25,693</b> | <b>-27,464</b> | <b>NET SURPLUS (+) / DEFICIT (-)</b>                            | <b>-51,836</b> | <b>-84,875</b>   |
|                |                |                |   |                |                  |
|                |                |                | Government Rebate - Hydro & Gas                                 | 2,349          | 0                |
| 0              | 9,363          | 0              | Government Rent Subsidy   | 0              | 0                |
| 0              | 71,863         | 11,138         | Government Wage Subsidy   | 0              | 0                |
| 0              | 0              | 0              | Government Grant (Anti-Hate) Receipt                            | 10,000         | 0                |
| 0              | 0              | 0              | Security System Expenditure                                     | -10,027        | 0                |
| <b>-9,212</b>  | <b>55,534</b>  | <b>-16,326</b> | <b>AFTER GOVERNMENT REBATE &amp; GRANTS</b>                     | <b>-49,514</b> | <b>-84,875</b>   |

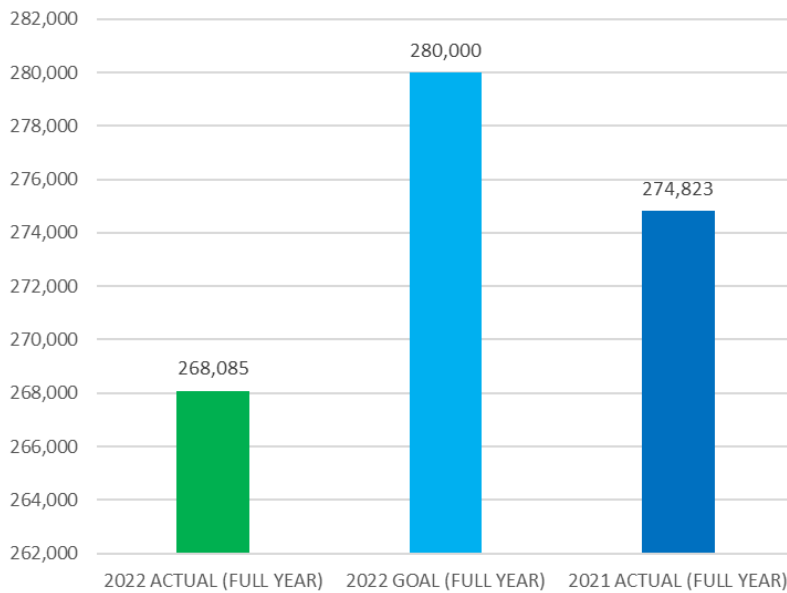
# STATEMENT OF OPERATIONS – OTHER FUNDS

## For the Calendar Year 2022

| ACTUAL<br>2019 | ACTUAL<br>2020 | ACTUAL<br>2021 |  | ACTUAL<br>2022 | FORECAST<br>2022 |
|----------------|----------------|----------------|--|----------------|------------------|
|                |                |                | <b>SPIRITUAL WELL-BEING MINISTRY</b>                     |                |                  |
| 0              | 0              | 0              | UCC "Seeds of Hope" Grant Income                         | 1,000          | 0                |
| 0              | 0              | 0              | Transfer from Reserved Funds for Ministerial Investments | 5,000          | 0                |
| 0              | 0              | 0              | Spiritual Well-Being Expense                             | 6,000          | 0                |
| <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>Net Cashflow</b>                                      | <b>0</b>       | <b>0</b>         |
|                |                |                | <b>CAPITAL FUND</b>                                      |                |                  |
| 0              | 0              | 3,500          | Offerings  | 5,586          | 11,250           |
| 0              | 0              | 0              | Net Fundraising Revenues                                 | 3,077          | 8,750            |
| 0              | 0              | 0              | Expenditures   | 0              | 0                |
| <b>0</b>       | <b>0</b>       | <b>3,500</b>   | <b>Net Cashflow</b>                                      | <b>8,663</b>   | <b>20,000</b>    |
|                |                |                | <b>THE PANTRY</b>  |                |                  |
| 2,223          | 14,596         | 19,654         | Financial Donations                                      | 18,678         | 10,000           |
| 3,080          | 9,075          | 12,534         | Expenditures   | 18,214         | 18,000           |
| <b>-857</b>    | <b>5,521</b>   | <b>7,120</b>   | <b>Net Cashflow</b>                                      | <b>464</b>     | <b>-8,000</b>    |
|                |                |                | <b>CHRISTMAS HAMPERS</b>                                 |                |                  |
| 6,884          | 8,304          | 7,925          | Financial Donations                                      | 5,989          | 6,000            |
| 5,788          | 5,752          | 9,150          | Expenditures   | 7,826          | 8,500            |
| <b>1,096</b>   | <b>2,553</b>   | <b>-1,225</b>  | <b>Net Cashflow</b>                                      | <b>-1,837</b>  | <b>-2,500</b>    |
|                |                |                | <b>MISSION &amp; SERVICE</b>                             |                |                  |
| 27,237         | 21,184         | 25,371         | Offerings  | 28,503         | 26,000           |
| 27,237         | 21,184         | 25,371         | Disbursement to UCC M&S Fund                             | 28,503         | 26,000           |
| <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>Net Cashflow</b>                                      | <b>0</b>       | <b>0</b>         |

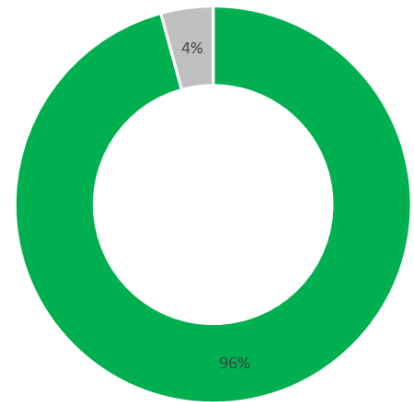
*Your generous support of community efforts (The Pantry, Christmas Hampers and Mission & Service) is greatly appreciated. Support has grown from \$36,300 in 2019 to over \$53,000 in 2022.*

