



CHILDREN'S and YOUTH MINISTRY

Child and Youth Worker

This position will work with the Christian Education Team as well as collaboratively with all other staff members and ministry leaders to assist with the Children's ministry needs of Westminster United Church (WUC) and the surrounding community. It will be essential for the Children's Ministry Child and Youth Worker to work well with all volunteers, families and community members with enthusiasm and passion for this Outreach position.

The Child and Youth Worker will be responsible for the preparation and implementation of children and youth programming. They will strive to demonstrate professionalism and a genuine caring for children within the church and wider community. They will have an approach to their work that reflects a desire to serve others, as this is focus of Westminster.

This position offers an opportunity to work in a diverse and affirming environment, where inclusivity, sensitivity and respect are paramount, so that each child and family has a meaningful and memorable experience. Preference will be given to applicants with educational background in youth programming

Supervision:

The Children's Ministry Child and Youth Worker will have direct and daily supervision and will provide regular updates to the Christian Education Team and to the Staff Team, as needed.

Skills and Requirements:

Experience working with young children and students is required. Leadership experience in a group setting is an asset. Ability to work independently with strong organizational skills will be important.

- Experience working with children in a childcare setting.
- Preference to those with a post-secondary education in Early Childhood Education.
- Experience working with children, youth, and teens.
- Experience and/or awareness of children and youth who may have special needs.
- Willing to engage with flexibility and compassion in children's and youth's needs across a variety of settings.
- Ability to develop relationships, working with parents in a cooperative and supportive manner.
- Ability to recognize problems and conflict and works well with team members to resolve any issues.
- Open and effective communication style.
- Creative and a self-starter.
- Computer Skills (Microsoft Office Suite)
- Understanding and acceptance of an Affirming Church.
- Willing to complete a vulnerable sector criminal records check and/or personal reference check(s), as appropriate.
- Have a laptop that can be utilised for this role.

Key Responsibilities an assigned Job Duties

- Assist with a variety of Children's and Youth programming.
- Develop resources and activities for Children's ministry programs.
- Assist with the preparation and implementation of the Vacation Bible School (VBS) outreach ministry.
- Responsible for working with and guiding a team of volunteer leaders, both adult and youth.
- Support and coordinate the team's efforts through meetings and training sessions.
- Monitor VBS registrations.
- Assist with preparation and development of children's and youth programming and children's and youth ministry resources for Fall Sunday School and Youth ministry.
- Provide additional child and youth leadership that may arise during the summer.
- Create materials to be distributed to families expressing an interest in children's programming.
- Communicate regularly and serve as a liaison between volunteers and parents.
- Plan and lead a wrap-up meeting and celebration for the volunteers.
- Prepare a project manual to assist with the planning of future VBS Events.

TIME COMMITMENT

8 weeks

June 2, 2025 – July 28, 2025

We embrace people of all ages, races, sexual orientations, gender identities, abilities, ethnicities, social and economic circumstances in the membership, ministry, leadership and life of this community of faith.