### LOCAL FUND OFFERINGS

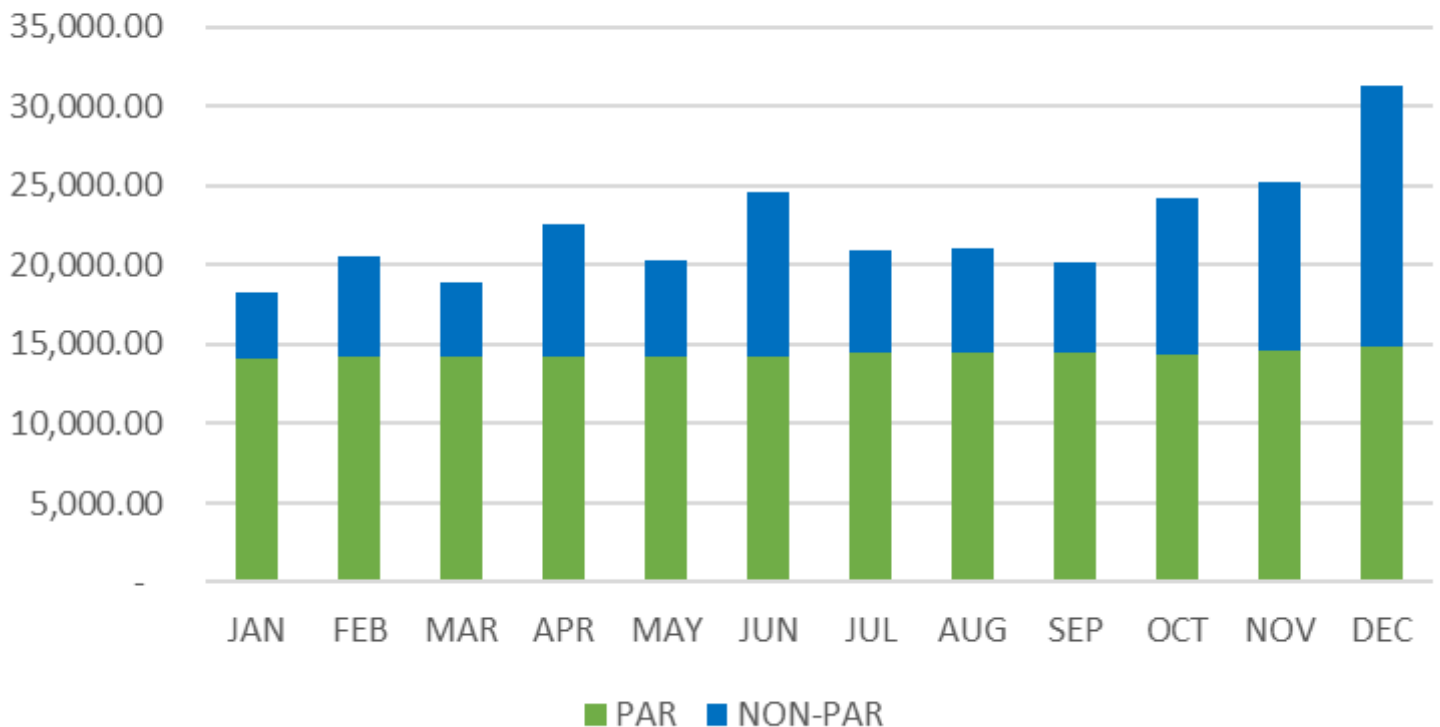


### LOCAL FUND OFFERINGS 2022 Full Year Goal = \$280,000

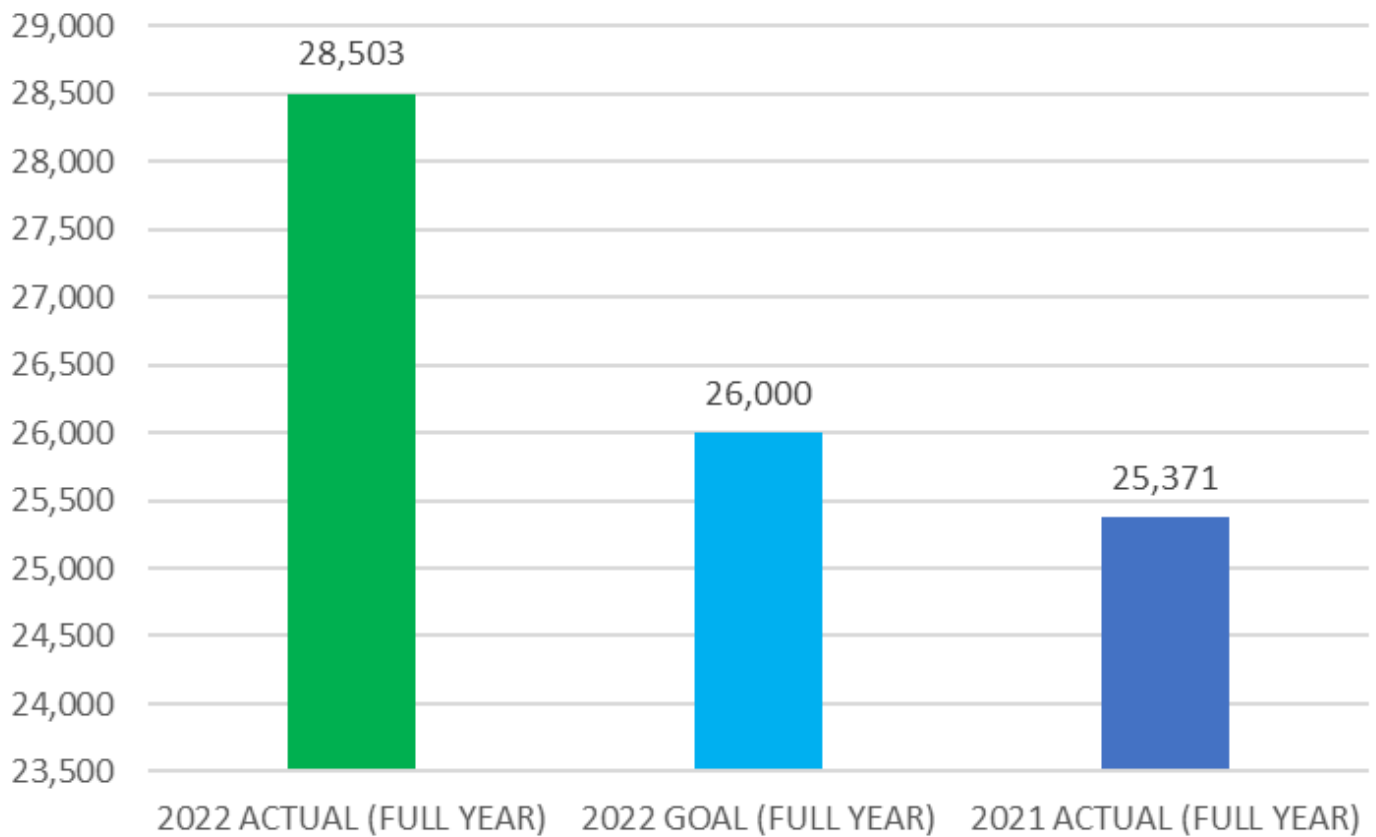
■ 2022 ACTUAL (FULL YEAR) = \$268,085 ■ 2022 REMAINING = \$11,915



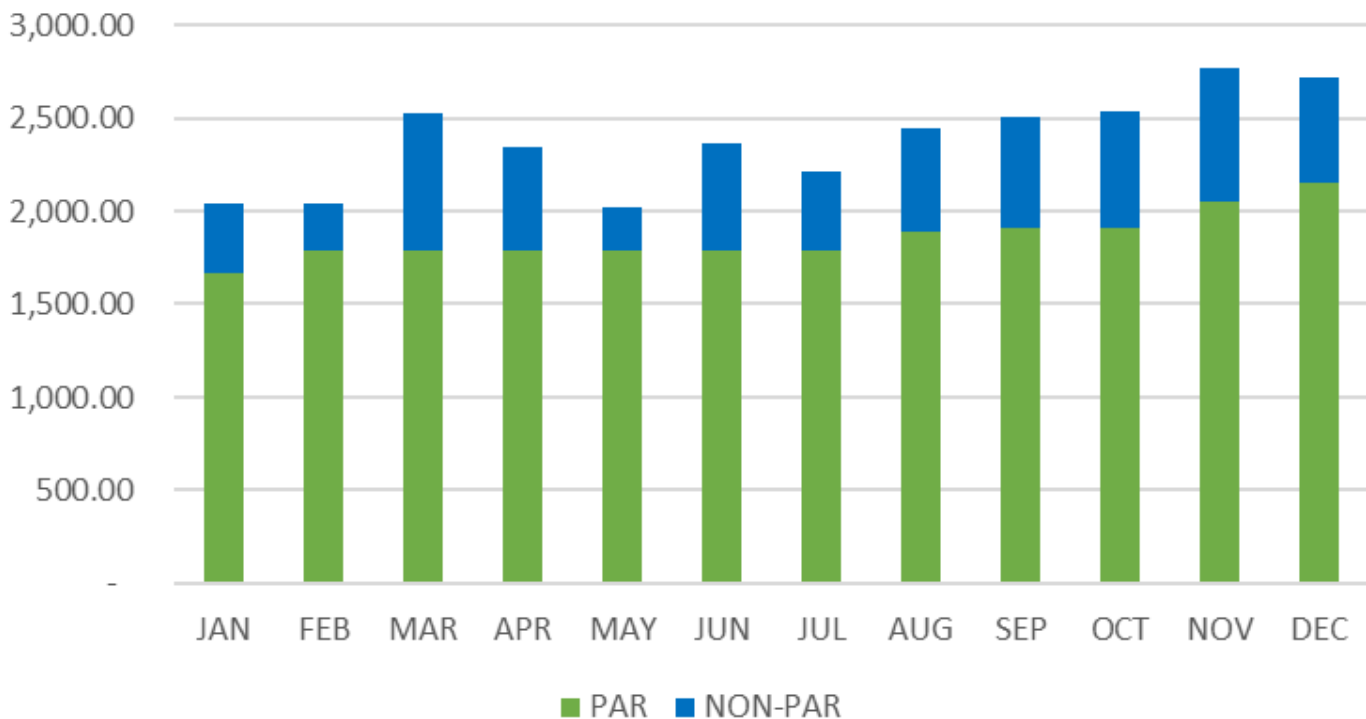
### 2022 MONTHLY OFFERINGS - LOCAL FUND



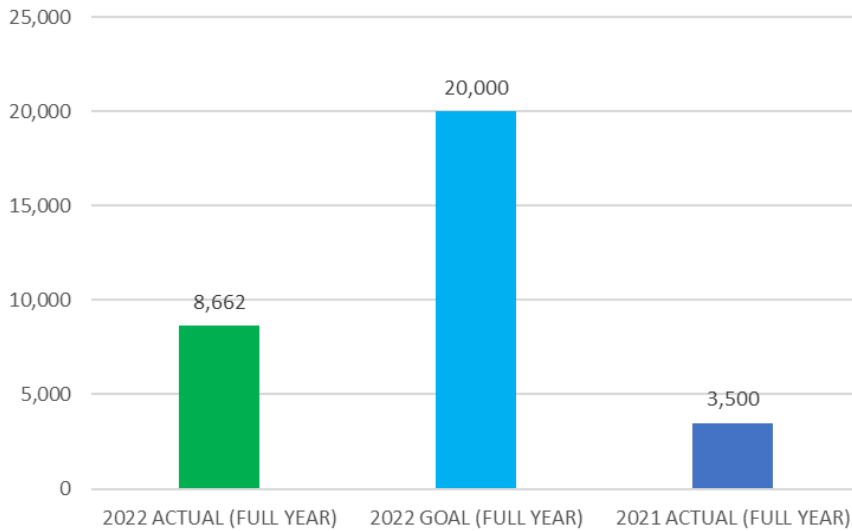
## MISSION & SERVICE OFFERINGS



## 2022 MONTHLY OFFERINGS - MISSION & SERVICE

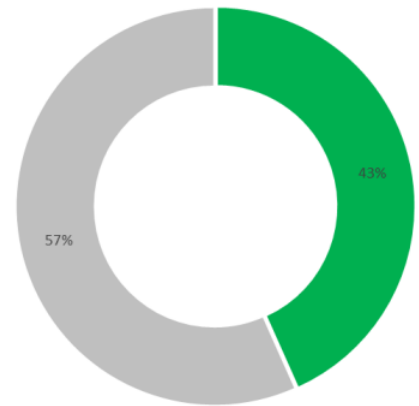


### CAPITAL FUND OFFERINGS & FUNDRAISING

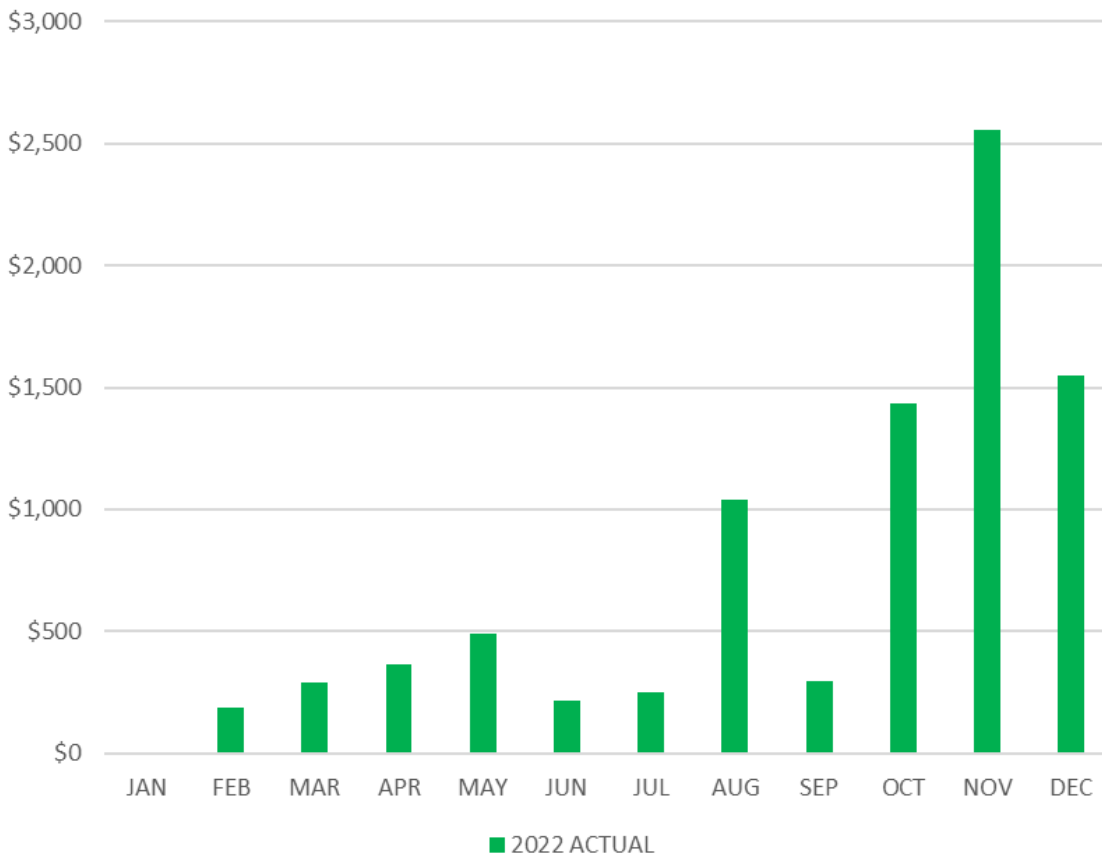


### CAPITAL FUND - DONATIONS & FUNDRAISING 2022 Full Year Goal = \$20,000

■ 2022 ACTUAL (FULL YEAR) = \$8,732 ■ 2022 REMAINING = \$11,268

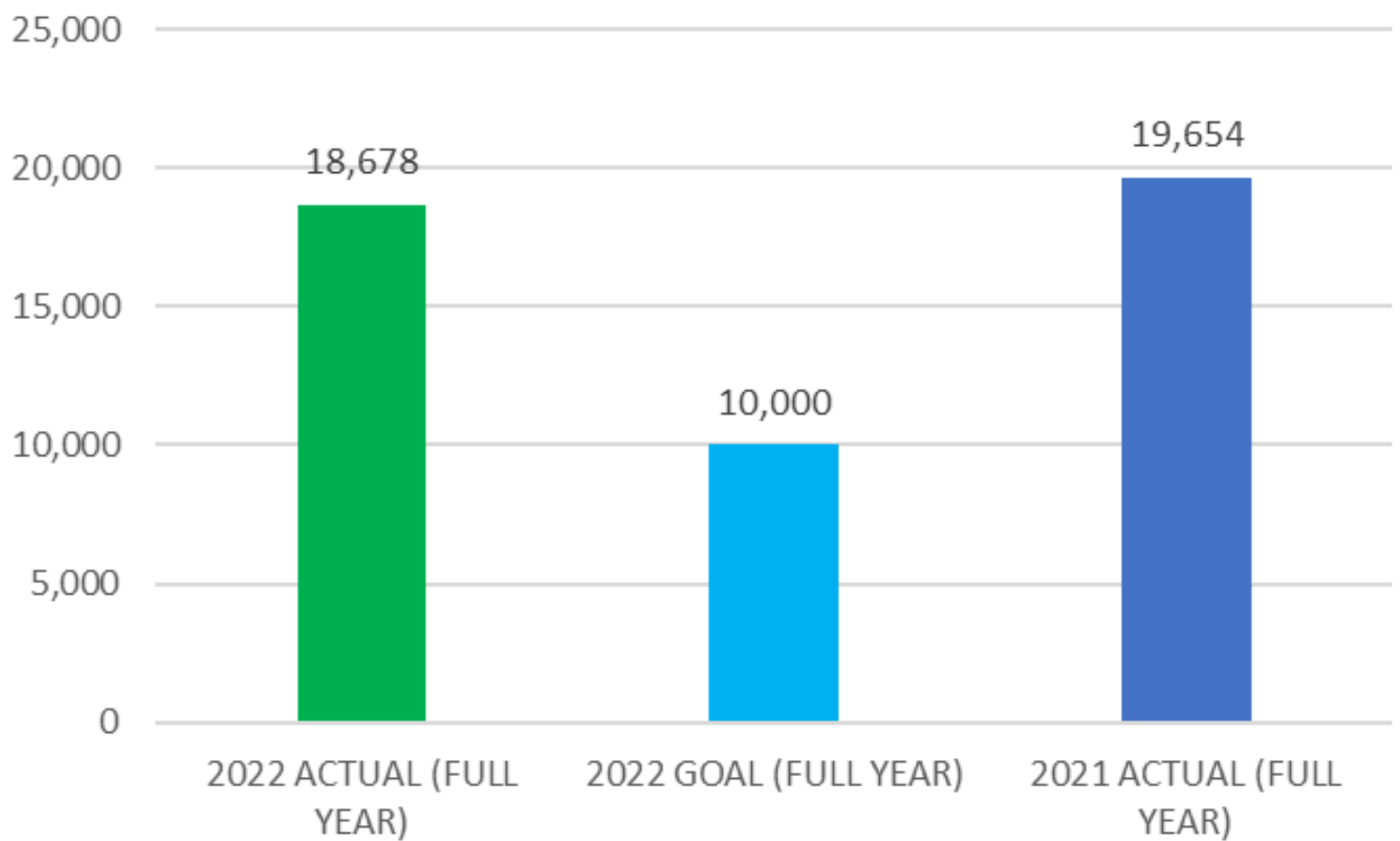


### CAPITAL FUND DONATIONS & NET FUNDRAISING REVENUES



**Note:** Included in the Capital Fund is \$100 received in recognition of the UCW.

## THE PANTRY - FINANCIAL DONATIONS



## DONATIONS BREAKDOWN – LOCAL FUND

|                                      | 2022 ACTUALS  |
|--------------------------------------|---------------|
| Bequest                              | 18,500        |
| In Memoriams                         | 8,990         |
| From UCW                             | 6,123         |
| Other Donations                      | 3,190         |
| Easter Flowers                       | 2,395         |
| Tin Cans                             | 1,907         |
| For Bridge to a New Home             | 1,100         |
| Gifts in Kind                        | 927           |
| From United Way                      | 520           |
| Freewill Offerings                   | 269           |
| <b>TOTAL DONATIONS TO LOCAL FUND</b> | <b>43,921</b> |

*In Memoriams were gratefully received in memory of: Andy Senko, Janice Ovens, Mildred Harding, Connor Tomlinson, Stella Leiterman, Gordon Adair, Fern Schad, Shirley Howes, Gregg Johnstone, Andrew Harrison and Warren Lesser.*

*Other Donations includes \$100 received in recognition of the UCW.*

## 2022 FUNDRAISING BREAKDOWN

|   | REVENUES           | EXPENSES           | NET                |
|---|--------------------|--------------------|--------------------|
| LOBLAWS CARDS COMMISSIONS                     | \$ 825.00          | \$ -               | \$ 825.00          |
| ONLINE AUCTION (2021 received in 2022)        | \$ 115.00          | \$ -               | \$ 115.00          |
| ONLINE AUCTION (2022)                         | \$ 4,540.22        | \$ 346.56          | \$ 4,193.66        |
| BROADSWAY CONCERT (MAY)                       | \$ -               | \$ 1,039.40        | -\$ 1,039.40       |
| GOLF TOURNAMENT                               | \$ 2,177.00        | \$ 1,356.08        | \$ 820.92          |
| CHICKEN BBQ DINNER                            | \$ 1,253.50        | \$ 336.63          | \$ 916.87          |
| HAMBURGERS & HOTDOGS                          | \$ 531.05          | \$ 210.00          | \$ 321.05          |
|   | <u>\$ 9,441.77</u> | <u>\$ 3,288.67</u> | <u>\$ 6,153.10</u> |
| 50% Split between Local Fund and Capital Fund | <u>\$ 4,720.89</u> | <u>\$ 1,644.34</u> | <u>\$ 3,076.55</u> |

*Loblaws Cards Commissions are 5% of the Face Value of the Loblaws Cards sold.*

*Golf Tournament does not include donations in connection with the Golf Tournament (included in "Other Donations" above.)*

# STATEMENT OF CASH & OTHER FINANCIAL ASSETS as of December 31, 2022

## CASH & CASH EQUIVALENT

|  |                |
|--|----------------|
| CIBC Chequing (Register Balance)                               | 123,765        |
| CIBC Savings (Register Balance)                                | 109,608        |
| Undeposited Funds  | 3,650          |
| <b>ENDING CASH &amp; CASH EQUIVALENT BALANCE AS PER LEDGER</b> | <b>237,023</b> |

## OTHER

|                                 |               |
|---------------------------------|---------------|
| DUCA Savings & Chequing Account | 1,242         |
| DUCA Dividend Shares            | 5,987         |
| Investor's Edge (CIBC)          | 56            |
| Loblaws Cards Inventory         | 0             |
| Accounts Receivable             | 1,102         |
| HST + GST Receivable            | 4,772         |
| <b>TOTAL OTHER</b>              | <b>13,160</b> |

|  |                |
|--|----------------|
| <b>TOTAL CASH &amp; OTHER FINANCIAL ASSETS</b> | <b>250,183</b> |
|--|----------------|

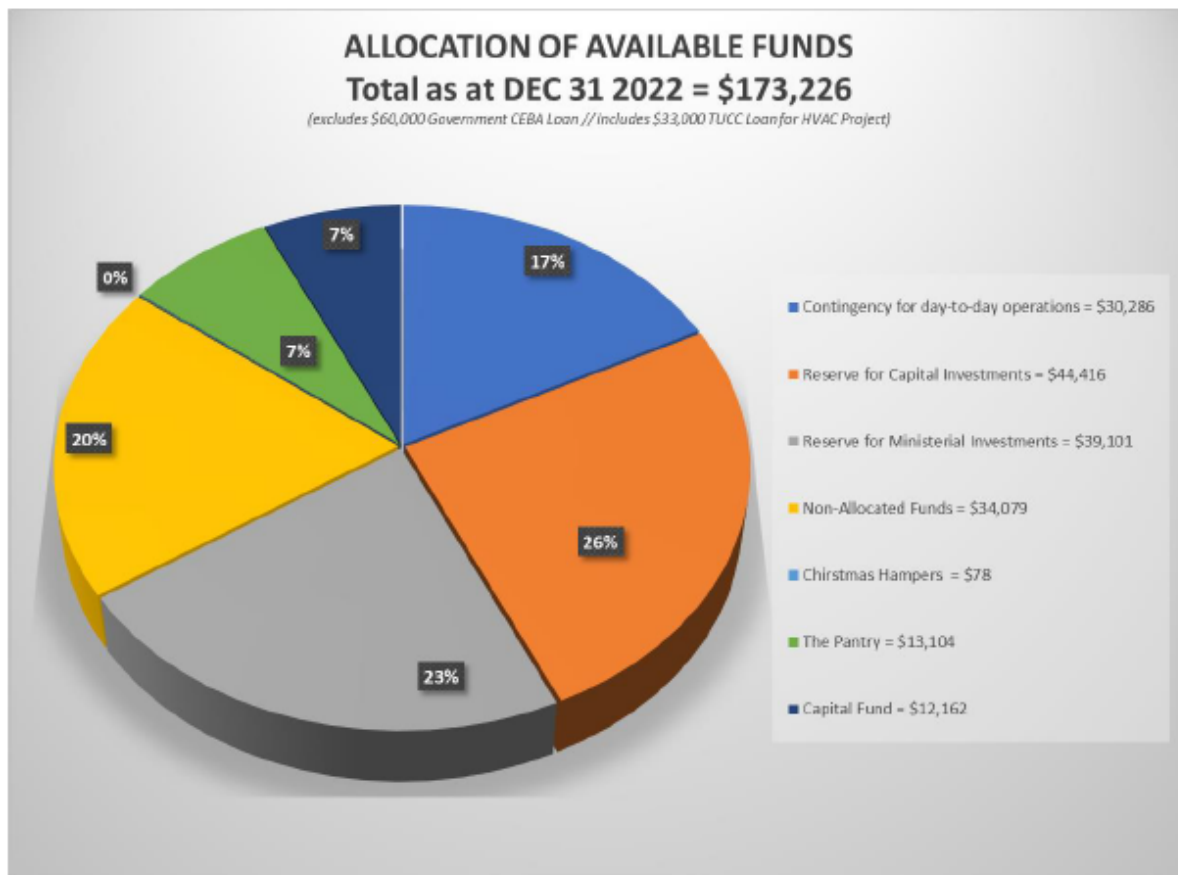
## UNAVAILABLE FUNDS

|                                 |                |
|---------------------------------|----------------|
| The Refuge                      | 0              |
| Bridge to a New Home            | 0              |
| HST Receivable                  | -4,772         |
| Loblaws Cards Inventory         | 0              |
| Unearned Rental Income          | -515           |
| Prepaid Broadview Subscriptions | -25            |
| CEBA Loan - due Dec 31 / 2023   | -60,000        |
| Accounts Receivable             | -1,102         |
| Accounts Payable (incl VISA)    | -10,543        |
| <b>TOTAL UNAVAILABLE FUNDS</b>  | <b>-76,957</b> |

|                              |                |
|------------------------------|----------------|
| <b>TOTAL AVAILABLE FUNDS</b> | <b>173,226</b> |
|------------------------------|----------------|

## ALLOCATION OF AVAILABLE FUNDS

|   | as at Dec<br>31, 2021 | 2022 Net<br>Outflow (-)<br>/ Inflow (+) | as at Dec<br>31, 2022 |
|---|-----------------------|---|-----------------------|
| <b>COUNCIL-APPROVED ALLOCATION OF RESERVE FUNDS</b>       |                       |   |                       |
| Contingency for day-to-day operations                     | 30,286                |   | 30,286                |
| Reserve for Capital Investments                           | 44,416                |   | 44,416                |
| Reserve for Ministerial Investments                       | 44,101                | -5,000                                  | 39,101                |
| <b>TOTAL RESERVE FUNDS</b>                                | <b>118,803</b>        | <b>-5,000</b>                           | <b>113,803</b>        |
| <b>RESTRICTED FUNDS</b>                                   |                       |   |                       |
| Food Bank surplus (The Pantry)                            | 12,641                | 464                                     | 13,104                |
| Capital Fund  | 3,500                 | 8,662                                   | 12,162                |
| Christmas Hampers surplus                                 | 1,328                 | -1,328                                  | 0                     |
| Tin Cans surplus (for Outreach expenditures) - Local Fund | 2,491                 | -2,414                                  | 78                    |
| <b>TOTAL RESTRICTED FUNDS</b>                             | <b>19,960</b>         | <b>5,384</b>                            | <b>25,344</b>         |
| <b>OTHER FUNDS</b>  |                       |   |                       |
| Non-Allocated Funds                                       | 79,741                | -45,662                                 | 34,079                |
| <b>TOTAL OTHER FUNDS</b>                                  | <b>79,741</b>         | <b>-45,662</b>                          | <b>34,079</b>         |
| <b>TOTAL AVAILABLE FUNDS</b>                              | <b>218,504</b>        | <b>-45,278</b>                          | <b>173,226</b>        |



## LONG TERM LIABILITIES

### Mortgage Payable

2.5% interest, monthly blended repayments of \$2,670, due July 2034 (extended from October 2033).

|                                  |         |
|----------------------------------|---------|
| UCC MORTGAGE LOAN - Dec 31, 2021 | 353,067 |
| <i>Principal Paid in 2022</i>    | 23,481  |
| <i>Interest Paid in 2022</i>     | 8,559   |
| UCC MORTGAGE LOAN - Dec 31, 2022 | 329,586 |

### Canada Emergency Business Account Loan

This loan represents the Canada Emergency Business Account (CEBA) loan repayable on or before December 31, 2023 with 0% interest. Up to \$20,000 of this loan is forgivable if certain conditions are met.

Balance as at December 31, 2022          \$60,000

### Operating Line of Credit

An operating line of credit in the amount of \$25,000 bearing interest at the rate of prime plus 7% is secured by all general assets of the Church. There is no balance owing on this line of credit as of December 31, 2022.

### Toronto United Church Council Loan

A \$33,000 loan was taken out to finance the HVAC replacement for the gymnasium. First Term (years 1 to 5) has an interest rate of 0%. The balance remaining unpaid on the 5th anniversary date shall constitute the principal owing for the Second Term. Second Term (years 6 - 10) has an interest rate of 1% per annum, calculated monthly. Repayment commences February 2023.

Balance as at December 31, 2022          \$33,000



# Treasurer's 2023 Forecast

## 2023 FORECAST

Currently, the projected 2023 Operating Deficit is \$36K. This is after the Government CEBA Loan Forgiveness of \$20,000. The 2023 Forecast will be monitored and revised throughout the year.

The goal for total contributions (Local Fund Offerings + Donations) for the fiscal year 2023 is \$315,600 (1.2% higher than total contributions received in 2022). In our February 2023 financial letter update to the congregation, we shared with you that we will need an additional \$50,000 annually to achieve a balanced budget. Plans on how to achieve this goal were outlined in the letter. Expected rental income (\$81K) is close to that earned before the pandemic (\$92K), and we anticipate additional rentals in 2023. A target of \$10K has been set for net fundraising income, half of which will go towards the Capital Fund. Exciting plans continue to be developed and will be shared as we work together towards reaching this fundraising goal.

Expenses have increased compared to prior years. Increases to Salaries, Benefits & Contractor Fees allow for the continued growth and improvement of our Ministries. Stewardship & Finance expenses have also increased (by \$4,500) to fulfill government grant requirements to have a Review Engagement completed by an external accounting firm. This is more involved than the current annual Compilation Engagement, but less involved than an Audit. Property Expenses have been held at 2022 levels (approximately 85% of pre-pandemic levels).

The Property Committee continues to work on the HVAC Replacement Project. In 2022 a Capital Fund was established and a goal of raising \$20K per year for the next five years has been set to help pay for the HVAC project. Additional government and UCC funding (grants & loans) beyond what has already been secured is being pursued. We will update the congregation on these as the year progresses.

At the start of 2023, The Pantry has reserve funds of over \$13K, which will help pay for any The Pantry expenditures not covered by 2023 donations (goal of \$12K).

A goal of \$27,000 for Mission & Service has been set, representing a goal increase of \$1,000 over the previous year.

We expect to end the year with \$28K in contingency + unallocated funds (see Allocation of Available Funds for details).

Thank you for the many ways you support the Ministry, Mission and Vision of Westminster United Church with your presence and your prayers, by volunteering your time, sharing your many talents, and giving of your financial resources. We feel that God has blessed us with a very vibrant and engaged community of faith. Although we face some challenges ahead, collectively and with God's guidance we will get there!

Respectfully submitted by Paul Pierson - Treasurer

STATEMENT OF OPERATIONS – 2023 FORECAST – LOCAL FUND

| ACTUAL<br>2019 | ACTUAL<br>2020 | ACTUAL<br>2021 | ACTUAL<br>2022 |   | FORECAST<br>2023 |
|----------------|----------------|----------------|----------------|---|------------------|
| 274,198        | 280,119        | 274,823        | 268,086        | CONTRIBUTIONS   |                  |
| 37,757         | 23,671         | 28,973         | 43,412         | Local Fund Offerings  | 285,600          |
| 311,955        | 303,790        | 303,796        | 311,497        | Local Fund Donations (excluding The Pantry & Christmas Hampers) | 30,000           |
|                |                |                |                | TOTAL CONTRIBUTIONS   | 315,600          |
| 91,952         | 37,669         | 62,547         | 64,341         | Rentals   | 81,000           |
| 15,173         | 4,537          | 7,246          | 3,077          | Net Fundraising   | 5,000            |
| 3,637          | 9,865          | 3,062          | 5,343          | Other Income  | 1,000            |
| 422,717        | 355,861        | 376,650        | 384,258        | TOTAL REVENUES  | 402,600          |
|                |                |                |                | EXPENSES  |                  |
| 264,545        | 257,564        | 253,806        | 281,218        | Salaries, Benefits & Contractor Fees                            | 296,500          |
| 88,058         | 65,949         | 68,860         | 77,703         | Property  | 77,000           |
| 32,040         | 8,010          | 32,040         | 32,040         | Mortgage Payment (P&I)  | 32,000           |
| 17,504         | 19,859         | 19,509         | 15,470         | UCC Assessment  | 16,875           |
| 6,424          | 6,678          | 7,012          | 7,086          | Stewardship & Finance   | 11,000           |
| 701            | 1,841          | 1,494          | 1,320          | Outreach (excluding The Pantry & Christmas Hampers)             | 2,800            |
| 4,202          | 4,888          | 5,472          | 4,752          | Office  | 5,000            |
| 7,351          | 2,933          | 4,104          | 6,714          | Worship   | 7,050            |
| 4,757          | 3,113          | 3,748          | 4,250          | Christian Education   | 4,050            |
| 0              | 4,421          | 3,270          | 0              | Capital Expenditures (using Local Fund)                         | 0                |
| 1,872          | 2,858          | 2,316          | 2,902          | Bank/PAR Charges  | 2,500            |
| 868            | 0              | 1,013          | 1,324          | M&P Committee   | 700              |
| 746            | 1,032          | 958            | 816            | Wellness  | 1,600            |
| 2,295          | 2,235          | 361            | 175            | Council & Trustees  | 1,000            |
| 0              | 0              | 150            | 299            | Small Groups  | 100              |
| 566            | 173            | 0              | 25             | Communications Committee  | 100              |
| 431,929        | 381,554        | 404,113        | 436,094        | TOTAL EXPENSES  | 458,275          |
| -9,212         | -25,693        | -27,464        | -51,836        | NET SURPLUS (+) / DEFICIT (-)                                   | -55,675          |
| 0              | 0              | 0              | 0              | Government CEBA Loan Forgiveness                                | 20,000           |
| 0              | 0              | 0              | 2,349          | Government Rebate - Hydro & Gas                                 | 0                |
| 0              | 9,363          | 0              | 0              | Government Rent Subsidy   | 0                |
| 0              | 71,863         | 11,138         | 0              | Government Wage Subsidy   | 0                |
| 0              | 0              | 0              | 10,000         | Government Grant (Anti-Hate) Receipt                            | 0                |
| 0              | 0              | 0              | -10,027        | Security System Expenditure                                     | 0                |
| -9,212         | 55,534         | -16,326        | -49,514        | AFTER GOVERNMENT REBATE & GRANTS                                | -35,675          |

# STATEMENT OF OPERATIONS – 2023 FORECAST – OTHER FUNDS

| ACTUAL<br>2019 | ACTUAL<br>2020 | ACTUAL<br>2021 | ACTUAL<br>2022 |  | FORECAST<br>2023 |
|----------------|----------------|----------------|----------------|--|------------------|
|                |                |                |                | <b>SPIRITUAL WELL-BEING MINISTRY</b>                     |                  |
| 0              | 0              | 0              | 1,000          | UCC "Seeds of Hope" Grant Income                         | 0                |
| 0              | 0              | 0              | 5,000          | Transfer from Reserved Funds for Ministerial Investments | 6,000            |
| 0              | 0              | 0              | 6,000          | Spiritual Well-Being Expense                             | 6,000            |
| 0              | 0              | 0              | 0              | Net Cashflow   | 0                |
|                |                |                |                | <b>CAPITAL FUND</b>                                      |                  |
| 0              | 0              | 3,500          | 5,586          | Offerings  | 15,000           |
| 0              | 0              | 0              | 3,077          | Net Fundraising Revenues                                 | 5,000            |
| 0              | 0              | 0              | 0              | Expenditures   | 3,025            |
| 0              | 0              | 3,500          | 8,663          | Net Cashflow   | 16,975           |
|                |                |                |                | <b>THE PANTRY</b>  |                  |
| 2,223          | 14,596         | 19,654         | 18,678         | Financial Donations                                      | 12,000           |
| 3,080          | 9,075          | 12,534         | 18,214         | Expenditures   | 18,000           |
| -857           | 5,521          | 7,120          | 464            | Net Cashflow   | -6,000           |
|                |                |                |                | <b>CHRISTMAS HAMPERS</b>                                 |                  |
| 6,884          | 8,304          | 7,925          | 5,989          | Financial Donations                                      | 6,000            |
| 5,788          | 5,752          | 9,150          | 7,826          | Expenditures   | 6,000            |
| 1,096          | 2,553          | -1,225         | -1,837         | Net Cashflow   | 0                |
|                |                |                |                | <b>MISSION &amp; SERVICE</b>                             |                  |
| 27,237         | 21,184         | 25,371         | 28,503         | Offerings  | 27,000           |
| 27,237         | 21,184         | 25,371         | 28,503         | Disbursement to UCC M&S Fund                             | 27,000           |
| 0              | 0              | 0              | 0              | Net Cashflow   | 0                |

## ALLOCATION OF AVAILABLE FUNDS – 2023 FORECAST

|   | as at Dec<br>31, 2022 | Projected<br>Net Inflow<br>/ Outflow<br>in 2023 | Projected<br>as at Dec<br>31, 2023 |
|---|-----------------------|---|------------------------------------|
| <b>COUNCIL-APPROVED ALLOCATION OF RESERVE FUNDS</b>       |                       |   |                                    |
| Contingency for day-to-day operations                     | 30,286                | -1,596  | 28,690                             |
| Reserve for Capital Investments                           | 44,416                | 0   | 44,416                             |
| Reserve for Ministerial Investments                       | 39,101                | -6,000  | 33,101                             |
| <b>TOTAL RESERVE FUNDS</b>                                | <b>113,803</b>        | <b>-7,596</b>                                   | <b>106,207</b>                     |
| <b>RESTRICTED FUNDS</b>                                   |                       |   |                                    |
| Food Bank surplus (The Pantry)                            | 13,104                | -6,000  | 7,104                              |
| Capital Fund  | 12,162                | 16,975  | 29,137                             |
| Christmas Hampers surplus                                 | 0                     | 0   | 0                                  |
| Tin Cans surplus (for Outreach expenditures) - Local Fund | 78                    | -78   | 0                                  |
| <b>TOTAL RESTRICTED FUNDS</b>                             | <b>25,344</b>         | <b>10,897</b>                                   | <b>36,241</b>                      |
| <b>OTHER FUNDS</b>  |                       |   |                                    |
| Non-Allocated Funds                                       | 34,079                | -34,079   | 0                                  |
| <b>TOTAL OTHER FUNDS</b>                                  | <b>34,079</b>         | <b>-34,079</b>                                  | <b>0</b>                           |
| <b>TOTAL AVAILABLE FUNDS</b>                              | <b>173,226</b>        | <b>-30,778</b>                                  | <b>142,448</b>                     |

## LONG TERM LIABILITIES – 2023 FORECAST

### Mortgage Payable

2.5% interest, monthly blended repayments of \$2,670, due July 2034 (extended from October 2033).

|  |         |
|--|---------|
| as at Dec 31, 2022                     | 329,586 |
| Principal Paid in 2023                 | 24,075  |
| Interest Paid in 2023                  | 7,965   |
| UCC MORTGAGE LOAN - as at Dec 31, 2023 | 305,511 |

### Canada Emergency Business Account Loan

This loan represents the Canada Emergency Business Account (CEBA) loan repayable on or before December 31, 2023 with 0% interest. Up to \$20,000 of this loan is forgivable if certain conditions are met. Westminster will repay \$40,000 prior to Dec 31, 2023 and therefore the balance (\$20,000) will be forgiven.

Balance as at December 31, 2023 = \$0

### Operating Line of Credit

An operating line of credit in the amount of \$25,000 bearing interest at the rate of prime plus 7% is secured by all general assets of the Church.

The balance owing on this line of credit as of December 31, 2023 is expected to be \$0.

### Toronto United Church Council Loan

A \$33,000 loan was taken out to finance the HVAC replacement for the gymnasium. First Term (years 1 to 5) has an interest rate of 0%. The balance remaining unpaid on the 5th anniversary date shall constitute the principal owing for the Second Term. Second Term (years 6 - 10) has an interest rate of 1% per annum, calculated monthly. Payments commence Feb 1, 2023.

|                                |        |
|--------------------------------|--------|
| as at Dec 31, 2022             | 33,000 |
| Principal Paid in 2023         | 3,025  |
| Interest Paid in 2023          | 0      |
| TUCC LOAN - as at Dec 31, 2023 | 29,975 |

## 2022 Accounting's Report & Financial Statements

The 2022 externally prepared financial statements were not available at the time the 2022 Annual Report was published. They will be provided in a separate document once they become available.

# Council / Committee List

|   |      |  |      |
|---|------|--|------|
| Rev. Michelle Robinson<br>Cathy Shaw<br>Linda Hunter<br>Sara Russell<br>Shane Suepaul<br>Paul Pierson<br>Katie Bonikowsky |      | Minister of Word, Sacrament and Pastoral Care<br>Minister of Faith Formation<br>Minister of Music<br>Coordinator: Spiritual Practices for Connection and Well-Being<br>Council Chairperson<br>Treasurer<br>Council Secretary |      |
| <b>TRUSTEES (10 Yrs.)</b>   |      | <b>CHRISTIAN EDUCATION (3 Yrs.)</b>  |      |
| Ron Motum (Chair)   | 2014 | Heather Bresslaw (Chair)   | 2022 |
| Bob Neil  | 2013 | Ava Tomlinson  | 2016 |
|   |      | Cheryl Nicholson   | 2015 |
| Jim Ward  | 2015 | Susan Shkolnik   | 2014 |
| Wendy Ekker   | 2019 | Michelle Alston  | 2015 |
| <b>STEWARDSHIP/FINANCE (3 Yrs.)</b>   |      | Susan Pleasance  | 2014 |
| Margaret Suepaul (Chair)  | 2019 | Joanna Shaw  | 2019 |
| Paul Pierson (Treasurer)  | 2022 | <b>SMALL GROUPS Co-ordinator (3 Yrs.)</b>  |      |
| Brian Woodlock  | 2017 | Vacant (Co-ordinator)  |      |
| Tom McNow   | 2022 |  |      |
| <b>WORSHIP (3 Yrs.)</b>   |      | <b>WELLNESS (3 Yrs.)</b>   |      |
| Ava Tomlinson (Co-Chair)  | 2018 | Crystal Smith  | 2020 |
| Heather Von Zuben (Co- Chair)   | 2018 | Carol O'Neil   | 2021 |
| Heather Montague  | 2015 | Paul Kneebone (Friendly Visitors, Phone Tree)  | 2021 |
| Ed Rosdobutko (Head Usher)  | 2018 |  |      |
| Sarah Baker   | 2018 | <b>UCW (Term varies)</b>   |      |
|   |      | Tena Darroch (Pres)  | 2017 |
|   |      | Carol O'Neil (Past-Pres)   | 2012 |
|   |      | Susan Pleasance (Sec)  | 2014 |
|   |      | Shirley Penny (Treasurer)  | 2018 |
| <b>OUTREACH (3 Yrs.)</b>  |      | <b>PROPERTY (3 Yrs.)</b>   |      |
| Cathy Cherwinka (Chair)   | 2017 | King Whitney (Co-Chair) Fire Safety/Security   | 2016 |
| Joanne MacPherson   | 2014 | Bob Neil - (Co-Chair)HVAC, Buds&Shrubs, Weed Whackers  | 2014 |
| Debbie Joyce  | 2015 | Larry Laycock (Specialty Projects)   | 2018 |
| Paul Kneebone   | 2015 | Dean Mortimer (Chairman Group Team Lead)   | 2014 |
| Joanne Yourkevich   | 2019 | Dave Summers (Coord-Water Systems)   | 2009 |
| Linda Moroziuk  | 2022 | Jack Darroch (Coord-Carpentry)   | 2017 |
| Lynn Majoros  | 2022 | Bob Dingman  | 2014 |
| Don Fry (Parish Mosaic Co-Chair)  | 2016 | Jim Fielder (IT)   | 2022 |
| Gail Brimbecom (Parish Mosaic Co-Chair)   | 2022 |  |      |
| <b>COMMUNICATIONS (3 Yrs)</b>   |      |  |      |
| Bev Crumb (Chair)   | 2014 |  |      |
| Mary-Lynn Fraser  | 2018 |  |      |
| Lori Rosdobutko   | 2014 |  |      |
| <b>MINISTRY &amp; PERSONNEL (5 Yrs.)</b>  |      | <b>NOMINATIONS (2 Yrs.)</b>  |      |
| Maureen Dingman (Co-Chair)  | 2018 | Paul Pierson   | 2016 |
| Jocelyne Fry (Co-Chair)   | 2020 | Shane Suepaul  | 2020 |
| Sandra Harding  | 2018 |  |      |
| Lorraine Joynt  | 2023 |  |      |
| Katie Bonikowsky  | 2023 |  |      |
| <b>REGIONAL COUNCIL REPS (3 Yrs.)</b>   |      | <b>CLIMATE DISRUPTION MITIGATION</b>   |      |
| Arthur Smith  | 2011 | Bill Shepherd (Chair)  | 2019 |
| Paul Kneebone   | 2012 | Mary Shepherd (Secretary)  | 2019 |
| Susan Pleasance   | 2016 | Gail Brimbecom (Council Rep)   | 2019 |
| Shirley Penny   | 2016 | Kathleen ffolliott   | 2019 |
|   |      | Dennis Sallans   | 2019 |
|   |      | Wendy Ekker  | 2022 |



# Draft Minutes from 2021 ACM

Draft MINUTES of the  
ANNUAL CONGREGATIONAL MEETING: Sunday, March 6th, 2022

We Gathered:

1. Shane Suepaul, our Council Chairperson, called us to order at 11:43 a.m. Shane extended a welcome to everyone joining us through all three different platforms. Thanks to all for your continued involvement in the support of Westminster United Church.

2. Rev. Michelle Robinson Opening Prayer

A Moment of Remembrance for those that are no longer with us, in our congregation and within our community; we hold them within our hearts.

When we gather we are mindful of those no longer with us and light a candle of love and memory. Rev. Michelle invited us to hold a time of silence to honour and remember.

Wanda Pitchforth  
Bob Brimbecom  
Shirley Whiteside  
Joyce Freckelton  
Tom Nickson  
Geraldine Horwood  
Catherine Ward  
Earl "Murray" Forbes  
Margaret Hamer  
Anna Mikulka  
Denis Munro  
Doris Stewart  
Warren Lesser  
Margaret Kelly  
Janie McEachen  
Robert Johnston  
Ruth "Betty" Woodside  
Barry Knibbs

Please note that some names were missing from the original Annual Report. All names have been included now.

3. Motion re: voting privileges:

Shane Suepaul explained that the meeting will be taking place on three platforms: in person, on Zoom and on a live stream on YouTube. On Zoom, turn on picture and vote with thumbs up or down. Livestream, please type yay or nay.

Zoom is being monitored by Margaret Suepaul and Cathy Cherwinka. YouTube livestream is being monitored by Ava Tomlinson.

Voting will be done by a show of hands. For those on the phone, when called on, a verbal yes or no or abstain.

Please be aware of the time lapse between live and online. Questions will be repeated in the sanctuary.

MOTION: Moved by Cathy Cherwinka, seconded by Brain Woodlock, that with the consent of the full members of Westminster United Church, adherents of the church will be permitted to vote on all matters. Motion Carried.

4. Motion to nominate a Chairperson:

MOTION: Moved by Heather Von Zuben, seconded by Bob Dingman, that Joanne MacPherson be elected as Chairperson of our Annual Congregational Meeting. Motion Carried.

5. Motion to nominate a Secretary:

MOTION: Moved by Ava Tomlinson, seconded by Ron Motum, that Katie Bonikowsky be elected as Secretary of our Annual Congregational Meeting. Motion Carried.

6. Motion to accept the Agenda:

MOTION: Moved by Dan Yourkevich, seconded by Maisie Morrison, that the agenda be approved as circulated. Motion Carried.

7. Motion to accept Minutes of February 28th, 2021 Annual Meeting:

MOTION: Moved by Heather Von Zuben, seconded by Debbie Joyce, that the minutes of the February 28th, 2021 annual meeting be approved as presented. Motion Carried.

Our Ministry:

8. Minister's Comments: Rev. Michelle Robinson

Reverend Michelle began by acknowledging that we had another interesting year. From the early church through to now, customs and patterns of worship have changed. We have seen that - all the good and challenges that came with that. Adapting has been a gift, to see the creativity, flexibility and resilience embodied by WUC. Things haven't been perfect but we have been faithful and have stayed connected. People not in this geographic area have been able to still be part of our community of faith. We continue to celebrate our diversity, mutual responsibility and creativity. In a blog by Carey Nieuwhof he addresses the attitude we bring to our life as a church, and how that attitude matters a great deal. Do we think can or can't? When we have been faced with questions about whether or not we can do something we look first at the ways we can make it happen, rather than the reasons we can't. Do we think us or them?

Westminster is committed to looking out for our community and the world. From the work of the CDMC and our impact on the world, Outreach initiatives including The Pantry, Bridge to a New Home, UCW catering, Intentional Wellness, Worship, Christian Education, Communication to telling our story through social media, newsletters, church signs. Are churches proactive or reactive? We see a lot of proactive looking ahead and seeing where we are being led. The Property Committee, our Trustees and Stewardship and Finance are taking amazing care of the resource we have in our building. Our Mission and Vision project has led to our Season of Service, some more small group opportunities and changes in the Office Administrator job description. What you discerned has given us direction. Rev. Michelle's heart is full of gratitude, for fellow staff including Rev. Dan and Sara Russell, members of Council and committees, live stream and tech teams. Rev. Michelle works very hard as our minister, and the entire staff team does. She knows that everyone does too, because we need everyone's presence, abilities, energy and creativity. Thank you for being Christ's church.

A video highlighting the past year was shared.

Joanne thanked Rev. Michelle for her comments and for all her hard work over the past year. We are very blessed to have her.

#### 9. Minister of Faith Formation Comments: Cathy Shaw

Cathy began by thanking Rev. Michelle, and agreeing with everything she said. The beautiful video that was shared captures our last year. A picture in this case is worth way more than 1000 words. What happens here is a blessing. Cathy came to Westminster 9 years ago as someone hurting and not sure about life and was taken into this incredible place. How wonderful it has been to journey with Westminster in the past 9 years. Cathy has never experienced what we have here, it is something special. Cathy was speaking with her aunt yesterday and telling her that the people in this place are a blessing and are also blessed. We come together and make things happen, with an attitude of let's just try. We don't always know how to do things initially but we make them happen. Cathy is grateful to be with the most amazing staff team and everyone else who gives of themselves every single day. We don't know if we know how truly special it is, as this doesn't happen in every church. As we celebrate and go through this meeting, please know how important it is that we are able to share Christ's message in this world. Hallelujah for that!

Joanne thanked Cathy for sharing her special talents with us as well.

#### 10. Minister of Music Comments: Margaret Motum

Margaret began by saying that she spends some time each day thinking about 5 letter words. She ponders them over coffee and while driving somewhere. Others seem to have this strange condition as well. Some of the words she thinks of are solos and choir: 32 dedicated people who have participated in the music ministry this year. Margaret appreciates all who sang to an empty sanctuary and to the congregation online. Bonnie Beer retired from the choir after many dedicated years. She thinks of piano and organ and of how she enjoys her role to serve through music. Margaret hopes the music has been able to touch and bless you. Also drama and youth and the young adults in the Christmas service. Dance and Emma Cullen's beautiful videos. We have a huge community of busy, faithful volunteers. Our faith in Jesus and our trust in God continue to bring Jesus' light to our community. Peace.

## 1. Council Chair Comments: Shane Suepaul

Shane extended his thanks to everyone for coming online and in person. A special thank you to staff that continue to support all programs, and to council members and committee members. We often hear the term that we are “zoomed out”, but thanks for logging on and learning technology. Shane works with a seniors’ organization and it's amazing how much people have picked it up and how technology has become such a huge part of our lives. Thanks to Amy for the presentation today and the digital work online on instagram and facebook. Shane considers our church to be a hybrid church where we can reach more people. We are a community that will continue to serve and reach everyone. Special thank-you to Paul Pierson and to Margaret Suepaul for the support this year. Shane was not prepared for being Chair in a digital world - he is always in the basement with his computer. A special mention to the Return to the Church Building committee for making sure that we are able to worship and do our programs safely. Thank you everyone for the continued support that you continue to give to WUC, we are a blessed congregation.

Joanne thanked Shane for all the hard work that he has done over the past year and in preparation for this meeting.

## 12. 2020 Financial Report and 2021 Forecast: Monica Veenstra

### 2021 Financial Report

Monica reviewed 2021 results and shared the 2022 forecast.

Monica highlighted the statement of operations of local funds. The Pantry is pulled out of this report because it has been experiencing generous donations. The local fund is \$22,000 higher than forecast, due to higher than expected donations and rental income. Expenditures were \$22,000 less than expected. The local fund deficit for the year is \$18,000 vs forecast of \$62,000.

The available fund allocation started 2021 with \$270,000 and throughout the year we received a government loan and received \$3500 to capital funds so we ended the year with available funds of \$278,000. We are actually much stronger from a cash flow perspective than we were before the pandemic.

We are looking at developing an HVAC replacement project. We will see this in the 2022 forecast. The Capital Fund represents donations for capital projects, including but not limited to HVAC. This allows us the flexibility to use the funds as we need to.

Long term liability mortgage at end of 2021 is \$352,000 which we continue to pay down monthly. The total received from the government is \$60,000, but if that is paid back by 2023, \$20,000 will be forgiven. We also have a line of credit that we have not used to this point. A reminder from Monica that this is in the internal report.

### Motion to Accept Financial Reports for 2021

MOTION: Moved by Margaret Suepaul, seconded by Brian Woodlock, to accept the 2021 Treasurer’s Report as presented. Motion Carried.

## 2022 Forecast

Monica pointed out that total revenues are similar to 2021 actuals. Donations have been kept on the lower end as it is something we don't know, to be on the conservative side. Fundraising numbers are significantly higher than during the pandemic. We are working hard across stewardship and all committees to put together some fundraising.

The expense projecting is about \$55,000 higher than 2021 due to increases in salaries, benefits and property expenses. Deficit of \$76,000 is similar to the original 2021 forecast. Monica acknowledged that yes, a big deficit, but it is in line with where we have been in the past, and may come in as smaller as Monica is being conservative with the numbers. She has also prepared a 2023 preliminary projecting deficit of about \$55,000, reduced by the forgivable government loan. A combination of 2020 and 2021, more than offsets the deficit. Projecting available funds \$216,000 which includes a goal of increasing capital funds by \$20,000. From a cash flow perspective we are in a good position.

Comment from Crystal Smith - Monica does a fabulous job and we need to recognise that. The documents are always clear and accurate and easy to read. Joanne echoed that she does an excellent job.

Question from Dan Yourkevich - does this include the Mission and Service Fund? Yes, Monica did not include it in the spoken presentation but it is in the slides. An M&S goal has been set at \$25,000. This is an approximate goal and whatever funds come in will be sent to M&S.

MOTION: Moved by Dan Yourkevich and seconded by Eileen Whitney that the M&S goal be changed to \$26,000. One opposed. Motion Carried

### Motion to Accept Forecast for 2022

MOTION: Moved by Margaret Suepaul, seconded by Maureen Dingman, to accept the 2022 Budget Forecast as presented with the amended Mission and Service goal. Motion Carried.

### Motion to Accept the Accountant's Financial Report

The Financial Statements that are prepared by our accountant are prepared in accordance with accepted accounting standards. The numbers may not completely match what is presented internally because of different reporting rules.

MOTION: Moved by Monica Veenstra and seconded by Ron Motum that we accept the Accountant's draft Financial Report. Motion Carried

## We Offer Ourselves:

### 13. Motion to accept 2021 Annual Report as printed and amended

Joanne MacPherson stated that it is hard to believe that we have an 81 page report in a pandemic! It is amazing everything that has continued to go on despite the need to pivot many times. The support for The Pantry, the Christmas Hampers and the Outreach projects has been huge. Paul Pierson - thanks to all those who put the report together. It has a new look and feel this year and was no small feat to put it all together.

Question - Gail Brimbecom, the printed Annual Report is not the same as the one that is now on the website. What are the additions? Shane Suepaul - we have corrected the missing in memoriam names and adjusted some of the names on the list of Committee members. We will also add the change to the Mission and Vision goal.

MOTION: Moved by Paul Pierson and seconded by Heather Von Zuben, that the 2021 Annual Report that is on the WUC website be accepted, including the amendments discussed today. Motion Carried.

### 14. Nominating Committee Report:

Shane Suepaul indicated the changes that have been made to the Council and Committee member list. The changes are as follows: Paul Pierson, no longer Past Chair, Christian Education Chair - Heather Bresslaw, Property Committee - Jim Fielder added, Larry Morrow removed as Trustee.

MOTION: Moved by Shane Suepaul and seconded by Bob Dingman, to accept the amended council and committee list for 2022. Motion Carried.

It was asked once, twice, three times if there were any other nominations from the floor. There was no response and it was declared that the nominations were closed.

MOTION: Shane Suepaul moved, seconded by King Whitney to approve the following names as presented. Motion Carried.

Christian Education  
Heather Bresslaw  
Property  
Jim Fielder

Thank you to all those that have served and to all those coming on Committees.

### 15. Resignation and Election of Trustees

Shane reminded everyone that for the motion on Trustees it will be voted by members of the membership role. We are not electing any members at this time. Larry Morrow has resigned because of moving. Katie Bonikowsky read Larry's resignation letter. (See attachment)

Ron Motum thanked Larry for his dedicated service over the years to WUC

MOTION: Moved by Ron Motum and seconded by Fitz Morrison that we accept the name of the trustee that resigned, Larry Morrow. Motion Carried.

### 16. Outstanding, New or Other Business

No items brought forward.

As We Go into the World:

### 17. Motion to Adjourn.

MOTION: Monica Veenstra moved to adjourn our 2021 annual meeting. Motion Carried.

### 18. Closing Prayer: Rev. Michelle Robinson

Attachment:

Email from Larry Morrow to Ron Motum, Chair of Trustees

Hi Ron, this e-Mail will confirm that I am resigning as a Trustee effective August 1, 2021. This step is necessary as our family is moving to London. I wish you and the Trustees every success in your future endeavours.

Larry

# Get Connected

There are lots of ways to stay in touch!

Our weekly email blast has information about upcoming worship services, events, group activities, community events, outreach initiatives, and more!

***Want to make sure you get the scoop?*** [Send us an email asking to subscribe.](#)

Want to connect online? See past services on YouTube, photos and videos of life at Westminster on social media, and read more about us on our website.

Click the video below to see all about Westminster!



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